



File No: M/1395/2024-MIC-08

Date: 19 March 2024

**SANCTION ORDER**

To  
The Drawing and Disbursing Officer,  
All India Council for Technical Education, Nelson Mandela Marg, Vasant Kunj,  
New Delhi - 110070

**Sub: Release of a sum of Rs. 1269000/- as Grant-in-Aid for hosting the Innovation, Design, and Entrepreneurship (IDE) Bootcamp for the Innovator Students and Teachers of Schools payable during the current financial year 2023-24- reg.**

Sir/Madam,

With reference to the proposal submitted by the institute, I am directed to convey sanction of Competent Authority for payment of **Rs. 1269000/- (Rupees Twelve Lakh Sixty Nine Thousand Only)** as Grant-in-Aid for hosting the Innovation, Design, and Entrepreneurship (IDE) Bootcamp for the Innovator Students and Teachers of Schools, as per details given below:

1.	Name and address of the Beneficiary Institution:	The Principal, Pillai HOC college of engineering and Technology, Rasayani, Maharashtra 410207
2.	Duration of the Program:	F.Y 2023-24
3.	Total Grant-in-aid Sanctioned:	Rs. 1269000 /- (Rupees Twelve Lakh Sixty Nine Thousand only)
4.	Amount to be released during the year 2023-24:	Rs. 1269000 /- (Rupees Twelve Lakh Sixty Nine Thousand only)
5.	Sanctioned grant-in-aid is debitible to:	School Innovation Contest 2023-24 (603.10)

1. The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the account of the Director/Principal/ Registrar/or any other official nominated by the head of the Institute through RTGS/PFMS.
2. This Grant-in-Aid is being released in conformity with the terms & conditions being communicated in this letter.

**The instructions/guidelines to be followed by University/Institution**

**I. Release of funds**

- a. The Principal/ Director/Head of the institute are hereby requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAATM5536H	Khaire Patalganga/5214	Khaire Patalganga/5214	Khaire Patalganga, Patalganga, Maharashtra, PIN-410220	Pillai HOC college of engineering and Technolgy, Rasayani (Pillai HOC college of engineering and Technolgy, Rasayani)	Savings	52142200086666	CNRB0015214

In case of any omission the same should be reported to AICTE/MIC immediately.

- b. The sanction is issued in exercise of the powers delegated to the council and other terms & conditions laid down in the guidelines of the scheme.

## II. Maintenance of accounts

- a. The Institution shall strictly follow the provisions laid down in the scheme document and this sanction order (File No. M/1395/2024-MIC-08 Dated - 19 March 2024) issued by this office. All correspondences related to the scheme must contain this number along with year of sanction of the scheme, failing which correspondence will not be entertained.
- b. The College/Institution shall maintain proper accounts of the expenditure out of this grant.
- c. The Council or its nominee shall have the right to check/verify the accounts to satisfy that the funds has been utilized for the purpose for which it was sanctioned.
- d. The Principal / Director / Registrar shall intimate about the receipt of the grant to AICTE.

## III. Budget details:

### (a) Budget Sanctioned

Sr No	Budget Heads	Item	Cost per person	Estimated Budget for one Bootcamps (Rs. In Lacs)	Remarks
1	Food and Accommodation	300 Participants × 3 days	Rs. 500 per person per day	4.50	Breakfast, Lunch, Dinner and Two Times Tea with snacks
2	TA for the Participants	200 Participants	Rs. 2000 per person	4.00	For participants from Outstation (Sleeper Class Train Fare)
3	Venue and logistics Arrangements at Centre	-	-	1.0	
4	Registration Kit (Notepad, Pen & Pouch)	300 Kits	Rs.250 per Person	0.75	Notepad, Pen & Pouch
5	Standeers/Banners and Photography for Promotion Media	-	-	0.50	Standeers/Banners and Photography
6	Felicitation of the experts/guests	5 experts/guests	Rs. 500 per person	0.15	For Expert members from Various Incubation Centres and Start-ups and Guest during the Inaugural and Valedictory
7	Certificates (Participants, Experts/Speakers)	350 Certificates	Rs. 40 Per Person	0.14	
8	Contingency	-	-	0.50	
9	Stay, Local travel and food for Experts/speakers and officials of AICTE/MIC and Wadhvani	-	-	1.0	Two Officers/Officials from AICTE/MIC and Two Officials from Wadhvani
10	Honorarium to the experts	3 Experts	Rs. 5000 /day/ Expert	0.15	For Expert members from Various Incubation Centres
11	<b>Sub Total A (Sr. No 1-10) (Grant-In-Aid Per Institute)</b>			<b>12.69</b>	

### Important Note:

The expenditure incurred by the institution should be within each budgetary head. If, in any case, the expenditure in any budgetary head increases the upper limit, the institution can utilize the unutilized funds of some other budgetary head within the total sanctioned budget.

#### IV. Requirements from the Host Institute

- a. To provide transportation facility between Venue and accommodation for all participants.
- b. Adequate infrastructure like state-of-the-art auditorium (at least 300 capacity) with PA system, projector and High-speed Internet connectivity.
- c. To provide accommodation, logistics and food (Breakfast, Lunch, Dinner, Tea & snacks (2 times) for 250-300 participants for 2-days (04th to 5th April 2024). Arrangements of Dinner on the arrival day 3<sup>rd</sup> April 2024 and Morning Breakfast on departure day 5<sup>th</sup> April 2024 as per actual presence be provided
- d. Separate Hostels/Guest House for Boys and Girls participants including faculty team mentors.
- e. Preparedness for any kind of medical emergency.
- f. Toilets and bathrooms at the venue should be cleaned frequently and equipped with basic toiletries and hot water facility.
- g. The cleanliness and hygiene should be maintained at food venue, training venue, hostel and guest house etc.
- h. Accommodation, food and local pickup/drop arrangement for the officials and experts speakers nominated by the MIC/AICTE
- i. Engagement of faculty/non-teaching staff coordinators (10-15) and student volunteers support (25-30) for smooth conducting of the boot-camp.
- j. Identify and invite around 3 individual experts (innovator, startup founder, incubator, IP experts, angel and VC, knowledge agencies, ecosystem enablers).
- k. Event Photography/Videography & audio/video facility and infra to go live whenever required during the event.
- l. The exact number of student participants, team mentors, experts (speakers) and officials will be shared by the MIC/AICTE.

#### Honorarium and TA guidelines

##### Experts: Speakers (To be arranged by AICTE/MIC)

The host institute may be contacted for nominating the experts for the same. As Wadhvani foundation is the knowledge partner of the event, maximum speakers will be arranged by the foundation itself and there is no provision for honorarium and TA for these experts/speakers. For others speakers/Experts identified by the institute / MIC / AICTE, a Honorarium @ **Rs. 5000/- per day** may be given from Grant-in-Aid (S.No. 10) and TA for local travel may be given from the Contingency head or the balance amount of the total Grant-in-Aid.

##### TA to Participants -

Reimbursement of the Travelling Allowance (to & fro) for the participants will be provided/restricted to the Train fare of sleeper class only upto Rs.2000/- subjected to providing the bill/tickets may be given from Grant-in-Aid (S.No. 2).

#### V. Refund of grant

The unspent balance amount out of the grant may be refunded to AICTE/MIC through NEFT/RTGS at INNOVATION CELL ACCOUNT, Account No:37903899633, IFSC: SBIN0050203, SBI, Shastri Bhavan, Rajendra Prasad Road, New Delhi-110001

#### VI. Submission of documents by college/institution after completion of the event

The following mandatory relevant documents are required to be submitted by the college/institution within the prescribed period of the completion of the scheme: -

- a. In case of Govt. Institutions Statement of actual expenditure in original in the prescribed proforma duly signed by the Head of the institution and countersigned by Registrar/Finance Officer/Govt. Auditor

Or

In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed by a Chartered Accountant (with membership no., full address & stamp). Photocopies of formats are enclosed.

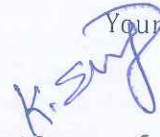
- b. The **Utilization Certificate (UC)** supported by the Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it was sanctioned shall be furnished to the AICTE immediately after completion of the program along with the verified copy of bills, vouchers, proof of transaction and TA forms. It should contain the head-wise break up of expenditure made

from the grant-in-aid provided by the Council. Audited Statement of Expenditure indicating expenditure incurred during the program in the prescribed format and GFR-19 shall be submitted to the Council.

**VII. General instructions**

- a. The grantee Institution shall observe all financial norms and guidelines as prescribed by the AICTE/ Government of India from time to time. GOI GFR rules should be followed during utilization of grant.
- b. This Sanction Order may be treated as Offer Letter for all purposes.

Yours sincerely,



**Assistant Innovation Director**

Copy forwarded for information and necessary action to:

1. Director, Finance Bureau, AICTE
2. The Principal, Pillai HOC college of engineering and Technolgy, Rasayani, Navi Mumbai, Maharashtra 410207