



**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology,  
Rasayani**

(Approved by AICTE, DTE, and Affiliated to the University of Mumbai  
Accredited by the NBA for Civil, Computer, Information Technology & Mechanical  
Engineering. NAAC Accredited A grade in the first Cycle)

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## **Academic Audit Reports**

Academic Audit consists of Adherence to Academic Activity, curriculum audit, ICT in Teaching-Learning

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**  
**Department of Civil Engineering**

NOTICE

All faculty members of Civil Engineering Department are hereby informed that academic audit will be conducted for OSAY 19-20, as mentioned below. Schedule of audit will be as follows: 14-11-2019

Sr.No:	Auditee	Auditor	Date	Time
1	Mr. R.P.Narwade	Mr. Karthik Nagarajan	16-11-2019	10.30-11.30
2	Dr. Vinay Nikam	Ms. Manisha Jamgade	16-11-2019	11.30-12-.30
3	Dr. Shilpa Kewate	Mr. Karthik Nagarajan	16-11-2019	2.00-4.00
4	Dr. Amit Dasgupta	Dr. Shilpa Kewate	16-11-2019	11.00-12.00
5	Mr. Karthik Nagarajan	Dr. Amit Dasgupta	16-11-2019	10.30-11.30
6	Ms. Manisha Jamgade	Ms. Ashwini P.	16-11-2019	11.30-12-.30
7	Ms. Madhulika Sinha	Dr. Shilpa Kewate	16-11-2019	11.00-12.00
8	Ms. Sonali Baviskar	Mr. Sayed Anwar	16-11-2019	2.00-4.00
9	Mr. Sayed Anwar	Mr. Sandeep Gujjar	16-11-2019	11.30-12-.30
10	Mr. Sandeep Gujjar	Ms. Sonali Baviskar	16-11-2019	2.00-4.00
11	Mr. Manish Mane	Dr. Shilpa Kewate	16-11-2019	11.30-12-.30
12	Mr. Harshal Pathak	Dr. Amit Dasgupta	16-11-2019	11.30-12-.30
13	Ms. Steffy Stephen	Mr. Sandeep Gujjar	16-11-2019	11.30-12-.30
14	Ms. Ashwini P.	Mr. Karthik Nagarajan	16-11-2019	10.30-11.30
15	Ms. Gayatri Deshpande	Ms. Sonali Baviskar	16-11-2019	11.30-12-.30
16	Mr. Shivraj Patil	Dr. Shilpa Kewate	16-11-2019	2.00-4.00
17	Mr. Chaitanya Khaire	Ms. Manisha Jamgade	16-11-2019	10.30-11.30
18	Ms. Swati Mhaskar	Ms. Madhulika Sinha	16-11-2019	11.30-12-.30
19	Ms. Pradnya Rane	Dr. Shilpa Kewate	16-11-2019	2.00-4.00

The following points will be audited

CAP
Assignment
Lecture & Tutorial Attendance
Lab Attendance
TGMS
Study Materials
Other Responsibilities



H.O.D.

Civil Engineering Department







8	Course File	Available	Available	Available	Available in	Available	Available	Syllabus and Attendance included	Updated	Updated	Updated	Updated	Updated	Updated	Updated	Updated	Updated	
9	Other Responsibilities:	Consultancy work - details available	EG Lab - details Available	Mini project details available, IGBC report to be added	2 MOU signed, 3 placement drive planned	Available	ME coordinator, Dept. Journal detail s available	SIG details, New sletter, CC, Lab details available	Lab details, available	Lab details, available	Lab details, available	Lab details, available	Lab details, available	Lab details, available	Lab details, available	Lab details, available	Lab details, available	Lab details, available

\*NA - Not Applicable



*[Signature]*  
H.O.D.

*[Signature]*  
COORDINATOR

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**  
**Department of Computer Engineering**

Mon 28 Oct, 2019

**NOTICE**

All the faculty members are hereby informed that the course file and lab file audit for OSAY 2019-20 is scheduled on Sat 9 Nov, 2019. The following faculty members are nominated as auditors.

1. Ms. Babita Bhagat
2. Ms. Rohini Bhosale

All the Course In-charges complete the course file and lab file before the audit.



**HoD**

Dr. Ashok Kanthe

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani  
Department of Computer Engineering

Academic Audit Report

Academic Year: OSA7 2019-20

**Strengths:**

Proper file maintain

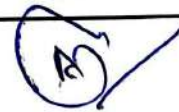
**Weakness/Areas of improvement:**

Provision for higher studies orientation has to be given to the students.



**Name and Signature of the Auditor**

Rehini Bhosale Babide.B



**Name and Signature of HoD**

# Department of electrical engineering

## Audit Summary 2019-20

Audit was conducted in electrical engineering department on 7<sup>th</sup> November 2019. Audit remarks are mentioned in following tables.

### Auditors

1. Dr. Shilpa Kewate (Dept. of Civil Engineering)
2. Sayed Anwar (Dept. of Civil Engineering)



### Part A: (Qualitative Analysis) Every Academic Year

Sr. No	Remark by audit members
1	Students enrolment record is available within the dept.
2	As per outcome based education (OBE) /NBA requirement files need to be update
3	Data is available
4	Previous program exit survey with analysis is need to be prepared
5	Faculty cadre, SFR from the establishment of department need to be prepared for NBA preparation
6	Institutional policies are implemented
7	Available (Soft copy)
8	No new purchase in current AY
9	Lab audit reports by previous auditors is available

### Part B: (Quantitative Analysis) Every Academic Year

Sr. No	Remark by audit members
10	No publications
11	Last batch is in process
12	Training record of students within our institute is available
13	Files is available with papers print outs
14	MRP approved and submitted file is ready
15	Not available
16	Available
17	Available
18	Till AY 2017 is available
19	No consultancy and industrial projects (Only MRP funding is available)
20	Conducted programs in AY 18-19



### **Part A: (Qualitative Analysis) Every Semester**

<b>Sr. No</b>	<b>Remark by audit members</b>
1	Personal and UT TT in not within the file
2	CAP should fill with all aspects
3	Audited by department and available
4	Lab are audited
5	NPTEL/IIT spoken tutorials /ICT tools records is ready
6	Central level/ AMS entry
7	Not maintained in separate file
8	Available with stories
9	Centralised for current semester
10	Available
11	Publications, QP setting, NPTEL certifications available
12	Feedback summary, analysis and action taken need to be added

### **Part B: (Quantitative Analysis) Every Semester**

<b>Sr. No</b>	<b>Remark by audit members</b>
13	Remedial classes arranged for tough subjects
14	Activities under students chapter files are available, Cover summary is required
15	summary is required
16	Available



Department of ELECTRICAL Engineering

Once in four years			
Note: Department can write Yes or No as remark with proper justification			
Sr. No	Parameters to be verified	Remarks by Dept.	Justification
1	Articulation of evolving Vision and Mission of the Department.	Yes	Updated On 18-10-17
2	Consistency of Vision and Mission of the Department with the Institution.	Yes	Mapping of institute vision and Mission with department vision and mission done
3	Articulation of evolving PEOs, POs and PSOs.	Yes	Updated On 18-10-17
4	Consistency of PEOs with the Mission of the Programme.	Yes	Mapping of PEOs with department mission done
5	Proper statements of Course Outcomes.	Yes	CO statements are finalized through Domain Coordinator
6	Feedback for attainment of PEOs (Alumni and employer).	Yes	A questionnaire designed for the attainment of PEO's refer sample feed back
7	SWOT analysis of the Programme.	Yes	Department perspective plan available
8.	Comments by last NBA committee visited, corrective action taken, and its impact.	NA	Not Applicable

Remarks by Audit members (Use separate sheet if required):

PLEASE REFER ATTACHED SHEET.

Audit done by (Name and Signature with date):

1. Dr. Shilpa KEWATE 
2. A-SAYED 
- 3.

## Department of Electrical Engineering

### Every Semester

#### Part A: Qualitative Analysis

**Note:** Department can write Yes or No as remark with proper justification

Sr. No.	Parameters to be verified	Remarks by Dept.	Justification
1	Academic Plan (Calendar, Timetable, Schedule of examinations) and Execution	Yes	Separate files are available updated properly
2	Lecture Plan and Execution	Yes	Updated in AMS and a hardcopy kept in course file.
3	Faculty Course Files.	Yes	Audit done
4	Upkeeping of laboratory resources	Yes	Lab audit report
5	Teaching and learning process (Innovative teaching and evaluation method).	Yes	PBL, Project competition, slow and fast learner,
6	Attendance Monitoring	Yes	AMS filled
7	Record of visiting / expert Lectures	Yes	Report on expert lecturer
8	Students counseling and mentoring	Yes	Teacher guardian scheme
9	Feedback from students	Yes	Refer AMS, Feedback decimation file is available.
10	Industrial visits	Yes	File updated
11	Faculty achievements	Yes	Question paper setter, Certification done (NPTEL and LATEX )
12	PTI (parents feedback)	Yes	Refer PTM file

#### Part B: Quantitative Analysis

**Note:** Department can enter appropriate number as remark with proper justification

1  Needs Improvement      2  Satisfactory      3  Good      4  Excellent


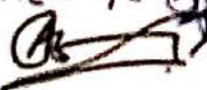
13*	Remedial measures to improve academic performance of weak students.	SE TE BE	3 3 3	Remedial classes arranged for tough subjects
14*	Students' participation in co-curricular (including professional societies) and extra-curricular activities.		3	IEI file
15*	Student achievements		2	

16*	Result analysis	SE	4	Result Analysis file
		TE	4	
		BE	4	

Remarks by Audit members:

please refer attached sheet

Audit done by (Name and Signature with date):

1. Dr. Shilpa Kewate 
2. A-SAYED 
- 3.

## Department of Electrical Engineering

Every Academic year			
Part A: Qualitative Analysis			
Note: Department can write Yes or No as remark with proper justification			
Sr. No	Parameters to be verified	Remarks by Dept.	Justification
1	Record of students' enrollment.	Done	University merit list
2	Analysis of academic performance of students as per NBA	NA	
3	Motivation to students.	Done	Meditation session, Various non Government scholarships ,student participation in various in various Activities like Project Competition's, Project Based Learning.
4	Program exit survey and analysis.	Yes	Graduate exit survey
5	List of faculty, SFR, Cadre ratio and retention.	Yes	
6	Motivation to Faculty.	Yes	Promoted to higher studies .ODs for external activites.
7	Faculty performance appraisal.	Yes	Yearly faculty Appraisal in done
8	Upgradation and utilization of laboratory resources.	Yes	Labs are upgraded as per requirements Utilization shown in time table
9	Comments by last Audit committee members visited, corrective action taken, and its impact.	No	

Remarks by Audit members (Use separate sheet if required):

PLEASE REFER ATTACHED SHEET.

Audit done by (Name and Signature with date):

1. Dr. Shilpa Kewate
2. A. SAYED

Every Academic year				
Part B: Quantitative Analysis				
Note: Department can enter appropriate number as remark with proper justification				
1 → Needs Improvement		2 → Satisfactory	3 → Good	4 → Excellent
Sr. No	Parameters to be verified	Remarks by Dept.	Justification	
10*	Students Publications.	1		
11*	Students' placement and higher studies.	1		
12*	Involvement of students in skill based activities.	3		
13*	Faculty Publications.	2		
14*	Identify research areas, formation of research groups and submission of proposal for external funding.	1		
15*	Faculty interaction with outside world.	2	Solar street light project(Asokan Sir), Carrier counseling(Aamir Sir)	
16*	Faculty participation in attending /organizing STTP / FDP / WS / Seminars / Conferences.	2		
17*	Faculty professional society membership.	3		
18*	Preparation and utilization of budget.	4		
19*	External fund / resource generation through consultancy / testing/ industrial project / conducting programs / liasoning with industry.	1		
20*	Skill upgradation of technical (non-teaching) staff	2		

Remarks by Audit members (Use separate sheet if required):

Please refer attached sheet.

Audit done by (Name and Signature with date):

1. Dr. Shilpa Kewate 

2.



**Mahatma Education Society's**

**Pillai HOC College of Engineering & Technology, Rasayani**

**Department of Electronics & Telecommunication Engineering**

Friday, 3rd January 2020

**Notice**

All faculty are hereby informed that academic audit for ESAY 2019-20 is scheduled on Tuesday, 7<sup>th</sup> January 2020 at 10.30 am in HOD Cabin to check the preparedness of each faculty for this semester. Pl make sure to attend the same with Course academic Plan, Notes, Question bank, Lab manual, Assignments, etc. as applicable for teaching load allocated to you for this sem.

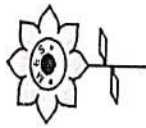
Ms. Rekha Dhawan

Ms. Neha Rai

Academic Review Committee

Dr. Mansi Subhedar

Head of the Department








Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology**  
**DEPARTMENT OF ELECTRONICS AND TELECOMMUNICATION ENGINEERING**

**Academic Audit (ESAY 2019-20)**

Sr. No.	Name of Faculty	Subject	Class	1	2	3	4	5	6	7	8	9	10	11	Sign
1	Dr Mansi Subhedar	PCE	SE/SEM 4	Available	Available	Available	Include mooc courses and links for e-books	Available	NA as taking for first time	Available	Available	video lectures	E notes Available	Available	
		CCN	TE/SEM 6	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	Available	
2	Neha Shivhare	WN	BE/SEM 8	Available	Available	Available	Complete	Available	Available	Available	Available	ppt, video lectures	E notes Available	Available	
		LIC	SE/SEM 4	Available	Available	Available	Include mooc courses and links for e-books	Available	NA as taking for first time	Available	Available	Available	video lectures	Available	
3	Ms.Rekha Dhawan	IPMV	TE/SEM 6	Available	Available	Available	Include mooc courses and links for e-books	Available	Available	Available	Available	video lectures	Available	Available	
		EDC-II	SE/SEM 4	Available	Available	Available	Planned dates in teaching plan are asked to add	Available	NA as taking for first time	Available	Available	Available	video lectures	Available	
4	Mr. Shashikant Renushe	SS	SE/SEM 4	Available	Available	Available	Complete	Available	Available	Available	NA as per syllabus	video lectures	Available	NA as per syllabus	




Sr. No.	Name of Faculty	Subject	Class	1	2	3	4	5	6	7	8	9	10	11	Sign
5	Mr. Upendra Patil	MCA	TE/SEM 6	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	E notes Available	Available	
7	Ms. Priya Tambe	Satcom	BE/SEM 8	Available	Available	Available	Planned dates in teaching plan are asked to add	Available	Available	Available	Available	video lectures	E notes Available	Available	
8	Mr. Pratik Mhatre	Radar	TE/SEM 6	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	Available	
9	Mr. Mithun Nair	RF Design	BE/SEM 8	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	Available	
				Available	Available	Available	Include mooc courses and links for e-books	Available	Available	Available	Available	ppt, video lectures	E notes Available	Available	

Auditors Remarks : 1. Subject wise Expert lectures should be arranged .

  
Name & Sign of Auditor 1

  
Name & Sign of Auditor 2

  
Dr. Manoj Subudkar



**Mahatma Education Society's**


**Pillai HOC College of Engineering & Technology, Rasayani**


**Department of Electronics & Telecommunication Engineering**

Tuesday, 2nd July 2019

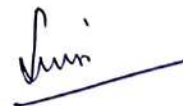
**Notice**

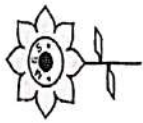
All faculty are hereby informed that academic audit for OSAY 2019-20 is scheduled on Saturday, 6<sup>th</sup> July 2019 at 10.30 am in HOD Cabin to check the preparedness of each faculty for this semester. Pl make sure to attend the same with Course academic Plan, Notes, Question bank, Lab manual, Assignments, etc. as applicable for teaching load allocated to you for this sem.

Ms. Rekha Dhawan 

Ms. Neha Rai 

Academic Review Committee

for   
(Divya Chirayil)  
Head of the Department



Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
DEPARTMENT OF ELECTRONICS AND TELECOMMUNICATION ENGINEERING

Academic Audit (OSAY 2019-20)

Sr. No.	Name of Faculty	Subject	Class	1	2	3	4	5	6	7	8	9	10	11	Sign
1	Ms. Divya Chirayil	DSD	SE/SEM 3	Available	Available	Available	Include mooc courses and links for e-books	Available	Available	Available	Available	video lectures	Available	Available	
		ICE	BE/SEM 7	Available	Available	Available	Complete	Available	NA as taking for first time	Available	Available	Available	ppt, video lectures	E notes Available	Available
2	Ms. Mansi Subhedar	CSL	BE/SEM 7	Available	Available	Available	Complete	Available	Available	Available	NA as per syllabus	ppt, video lectures	E notes Available	NA as per syllabus	
		MCS	BE/SEM 7	Available	Available	Available	Include mooc courses and links for e-books	Available	Available	Available	Available	Available	ppt, video lectures	E notes Available	Available
3	Ms. Rekha Dhawan	EME	TE/SEM 5	Available	Available	Available	Include mooc courses and links for e-books	Available	NA as taking for first time	Available	NA as per syllabus	video lectures	Available	NA as per syllabus	
4	Ms. Swati Nandusekar	OC	BE/SEM 7	Available	Available	Available	Planned dates in teaching plan are asked to add	Available	NA as taking for first time	Available	Available	ppt, video lectures	E notes Available	Available	
5	Ms. Pooja Shukre	DTSP	TE/SEM 5	Available	Available	Available	Complete	Available	Available	Available	NA as per syllabus	video lectures	Available	NA as per syllabus	

Sr. No.	Name of Faculty	Subject	Class	1	2	3	4	5	6	7	8	9	10	11	Sign
6	Mr. Upendra Patil	MPI	TE/SEM 5	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	Available	
		EIC	SE/SEM 3	Available	Available	Available	Planned dates in teaching plan are asked to add	Available	Available	Available	NA as per syllabus	video lectures	Available	NA as per syllabus	
7	Mr. Shashikant Renushe	EDC-1	SE/SEM 3	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	Available	
		DCE	TE/SEM 5	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	Available	
8	Ms. Priya Tambe	ME	BE/SEM 7	Available	Available	Available	Include mooc courses and links for e-books	Available	Available	Available	Available	ppt, video lectures	E notes Available	Available	
		CTN	SE/SEM 3	Available	Available	Available	Complete	Available	Available	Available	Available	video lectures	Available	NA as per syllabus	
9	Mr. Pratik Mhatre	DCOM	TE/SEM 5	Available	Available	Available	Planned dates in teaching plan are asked to add	Available	Available	Available	Available	video lectures	Available	Available	
				Available	Available	Available		Available	Available	Available	Available	video lectures	Available	Available	

Auditors Remarks : Additional Assignments can be given if required.

Name & Sign of Auditor 1

(Pooja Phavvan)

Name & Sign of Auditor 2

Dr. Mansi Subhedar




**Mahatma Education Society's**


**Pillai HOC College of Engineering & Technology, Rasayani**

**Department of Electronics & Telecommunication Engineering**


**Notice**

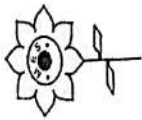
All faculty are hereby informed that Academic Audit (Stage -II) for OSAY 2019-20 is scheduled on Thursday, 24<sup>th</sup> October 2019 from 10.30 am to 1.00 pm in HOD Cabin. Pl make sure to attend the same with required documents.

Ms. Rekha Dhawan 

Ms. Neha Rai 

Academic Review Committee

  
(Divya Chiraji)  
Head of the Department



Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology**  
**DEPARTMENT OF ELECTRONICS AND TELECOMMUNICATION ENGINEERING**

**Academic Audit (OSAY 2019-20)**

Sr. No.	Name of Faculty	Subject	Class	1	2	3	4	5	6	7	Sign
1	Ms. Divya Chirayil	DSD	SE/SEM 3	Available	Available	Available	Available	Available	Available	Available	
		ICE	BE/SEM 7	Available	Available	NA as taking for first time	Available	Solution available with marking scheme	Solution available with marking scheme	Available	
2	Ms. Mansi Subhedar	CSL	BE/SEM 7	NA as per syllabus	Available	NA as taking for first time	Available	Solution available with marking scheme	Solution available with marking scheme	NA as per syllabus	
		MCS	BE/SEM 7	Available	Available	Available	Available	Solution available with marking scheme	Solution available with marking scheme	Available	
3	Ms. Rekha Dhawan	EME	TE/SEM 5	NA as per syllabus	Available	NA as taking for first time	Available	Available	Available	NA as per syllabus	
4	Ms. Swati Nandusekar	OC	BE/SEM 7	Available	Available	NA as taking for first time	Available	Solution available with marking scheme	Solution available with marking scheme	Available	
5	Ms. Pooja Shukre	DTSP	TE/SEM 5	NA as per syllabus	Available	Available	Available	Available	Available	NA as per syllabus	
		MPI	TE/SEM 5	Available	Available	Available	Available	Available	Available	Available	
		EIC	SE/SEM 3	NA as per syllabus	Available	Available	Available	Available	Available	NA as per syllabus	
7	Mr. Shashikant Renushe	EDC-1	SE/SEM 3	Available	Available	Available	Available	Available	Available	Available	
8	Ms. Priya Tambe	DCE	TE/SEM 5	Available	Available	Available	Available	Available	Available	Available	
		ME	BE/SEM 7	Available	Available	Available	Available	Available	Available	Available	
9	Mr. Pratik Mhatre	CTN	SE/SEM 3	NA as per syllabus	Available	Available	Available	Available	Available	NA as per syllabus	
		DCOM	TE/SEM 5	Available	Available	Available	Available	Available	Available	Available	

Auditors Remarks : Additional Assignments can be given, if required

Name & Sign of Auditor 2

(Divya Chirayil)

Dr. Pawan Subhedar

Name & Sign of Auditor 1

03A7 19-20

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology**  
 Department of Electronics and Telecommunication Engineering

Name of Faculty: Mr. Shashikant Renuke  
 Class, Subject: SE | EDC-I

SEM: III  
 Date of Review: 24/10/2019

Sr. No.	Particulars	Auditors Remark
1	Is syllabus scheme and detailed syllabus available?	yes, available in course file
2	Are course objectives and course outcomes well defined and communicated to students?	yes, verified in CAP and communicate to student at start of sem in class
3	Is CO-PO, CO-PSO mapping appropriate?	yes available in CAP
4	Is individual timetable, class timetable available?	yes
5	Whether the Course Academic Plan (CAP) completed in all respects?	yes, verified
6	Is module wise question bank available?	yes
7	Is attendance record (Theory & V lab Practical) maintained?	yes in course file
8	Are supplementary teaching tools and application of ICT (PPT, Video lectures, E-notes, etc.) used for curriculum delivery?	yes, pp video lectures were shared with students
9	Are IA-1 and IA-2 Question papers and results available?	yes in course file
10	Are chapter wise notes available?	yes
11	Any other points	-

**Suggestions for Improvement:**

- More questions should be added in QB on topics which affect result.

Audit Expert Internal sign with date: 1. Renuke  
24/10/2019

2. Nar  
24/10/19

Audit Expert External sign with date: 1.

Sir  
Chavhan  
24/11/19

2. Pham  
24/10/19

HOD

J. Renuke  
24/10/19

Principal

Shashikant Renuke

USA 17

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Department of Electronics and Telecommunication Engineering

Name of Faculty: Upendra Patil  
Class, Subject: TE | MPI

SEM: V  
Date of Review: 24/10/2019

Sr. No.	Particulars	Auditors Remark
1	Is syllabus scheme and detailed syllabus available?	Yes, authentic syllabus along with scheme available
2	Are course objectives and course outcomes well defined and communicated to students?	Yes, communicated to students
3	Is CO-PO, CO-PSO mapping appropriate?	Yes, available in CAP
4	Is individual timetable, class timetable available?	Yes
5	Whether the Course Academic Plan (CAP) completed in all respects?	Yes, in all manner
6	Is module wise question bank available?	Yes, some more questions can be added
7	Is attendance record (Theory & V lab Practical) maintained?	Yes
8	Are supplementary teaching tools and application of ICT (PPT, Video lectures, E-notes, etc.) used for curriculum delivery?	PPT and Video lectures available
9	Are IA-1 and IA-2 Question papers and results available?	Yes
10	Are chapter wise notes available?	E notes
11	Any other points	-

**Suggestions for Improvement:**

Assessment should be done on regular basis.

Audit Expert Internal sign with date: 1. Patil  
24/10/2019

2. Nar  
24/10/19

Audit Expert External sign with date: 1.

Patil  
HOD 24/10/2019

Sr  
Patil  
24/10/19

2. Patil  
24/10/19

Principal



2019-

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani

Nov 11, 2019

NOTICE

Inter Departmental Academic Audit of IT Department will be held on 13 and 14<sup>th</sup> November 2019. All are informed to be ready with Academic Files completed in all respect.

Following auditors are nominated as Auditors

Dr. Manvendra Vashistha [ HOD, Applied Science and Mathematics]

Mr. Amar Jadhav [ HOD, Automobile Engineering ]

Departmental Academic Audit reports for the same shall be submitted by 29 Nov 2019



A handwritten signature in black ink, appearing to read "D. Manvendra Vashistha".

Principal

Department of IT Engineering

Every Academic year			
Part A: Qualitative Analysis			
Note: Department can write Yes or No as remark with proper justification			
Sr. No	Parameters to be verified	Remarks by Dept.	Justification
1	Record of students' enrollment.	Yes	Available
2	Analysis of academic performance of students as per NBA requirement.	Yes	Done
3	Motivation to students.	Yes	More Documentation required
4	Program exit survey and analysis.	Yes	Analysis to be done
5	List of faculty, SFR, Cadre ratio and retention.	Yes	Available
6	Motivation to Faculty.	Yes	Needs improvement
7	Faculty performance appraisal.	Yes	Done
8	Upgradation and utilization of laboratory resources.	Yes	Done
9	Comments by last Audit committee members visited, corrective action taken, and its impact.	NA	

Remarks by Audit members (Use separate sheet if required):

- Motivation to student & faculty required.
- SFR and retention, Department should apply for NBA

Audit done by (Name and Signature with date):

1. P. Vashista

2. Amar  
13/11/19 Amar Tadhav

3.

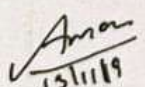
Every Academic year			
Part B: Quantitative Analysis			
Note: Department can enter appropriate number as remark with proper justification			
1 → Needs Improvement      2 → Satisfactory      3 → Good      4 → Excellent			
Sr. No	Parameters to be verified	Remarks by Dept.	Justification
10*	Students Publications.	1	More improvement can be done.
11*	Students' placement and higher studies.	2	Done
12*	Involvement of students in skill based activities.	2	Done
13*	Faculty Publications.	1	Should be improved
14*	Identify research areas, formation of research groups and submission of proposal for external funding.	4	Good efforts taken to submit MRP & DST proposal
15*	Faculty interaction with outside world.	2	Orientation Prog & Guest Lectr
16*	Faculty participation in attending /organizing STIP / FDP / WS / Seminars / Conferences.	3	
17*	Faculty professional society membership.	1	Planning needs to be done to open professional society
18*	Preparation and utilization of budget.	2	
19*	External fund / resource generation through consultancy / testing/ industrial project / conducting programs / liasoning with industry.	1	
20*	Skill upgradation of technical (non-teaching) staff	1	

Remarks by Audit members (Use separate sheet if required):

- Faculty publication in referred journal should be improved.
- Student club & professional chapter initiatives to be taken by Department

Audit done by (Name and Signature with date):

1. Dr. Vashita

2.  Amar Tadha

3.

Department of IT Engineering

Once in three years			
Note: Department can write Yes or No as remark with proper justification			
Sr. No	Parameters to be verified	Remarks by Dept.	Justification
1	Articulation of evolving Vision and Mission of the Department.	Yes	Formulation Done
2	Consistency of Vision and Mission of the Department with the Institution.	Yes	Stakeholders inputs taken
3	Articulation of evolving PEOs, POs and PSOs.	Yes	PEO and PSO well defined and documented
4	Consistency of PEOs with the Mission of the Programme.	Yes	PEO mapped with mission of IT Dept
5	Proper statements of Course Outcomes.	Yes	CO as per bloom taxonomy.
6	Feedback for attainment of PEOs (Alumni and employer).	Yes	Available & taken
7	SWOT analysis of the Programme.	Yes	Need improvements
8.	Comments by last NBA committee visited, corrective action taken, and its impact.	-	NA

Remarks by Audit members (Use separate sheet if required):

SWOT analysis should be identified and increase among all the faculties to make Department achieve vision & mission.

Audit done by (Name and Signature with date):

1. Dr. Vashishtha

2. Amar  
13/11/19 Amar Jadhav

3.

Chandany

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**  
**Department of Information Technology**

**Impact Analysis for audit and action taken in 2019-20**

Sr. No	Parameters	Impact Analysis
1	SWOT analysis of the Programme.	NBA prequalifier submitted for NBA accreditation. Faculty Ms. Rupali Sathe registered for PhD. Coding Club -Association of Coders and Encoders student club was started and various events were organized under the club
2	Students' placement and higher studies.	Placement Count 2020-21 - 44 2021-22 - 46
3	Faculty Publications.	Faculty Publication Improvement 2020-21 - 23 2021-22 -41
5	Faculty interaction with outside world.	04 MOU initiatives Dr. B. K Sarkar has taken good initiatives for expert talk in IPR and Patenting.
6	Faculty professional society membership.	ISTE Professional chapter ,ACE and GDSC started by IT Department
7	External fund / resource generation through consultancy / testing/ industrial project / conducting programs / liasoning with industry.	Faculty received Amount fund from private funded Research Agencies and received consultancy amount
8	Faculty and student achievements	Organized ISTE approved STTP and FDP on Data science for faculty and hands-on various workshop for students as per industry requirements
9	Students' participation in co- curricular (including professional societies) and extra-curricular activities.	Students participated every year Avishkar-State level Competition ,Nitish Shetty team won I Lakh in Smart India Hackathon -SIH AICTE . Ms. Vandana Singh - AICTE Intershala Ambassador



**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology,  
Rasayani**

(Approved by AICTE, DTE, and Affiliated to the University of Mumbai  
Accredited by the NBA for Civil, Computer, Information Technology & Mechanical  
Engineering. NAAC Accredited A grade in the first Cycle)

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## **Administrative Audit Reports**

- i. Institute-Level Committee Audits**
- ii. Asset Verification (Laboratory Audit)**
- iii. Safety and Sustainability Audit**

Mahatma Education Society's

Pillai HOC College of Engineering and Technology

Name of the Department : Civil Engineering

Laboratory Name : Fluid Mechanics

AY: 2019-20

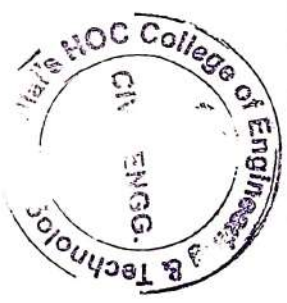
Lab Audit

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	METACENTRIC HEIGHT		1	MES/MMA/1 1-12/01	Available	Working	-	-	
2	BERNOULLI'S THEOREM		1	MES/BTVS/1 1-12/01	Available	Working	-	Calibration Done	
3	REYNOLDS APPARATUS		1	MES/RA/11- 12/01	Available	Not Working	Flow not occurring ink pipe choked	-	
4	IMPACT OF JET APPARATUS		1	MES/IOJA/1 1-12/01	Available	Not Working	-	-	
5	POWER TRANSMISSION THROUGH NOZEL		1	MES/PTTN/1 1-12/01	Available	Working	-	-	
6	GEAR PUMP TEST RIG		1	MES/GPTR/1 1-12/01	Available	Working	-	-	

7	AXIAL PUMP TEST RIG		1	MES/APTR/1 1-12/01	Available	Working	-	-	
8	VANE PUMP TEST RIG		1	MES/VPTR/1 1-12/01	Available	Working	-	-	
9	META CENTRIC HEIGHT APPARATUS		1	MES/11- 12/MTA/02	Available	Not Working	-	-	
10	BERNOULLI'S THEOREM APPARATUS		1	MES/11- 12/BTA/02	Available	Not Working	-	-	
11	ORIFICE & MOUTHPIECE APPARATUS		1	MES/11- 12/OMP/01	Available	Working	-	-	
12	NOTCHES & WEIR	Calibration of notches and weirs	1	MES/11- 12/CNW/01	Available	Working	-	-	
13	VENTURIMETER	Calibration of Venturimeter	1	MES/11- 12/CV/01	Available	Working	-	-	Calibration Required
14	NOZZLE METER		1	MES/11- 12/CN/02	Not Available		-	-	
15	VISCOSITY BY STOKES		1	MES/11- 12/SS/01	Available	NOT	-	-	
16	PIPE FRICTION APPARATUS		1	MES/11- 12/PSA/01	Available	Working	-	-	
17	LOSSES IN PIPE APPARATUS		1	MES/11- 12/PSA/01	Available	Working	-	-	
18	REYNOLDS APPARATUS		1	MES/11- 12/RA/02	Available	Working	-	-	Y

Remarks: Bills of equipment no.1 to 8 are missing.  
Calibration of all pressure gauges are due.

  
Lab Coordinator



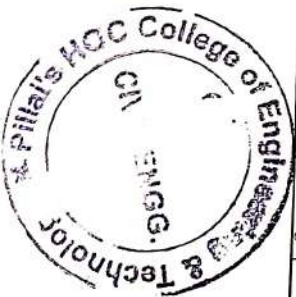
  
HOD



Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per deud stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Lynx Micro-optic one second theodolite		1	MES/PHT/2011/OST/01	Available	Not working	Lens working	-	Maintenance done
2	Lynx Dumpy Level		1	MES/PHT/2011/DL/01	Not available	-	-	-	Discarded
3	Pentax Total Station		1	MES/PHT/2011/STIN/01	Available	Working	-	-	wooden stand not available
4	Chain- 20m		3	MES/PHT/2011/CH/20/01-03	Available	Working	-	-	-
5	Chain- 30m		3	MES/PHT/2011/CH/30/01-03	Available	Working	-	-	-
6	Ranging Rod		10	MES/PHT/2011/RGR/01-10	Available	Not Working	Not functional	Yes	-
7	Open cross staff with stand		4	MES/PHT/2011/OCS/01-03	Not available	-	-	-	Discarded
8	Prismatic compass with stand		3	MES/PHT/2011/PC/01-03	Available	2 Working, 1 not working	functional	one compass to be written off	-
9	Surveyor's compass with stand		2	MES/PHT/2011/SC/01-02	Available	Working	-	-	-
10	Transit theodolite with stand		2	MES/PHT/2011/TT/01-02	Available	1 Working, 1 not working	Not functional	one theodolite to be written off	-
11	Auto level with stand		1	MES/PHT/2011/AL/01	Available	Working	-	-	-
12	Dumpy level with stand		2	MES/PHT/2011/DL/01-02	Available	Not Working	Lens issue	-	-
13	Polar Planimeter		1	MES/PHT/2011/PPR/01	Available	-	-	-	Not in use
14	Plane table with accessories		6	MES/PHT/2011/PT/01-05	Available	05 working, 1 not working	Fix issue	-	-
15	Linen tape-30m		5	MES/PHT/2011/LT-30/01-05	2 Not available, 3 Available	1 Working, 1 not working	Not functional	one tape to be written off	-
16	Steel tape-30m		5	MES/PHT/2011/ST-30/01-05	1 Available, 4 Discarded	Working	-	-	-
17	Levelling staff		6	MES/PHT/2011/LST/01-06	4 Available, 2 Discarded	4 Working	-	-	-
18	Pentax single prism with accessories		1	MES/PHT/2011/SP/01	Available	Partly Working	Fix Issue	-	-
19	Optical square		4	MES/PHT/2011/OS/01-04	1 Available, 3 Not Available	Not Working	Not functional	Needs to be written off	-

20	Digital theodolite with stand		4	MES/PHT/2016/DT/01-04	Available	Working	-	-	Battery gets detached
21	Dumpy level with stand		5	MES/PHT/2016/DL/01-05	Available	2 Working, 3 not working	Lens problem	-	-
22	Transit theodolite with stand		5	MES/PHT/2016/TT/01-05	3 Available, 2 not available	3 Working	-	-	-
23	Levelling staff		10	MES/PHT/2016/LS/01-10	Available	6 Working, 4 not working	Locking Problem	-	Maintenance required
24	Ranging Rod		15	MES/PHT/2016/RR/01-15	Available	08 Working, 07 Not working	06 Damaged due to hammering, 01 Bend during project	01 need to be written off	May be repaired by welding
25	Prismatic compass with stand		5	MES/PHT/2016/PC/01-05	Available	1 Working, 4 not working	03 Not functional, 1 screw issue	03 needs to be written off	Maintenance required
26	Surveyor's compass with stand		3	MES/PHT/2016/SC/01-03	Available	1 Working, 2 Not Working	Not functional	02 needs to be written off	-
27	Digital planimeter		2	MES/PHT/2016/DP/01-02	Available	1 Working, 1 not working	Display not working	-	-
28	Open cross staff with stand		7	MES/PHT/2016/CS/01-07	Available	5 Working, 2 not working	Cross hair broken and arms bend	02 needs to be written off	-
29	Linen tape-30m		10	MES/PHT/2016/LT/01-10	6 Available, 4 Not available	3 Working, 3 Not working	Not functional	03 needs to be written off	4 tapes are missing
30	Steel tape-30m		3	MES/PHT/2016/ST/01-03	Available	Working	-	-	-
31	Chain-30m		2	MES/PHT/2016/C-30/01-02	Available	Working	-	-	-
32	Chain-20m		1	MES/PHT/2016/C-20/01	Available	Working	-	-	-
33	Rodometer		1	MES/PHT/2016/RM/01	Available	Not Working	Battery Issue	-	Cell discharged
34	Plane table		2	MES/PHT/2016/PT/01-02	Available	Not Working	Fixture Issue	-	-
35	Extra accessories for plane table		3	MES/PHT/2016/PTA/01-03	Available	Working	-	-	-
36	Plumb bob		4	MES/PHT/2016/PB/01-04	3 Available, 1 Not available	Working	-	-	One plumb bob missing
37	Global positioning system		1	MES/PHT/2016/GPS/01	Available	Working	-	-	-

Lab Coordinator



HOD

*[Signature]*  
Venukumar R

Name of the Department : Civil Engineering

Laboratory Name : Transportation Engineering

AY: 2019-20

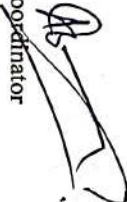
Mahatma Education Society's  
Pillai HOC College of Engineering and Technology

Lab Audit

Sr.No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Los Angeles Abrasion Testing Machine		1	MES/PHT/20 12/ATM/01	Available	Working	Calibration Done	-	
2	Aggregate Impact Value Apparatus		1	MES/PHT/20 12/ATV/01	Available	Working	-	-	
3	Aggregate Crushing Value Apparatus		1	MES/PHT/20 12/ACV/01	Available	Working	-	-	
4	Automatic Penetrometer		1	MES/PHT/20 12/AP/01	Available	Working	-	-	
5	Ductility Apparatus		1	MES/PHT/20 12/DA/01	Available	Working	-	-	
6	Ring and Ball Apparatus		1	MES/PHT/20 12/RBA/01	Available	Working	-	-	
7	Tar Viscosimeter		1	MES/PHT/20 12/TVO/01	Available	Working	-	-	
8	Hot Plate	Round-Energy Regulator and C.I. top	1	MES/PHT/20 16/HPR/01	Available	Working	-	-	
9	Beaker	Glass Borosil	1	MES/PHT/20 16/BGB/01	Available	Working	-	-	
10	Tamping Rod		1	MES/PHT/20 16/TR/01	Available	Working	-	-	
11	Tray- G.I.	300*300*50mm	1	MES/PHT/20 16/TGI/01	Available	Working	-	-	
12	Tray- G.I.	450*300*50mm	1	MES/PHT/20 16/TGI/01	Available	Working	-	-	

13	Coarse Sieves-300mm	63mm	1	MES/PHT/20 16/CSS/01	Available	Working	-	-	
		50mm	1	MES/PHT/20 16/CSS/02	Available	Working	-	-	
		40mm	1	MES/PHT/20	Available	Working	-	-	
		31.5mm	1	MES/PHT/20	Available	Working	-	-	
		25mm	1	MES/PHT/20	Available	Working	-	-	
		20mm	1	MES/PHT/20	Available	Working	-	-	
		16mm	1	MES/PHT/20	Available	Working	-	-	
		12.5mm	1	MES/PHT/20	Available	Working	-	-	
		10mm	1	MES/PHT/20	Available	Working	-	-	
		6.3mm	1	MES/PHT/20	Available	Working	-	-	
		2.36mm	1	MES/PHT/20	Available	Working	-	-	
		1.7mm	1	MES/PHT/20	Available	Working	-	-	
		Lid and Pan	1	MES/PHT/20	Available	Working	-	-	

Lab Coordinator




HOD



Mahatma Education Society's  
Pilate HOC College of Engineering and Technology

Name of the Department : CIVIL

Laboratory Name : EG

AY: 2019-20

**Lab Audit**

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	M-1 : Quartz	Mineral	1	MES/PHT/2011/EG/M1	Available	-	-	-	-
2	M-2 : Amethyst Quartz	Mineral	1	MES/PHT/2011/EG/M2	Available	-	-	-	-
3	M-3 : Rose Quartz	Mineral	1	MES/PHT/2011/EG/M3	Available	-	-	-	-
4	M-4 : Smoky Quartz	Mineral	1	MES/PHT/2011/EG/M4	Available	-	-	-	-
5	M-5 : Milky Quartz	Mineral	1	MES/PHT/2011/EG/M5	Available	-	-	-	-
6	M-6 : Rock Crystal	Mineral	1	MES/PHT/2011/EG/M6	Available	-	-	-	-
7	M-7 : Chalcedony	Mineral	1	MES/PHT/2011/EG/M7	Available	-	-	-	-
8	M-8 : Agate	Mineral	1	MES/PHT/2011/EG/M8	Available	-	-	-	-
9	M-9 : Onyx	Mineral	1	MES/PHT/2011/EG/M9	Available	-	-	-	-
10	M-10 : Flint	Mineral	1	MES/PHT/2011/EG/M10	Available	-	-	-	-
11	M-11 : Chert	Mineral	1	MES/PHT/2011/EG/M11	Available	-	-	-	-
12	M-12 : Blood stone	Mineral	1	MES/PHT/2011/EG/M12	Available	-	-	-	-
13	M-13 : Jasper	Mineral	1	MES/PHT/2011/EG/M13	Available	-	-	-	-
14	M-14 : Opal	Mineral	1	MES/PHT/2011/EG/M14	Available	-	-	-	-
15	M-15 : Orthoclase	Mineral	1	MES/PHT/2011/EG/M15	Available	-	-	-	-
16	M-16 : Plagioclase	Mineral	1	MES/PHT/2011/EG/M16	Available	-	-	-	-
17	M-17 : Microcline	Mineral	1	MES/PHT/2011/EG/M17	Available	-	-	-	-
18	M-18 : Muscovite	Mineral	1	MES/PHT/2011/EG/M18	Available	-	-	-	-
19	M-19 : Biotite	Mineral	1	MES/PHT/2011/EG/M19	Available	-	-	-	-
20	M-20 : Amphibole	Mineral	1	MES/PHT/2011/EG/M20	Available	-	-	-	-
21	M-21 : Asbestos	Mineral	1	MES/PHT/2011/EG/M21	Available	-	-	-	-
22	M-22 : Augite	Mineral	1	MES/PHT/2011/EG/M22	Available	-	-	-	-
23	M-23 : Olivine	Mineral	1	MES/PHT/2011/EG/M23	Available	-	-	-	-
24	M-24 : Tourmaline	Mineral	1	MES/PHT/2011/EG/M24	Available	-	-	-	-
25	M-25 : Garnet	Mineral	1	MES/PHT/2011/EG/M25	Available	-	-	-	-
26	M-26 : Natrolite	Mineral	1	MES/PHT/2011/EG/M26	Available	-	-	-	-
27	M-27 : Actinolite	Mineral	1	MES/PHT/2011/EG/M27	Available	-	-	-	-
28	M-28 : Calcite	Mineral	1	MES/PHT/2011/EG/M28	Available	-	-	-	-
29	M-29 : Dolomite	Mineral	1	MES/PHT/2011/EG/M29	Available	-	-	-	-
30	M-30 : Gypsum	Mineral	1	MES/PHT/2011/EG/M30	Available	-	-	-	-

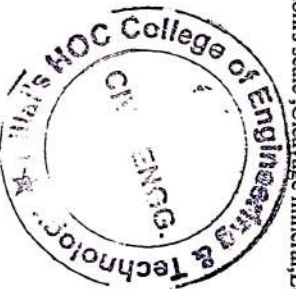
31	M-31 : Bauxite	Mineral	1	MES/PHT/2011/EG/M31	Available	-	-	-	-
32	M-32 : Beryl	Mineral	1	MES/PHT/2011/EG/M32	Available	-	-	-	-
33	M-33 : Graphite	Mineral	1	MES/PHT/2011/EG/M33	Available	-	-	-	-
34	M-34 : Galena	Mineral	1	MES/PHT/2011/EG/M34	Available	-	-	-	-
35	M-35 : -	Mineral	1	MES/PHT/2011/EG/M35	Available	-	-	-	-
36	M-36 : Hematite	Mineral	-	MES/PHT/2011/EG/M36	Not available	-	-	-	-
37	M-37 : Magnetite	Mineral	1	MES/PHT/2011/EG/M37	Available	-	-	-	-
38	M-38 : Chalcopyrite	Mineral	1	MES/PHT/2011/EG/M38	Available	-	-	-	-
39	M-39 : Chromite	Mineral	1	MES/PHT/2011/EG/M39	Available	-	-	-	-
40	M-40 : Corandum	Mineral	1	MES/PHT/2011/EG/M40	Available	-	-	-	-
41	M-41 : Talc	Mineral	1	MES/PHT/2011/EG/M41	Available	-	-	-	-
42	M-42 : Fluorite	Mineral	1	MES/PHT/2011/EG/M42	Available	-	-	-	-
43	M-43 : Kyanite	Mineral	1	MES/PHT/2011/EG/M43	Available	-	-	-	-
44	M-44 : Staurolite	Mineral	1	MES/PHT/2011/EG/M44	Available	-	-	-	-
45	IR-1 : Granite Pink	Igneous Rock	1	MES/PHT/2011/EG/IR1	Available	-	-	-	-
46	IR-2 : Graphitic Granite	Igneous Rock	1	MES/PHT/2011/EG/IR2	Available	-	-	-	-
47	IR-3 : Plagiogranite	Igneous Rock	1	MES/PHT/2011/EG/IR3	Available	-	-	-	-
48	IR-4 : Blue Granite	Igneous Rock	1	MES/PHT/2011/EG/IR4	Available	-	-	-	-
49	IR-5 : Granite Porphyry	Igneous Rock	1	MES/PHT/2011/EG/IR5	Available	-	-	-	-
50	IR-6 : Syenite	Igneous Rock	1	MES/PHT/2011/EG/IR6	Available	-	-	-	-
51	IR-7 : Dolerite	Igneous Rock	1	MES/PHT/2011/EG/IR7	Available	-	-	-	-
52	IR-8 : Gabbro	Igneous Rock	1	MES/PHT/2011/EG/IR8	Available	-	-	-	-
53	IR-9 : Rhyolite	Igneous Rock	1	MES/PHT/2011/EG/IR9	Available	-	-	-	-
54	IR-10 : Pumice	Igneous Rock	1	MES/PHT/2011/EG/IR10	Available	-	-	-	-
55	IR-11 : Trachyte	Igneous Rock	1	MES/PHT/2011/EG/IR11	Available	-	-	-	-
56	IR-12 : Deccan Basalt	Igneous Rock	1	MES/PHT/2011/EG/IR12	Available	-	-	-	-
57	IR-13 : Amygdaloidal Basalt	Igneous Rock	1	MES/PHT/2011/EG/IR13	Available	-	-	-	-
58	IR-14 : Vesicular Basalt	Igneous Rock	1	MES/PHT/2011/EG/IR14	Available	-	-	-	-
59	IR-15 : Basalt	Igneous Rock	1	MES/PHT/2011/EG/IR15	Available	-	-	-	-
60	IR-16 : Diorite	Igneous Rock	1	MES/PHT/2011/EG/IR16	Available	-	-	-	-
61	IR-17 : Granodiorite	Igneous Rock	1	MES/PHT/2011/EG/IR17	Available	-	-	-	-
62	IR-18 : Volcanic breccia	Igneous Rock	1	MES/PHT/2011/EG/IR18	Available	-	-	-	-
63	IR-19 : Volcanic Tuff	Igneous Rock	1	MES/PHT/2011/EG/IR19	Available	-	-	-	-
64	IR-20 : Dacite	Igneous Rock	1	MES/PHT/2011/EG/IR20	Available	-	-	-	-
65	MR-1 : Quartzite	Metamorphic rock	1	MES/PHT/2011/EG/MR1	Available	-	-	-	-
66	MR-2 : Marble (White)	Metamorphic rock	1	MES/PHT/2011/EG/MR2	Available	-	-	-	-
67	MR-3 : Marble (Pinkish)	Metamorphic rock	1	MES/PHT/2011/EG/MR3	Available	-	-	-	-

68	MR-4 : Hornblende gneiss	Metamorphic rock	1	MES/PHT/2011/EG/MR4	Available	-	-	-	-
69	MR-5 : Biotite gneiss	Metamorphic rock	1	MES/PHT/2011/EG/MR5	Available	-	-	-	-
70	MR-6 : Migmatite	Metamorphic rock	1	MES/PHT/2011/EG/MR6	Available	-	-	-	-
71	MR-7 : Augen gneiss	Metamorphic rock	1	MES/PHT/2011/EG/MR7	Available	-	-	-	-
72	MR-8 : Banded gneiss	Metamorphic rock	1	MES/PHT/2011/EG/MR8	Available	-	-	-	-
73	MR-9 : Khondalite	Metamorphic rock	1	MES/PHT/2011/EG/MR9	Available	-	-	-	-
74	MR-10 : Chlorite schist	Metamorphic rock	1	MES/PHT/2011/EG/MR10	Available	-	-	-	-
75	MR-11 : Muscovite schist	Metamorphic rock	1	MES/PHT/2011/EG/MR11	Available	-	-	-	-
76	MR-12 : Granite schist	Metamorphic rock	1	MES/PHT/2011/EG/MR12	Available	-	-	-	-
77	MR-13 : Hornblende schist	Metamorphic rock	1	MES/PHT/2011/EG/MR13	Available	-	-	-	-
78	MR-14 : Talc schist	Metamorphic rock	1	MES/PHT/2011/EG/MR14	Available	-	-	-	-
79	MR-15 : Graphite schist	Metamorphic rock	1	MES/PHT/2011/EG/MR15	Available	-	-	-	-
80	MR-16 : phylite	Metamorphic rock	1	MES/PHT/2011/EG/MR16	Available	-	-	-	-
81	MR-17 : Slate	Metamorphic rock	1	MES/PHT/2011/EG/MR17	Available	-	-	-	-
82	MR-18 : Mylonite	Metamorphic rock	1	MES/PHT/2011/EG/MR18	Available	-	-	-	-
83	MR-19 : Softstone	Metamorphic rock	1	MES/PHT/2011/EG/MR19	Available	-	-	-	-
84	MR-20 : Hornblende biotite gneiss	Metamorphic rock	1	MES/PHT/2011/EG/MR20	Available	-	-	-	-
85	SR-1 : Conglomerate	Sedimentary rock	1	MES/PHT/2011/EG/SR1	Available	-	-	-	-
86	SR-2 : Breccia	Sedimentary rock	2	MES/PHT/2011/EG/SR2	Available	-	-	-	-
87	SR-3 : Sandstone silicious	Sedimentary rock	3	MES/PHT/2011/EG/SR3	Available	-	-	-	-
88	SR-4 : Sandstone ferruginous	Sedimentary rock	4	MES/PHT/2011/EG/SR4	Available	-	-	-	-
89	SR-5 : Sandstone calcareous	Sedimentary rock	5	MES/PHT/2011/EG/SR5	Available	-	-	-	-
90	SR-6 : Sandstone, siltstone	Sedimentary rock	6	MES/PHT/2011/EG/SR6	Available	-	-	-	-
91	SR-7 : Sandstone fossiliferous	Sedimentary rock	7	MES/PHT/2011/EG/SR7	Available	-	-	-	-
92	SR-8 : Sandstone red	Sedimentary rock	8	MES/PHT/2011/EG/SR8	Available	-	-	-	-
93	SR-9 : Shale grey	Sedimentary rock	9	MES/PHT/2011/EG/SR9	Available	-	-	-	-
94	SR-10 : Shale laminated	Sedimentary rock	10	MES/PHT/2011/EG/SR10	Available	-	-	-	-
95	SR-11 : Marl	Sedimentary rock	11	MES/PHT/2011/EG/SR11	Available	-	-	-	-
96	SR-12 : Laterite	Sedimentary rock	12	MES/PHT/2011/EG/SR12	Available	-	-	-	-
97	SR-13 : Bauxite	Sedimentary rock	13	MES/PHT/2011/EG/SR13	Available	-	-	-	-
98	SR-14 : Limestone shaly	Sedimentary rock	14	MES/PHT/2011/EG/SR14	Available	-	-	-	-
99	SR-15 : Limestone reef	Sedimentary rock	15	MES/PHT/2011/EG/SR15	Available	-	-	-	-
100	SR-16 : Limestone oolitic	Sedimentary rock	16	MES/PHT/2011/EG/SR16	Available	-	-	-	-
101	SR-17 : Coal bituminous	Sedimentary rock	17	MES/PHT/2011/EG/SR17	Available	-	-	-	-
102	SR-18 : Coal anthracite	Sedimentary rock	18	MES/PHT/2011/EG/SR18	Available	-	-	-	-
103	H-1 : Talc		1		Available	-	-	-	-
104	H-2 : Selenite		1		Available	-	-	-	-
105	H-3 : Calcite		1		Available	-	-	-	-
106	H-4 : Fluorite		1		Available	-	-	-	-

107	H-5 : Apatite	Box :: Moh's scale	1	MES/PHT/2011/EG/MHNB	Available	-	-	-	-	-
108	H-6 : Microcline		1		Available	-	-	-	-	-
109	H-7 : Quartz		1		Available	-	-	-	-	-
110	H-8 : Topaz		1		Available	-	-	-	-	-
111	H-9 : Corundum		1		Available	-	-	-	-	-
112	C-1 : Biotite		1		Available	-	-	-	-	-
113	C-2 : Muscovite		1		Available	-	-	-	-	-
114	C-3 : Gypsum	Box :: Cleavage Mine	1	MES/PHT/2011/EG/MHNB	Available	-	-	-	-	-
115	C-4 : Halite		1		Available	-	-	-	-	-
116	C-5 : Calcite		1		Available	-	-	-	-	-
117	C-6 : Microcline		1		Available	-	-	-	-	-
118	L-1 : Chalcopyrite		1		Available	-	-	-	-	-
119	L-2 : Galena		1		Available	-	-	-	-	-
120	L-3 : Fluorite		1		Available	-	-	-	-	-
121	L-4 : Quartz		1		Available	-	-	-	-	-
122	L-5 : Asbestos		1		Not Available	-	-	-	-	-
123	L-6 : Kyanite	Box :: Luster	1	MES/PHT/2011/EG/LCBO	Available	-	-	-	-	-
124	L-7 : Talc		1		Available	-	-	-	-	-
125	L-8 : Heulandite		1		Available	-	-	-	-	-
126	L-9 : Dolomite		1		Available	-	-	-	-	-
127	L-10 : Corundum		1		Available	-	-	-	-	-
128	L-11 : Agate		1		Available	-	-	-	-	-
129	L-12 : Nepheline		1		Available	-	-	-	-	-
130	F-1 : Sulphar		1		Available	-	-	-	-	-
131	F-2 : Apatite		1		Available	-	-	-	-	-
132	F-3 : Microcline		1		Available	-	-	-	-	-
133	F-4 : Orthoclase		1		Available	-	-	-	-	-
134	F-5 : Actinolite	Box-Fracture	1	MES/PHT/2011/EG/FMC	Available	-	-	-	-	-
135	F-6 : Tremolite		1		Available	-	-	-	-	-
136	F-7 : —		-		Not Available	-	-	-	-	-
137	F-8 : Chalcedony		1		Available	-	-	-	-	-
138	F-9 : Albite		1		Available	-	-	-	-	-
139	F-10 : Copper		1		Available	-	-	-	-	-

Remark: Metamorphic Rock (MR10 to MR20) bill is missing, Bills of Mohrs scale, Cleavage mineral, Luster mineral and fracture mineral are missing.

Lab Coordinator

HOD





Name of the Department : Civil Engineering Laboratory Name : Building Materials and Construction Technology

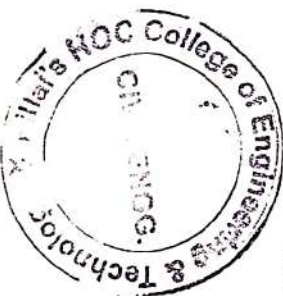
AY: 2019-20

### Lab Audit

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Vicat Needle Apparatus		3	MES/PHT/2011/VNA/01-03	Available	Working	-	-	
2	Brass IS Sieve with 200mm - 90 micron		3	MES/PHT/2011/ISS/01-03	1 nos. Available	Working	-	-	
3	Cube Mould (steel) 7.06*7.06*7.06cm		27	MES/PHT/2011/CMS/1-27	26 nos. available	Working	-	-	
4	Electronic Weighing Balance		1	MES/PHT/2011/EWB/01	Not Available	-	Calibration required	-	
5	Thermostatic Oven with Digital		1	MES/PHT/2011/TOV/01	Available	Working	-	-	
6	Le-Chatelier Mould		3	MES/PHT/2011/LCM/01-03	Available	Working	-	-	
7	Tile Abrasion Testing Machine		1	MES/PHT/2011/ABRT/01	Available	Working	-	-	
8	Gauging Trowel		3	MES/PHT/2011/GTR/01-03	Available	Working	-	-	
9	Hydraulic Compression Testing Machine		1	MES/PHT/2011/HCTM/01	Available	Working	Calibration required	-	
10	Pocking Rod		3	MES/PHT/2011/PR/01-03	Not Available	-	-	-	
11	G.I. Tray (1 ft*1 ft)		3	MES/PHT/2011/GIT/01-03	Not Available	-	-	-	
12	G.I. Tray (1.5 ft*1.5 ft)		3	MES/PHT/2011/GIT/01-03	Not Available	-	-	-	
13	G.I. Tray (2 ft*2 ft)		3	MES/PHT/2011/GIT/01-03	Not Available	-	-	-	
14	Digital Spring Balance		1	MES/PHT/2016/DSSB/01	Available	Working	-	-	

Remark : Hydraulic Compression Testing Machine Calibration is due on August 2019 and for other applicable machines calibration due date is over.

Lab Coordinator

HOD

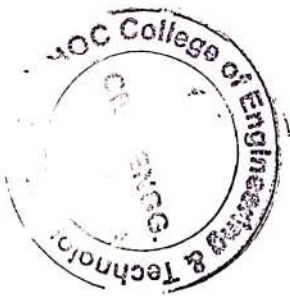


Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Name of the Department : Civil Engineering Laboratory Name : Applied Hydraulics AY: 2019-20  
**Lab Audit**

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Hydraulic Flume 3mtrs Length		1	MES/PHT/2012-13/HF/01	Available	-	-	-	
2	Wind Tunnel		1	MES/PHT/2012-13/WT/01	Available	Working	Calibration Done	-	

**Remarks:** As both equipments mentioned above are kept near welding area and not used for a long time. Some raw materials like tyres are kept in equipments. Separate space with electrical supply is required for both the equipments.

  
Lab Coordinator



HOD 

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Name of the Department : Civil Engineering    Laboratory Name : Research Laboratory    AY: 2019-20  
**Lab Audit**

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	PC Kit	Intel core i5 processor, 8GB DDR2 RAM, 500 GB Hard Disk, 19" TFT monitor, Standard Keyboard, Optical Mouse	20	1	Available	16 working, 4 not working	4 PC not starting	N	
2	Monochrome Lazor printer	Black and white	1	2	Not Available	-	-	-	
3	Networking switch with fiber port	-	1	3	Available	Working	-	-	
4	Primavera software	-	100	4	Not Available	-	-	-	
5	Gram ++	-	1	5	Not Available	-	-	-	

Lab Coordinator




HOD


  
R.P.

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Name of the Department : Civil Engineering Laboratory Name : Concrete Technology  
Lab Audit AY: 2019-20

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Cube Mould 10cm		10	MES/PHT/2012/CM/01-10	Available	06 working, 4 damaged	Nut bolts and plates are missing	N	
2	Straight edge		1	MES/PHT/2012/STED/02	Not Available	-	-	-	
3	G.I Scoop		1	MES/PHT/2012/GISCP/03	Available	Working	-	-	
4	Aggregate scoop		1	MES/PHT/2012/AGGS/04	Available	Working	-	-	
5	Flakiness Guage		1	MES/PHT/2012/FLGE/05	Available	Working	-	-	
6	Shrinkage Bar Mould		1	MES/PHT/2012/SHRBM/06	Not Available	-	-	-	
7	Slump test apparatus		1	MES/PHT/2012/SLTAP/07	Available	Working	-	-	
8	Tamping rod		2	MES/PHT/2012/TAMROD/01-02	Available	Working	-	-	
9	Masonry trowel		1	MES/PHT/2012/MTWL/09	Available	Working	-	-	
10	Length guage		1	MES/PHT/2012/LGE/10	Available	Working	-	-	
11	Cylindrical metal measuring jar		1	MES/PHT/2012/CMM 3,15,30Ltrs/11	Available	Working	-	-	
12	Measuring cylinder (Glass)		1	MES/PHT/2012/MCLG/12	Not Available	-	-	-	
13	Measuring cylinder (Plastic)		1	MES/PHT/2012/MCLP/13	Available	Working	-	-	
14	Fine Sieve Set		1	MES/PHT/2012/FSS/14	Available	Working	-	-	
15	G.I tray (1m*1m*1m)		1	MES/PHT/2012/GIT/15	Available	Working	-	-	
16	G.I tray 45cm*60cm		1	MES/PHT/2012/GIT/16	Available	Working	-	-	
17	Concrete test hammer		1	MES/PHT/2012/CTH/17	Available	Working	-	-	
18	Coarse sieve set		1	MES/PHT/2012/CSS/18	Available	Working	-	-	
19	Compaction Factor apparatus		1	MES/PHT/2012/CFAPP/19	Available	Working	-	-	
20	Ve Bee Consistometer		1	MES/PHT/2012/VBC/20	Available	Working	-	-	
21	Cube mould 15 cm		10	MES/PHT/2012/CMIS/01-10	Available	06 working, 04 damaged	Nut bolts and plates are missing	-	
22	Concrete mixer		1	MES/PHT/2012/CMX/11	Available	Working	-	-	
23	Marsh cone funnel		1	MES/PHT/2012/MCF/23	Available	Working	-	-	
24	Length comparator		1	MES/PHT/2012/LCOM/24	Not Available	-	-	-	

25	Beam mould		2	MES/PHT/2012/BM/25/01-02	Available	Working	-	-	
26	Electronic balance 20kg		1	MES/PHT/2012/EBAL/26	Available	Working	-	-	
27	Electronic balance 50kg		1	MES/PHT/2012/EBAL/27	Not Available	-	-	-	
28	Electronic balance 100kg		1	MES/PHT/2012/EBAL/28	Available	Working	-	-	
29	Sieve shaker		1	MES/PHT/2012/SSGY/29	Available	Working	-	-	
30	Accelerated curing tank		1	MES/PHT/2012/ACCT/30	Available	Working	Calibration required	-	
31	Vibrating table		1	MES/PHT/2012/VIBT/31	Available	Working	-	-	
32	Stop watch		1	MES/PHT/2012/SW/32	Available	Working	-	-	
33	Crack measurement microscope		1	MES/PHT/2012/CMMIC/33	Not Available	-	-	Y	
34	Air entrainment meter		1	MES/PHT/2012/AIREM/34	Not Available	-	-	-	
35	Concrete Permeability test apparatus		1	MES/PHT/2012/CPER/35	Available	Working	-	-	
36	Air compressor		1	MES/PHT/2014/CM/01-06	Available	Working	-	-	
37	Cube mould (15cm*15cm)		6	MES/PHT/2014/CM/01-06	Available	Working	-	-	
38	Beam mould		6	MES/PHT/2014/BM/01-06	Available	Working	-	-	
39	Cube mould (15cm*15cm)		6	MES/PHT/2016/CM/01-06	Available	Working	-	-	
40	Beam mould (15cm*15cm*70cm)		2	MES/PHT/2016/STA/41/01-02	Available	Working	-	-	
41	Slump test apparatus		2	MES/PHT/2016/CM/42/01-10	Available	Working	-	-	
42	Cube mould		10	MES/PHT/2017/CTH/43	Available	Working	Calibration required	-	
43	Concrete test hammer		1		Available	Working	-	-	
44	Flow Table		1		Available	Working	-	-	

Some missing equipments have been discarded but document related to discarding is not available.

  
Lab Coordinator



  
HOB

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Name of the Department : CIVIL ENGINEERING Laboratory Name : GEOTECHNICAL ENGINEERING AY: 2019-20  
Lab Audit

Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Core Cutter Kit		1	MES/PHT/12-13/FDCC/01/a-c	Available	Working	-	-	
2	Sand Pouring Cylinder Apparatus		1	MES/PHT/12-13/SPC/01/a-c	Available	Working	-	-	
3	Thermostatic Oven	(18" x18" x18")	1	MES/PHT/12-13/TSCO/01	Available	Working	-	-	
4	Density Bottle	(capacity- 50ml)	6	MES/PHT/12-13/DB/01	Not Available	Not Working	Glass Bottel Broken	-	
	Density Bottle	(capacity- 50ml)		MES/PHT/12-13/DB/02	Available	Working	-	-	
	Density Bottle	(capacity- 50ml)		MES/PHT/12-13/DB/03	Available	Working	-	-	
	Density Bottle	(capacity- 50ml)		MES/PHT/12-13/DB/04	Available	Working	-	-	
	Density Bottle	(capacity- 50ml)		MES/PHT/12-13/DB/05	Available	Working	-	-	
	Density Bottle	(capacity- 50ml)		MES/PHT/12-13/DB/06	Available	Working	-	-	
5	Pycnometer	( capacity – 1litre)	6	MES/PHT/12-13/PYM/01	Available	Working	-	-	
	Pycnometer	( capacity – 1litre)		MES/PHT/12-13/PYM/02	Available	Working	-	-	
	Pycnometer	( capacity – 1litre)		MES/PHT/12-13/PYM/03	Available	Working	-	-	
	Pycnometer	( capacity – 1litre)		MES/PHT/12-13/PYM/04	Not Available	Not Working	Glass Bottel Broken	-	
	Pycnometer	( capacity – 1litre)		MES/PHT/12-13/PYM/05	Not Available	Not Working	Glass Bottel Broken	-	
	Pycnometer	( capacity – 1litre)		MES/PHT/12-13/PYM/06	Not Available	Not Working	Glass Bottel Broken	-	
6	GI sieves	80mm	7	MES/PHT/12-13/GIS/01	Available	Working	-	-	
	GI sieves	20mm		MES/PHT/12-13/GIS/02	Available	Working	-	-	
	GI sieves	10mm		MES/PHT/12-13/GIS/03	Available	Working	-	-	
	GI sieves	4.75mm		MES/PHT/12-13/GIS/04	Available	Working	-	-	
	GI sieves	2mm		MES/PHT/12-13/GIS/05	Available	Working	-	-	
	GI sieves	1.18mm		MES/PHT/12-13/GIS/06	Available	Working	-	-	
	GI sieves	lid and pan		MES/PHT/12-13/GIS/07	Available	Working	-	-	
7	Brass Sieves	20mm	6	MES/PHT/12-13/BSa/01	Available	Working	-	-	
	Brass Sieves	10mm		MES/PHT/12-13/BSa/02	Available	Working	-	-	
	Brass Sieves	4.75mm		MES/PHT/12-13/BSa/03	Available	Working	-	-	
	Brass Sieves	2mm		MES/PHT/12-13/BSa/04	Available	Working	-	-	
	Brass Sieves	1.18mm		MES/PHT/12-13/BSa/05	Available	Working	-	-	
	Brass Sieves	lid and pan		MES/PHT/12-13/BSa/06	Available	Working	-	-	
8	Brass Sieves	(600µ)	4	MES/PHT/12-13/BSb/01	Available	Working	-	-	
	Brass Sieves	425µ		MES/PHT/12-13/BSb/02	Available	Working	-	-	
	Brass Sieves	300µ		MES/PHT/12-13/BSb/03	Available	Working	-	-	
	Brass Sieves	150µ		MES/PHT/12-13/BSb/04	Available	Working	-	-	
9	Brass Sieves	(75µ)	1	MES/PHT/12-13/BSc/01	Available	Not Working	Discarded	-	
10	Hydrometer range-	0.995 to 1.030gm/ml	1	MES/PHT/12-13/HYM/01	Available	Not Working	Discarded	-	
11	Liquid limit & Plastic Limit apparatus		3	MES/PHT/12-13/LLPLA/01	Available	Working	-	-	
	Liquid limit & Plastic Limit apparatus			MES/PHT/12-13/LLPLA/02	Available	Working	-	-	
	Liquid limit & Plastic Limit apparatus			MES/PHT/12-13/LLPLA/03	Available	Working	-	-	
12	Shrinkage limit apparatus			MES/PHT/12-13/SLA/01	Available	Not Working	Discarded	-	

	Shrinkage limit apparatus		3	MES/PHT/12-13/SLA/02	Available	Working	--	--	
	Shrinkage limit apparatus			MES/PHT/12-13/SLA/03	Available	Working	--	--	
13	Permeability Test Apparatus		1	MES/PHT/12-13/PTA/01	Available	Working	--	--	
14	Standard Proctor compaction apparatus		1	MES/PHT/12-13/PCAb/01	Available	Working	--	--	
15	Modified Proctor compaction apparatus		1	MES/PHT/12-13/PCAb/01	Available	Working	--	--	
16	Relative Density apparatus		1	MES/PHT/12-13/RDA/01	Available	Working	--	--	
17	Vane shear apparatus		1	MES/PHT/12-13/VSA/01	Available	Working	--	--	
18	CBR Testing machine		1	MES/PHT/12-13/CBRT/01	Available	Working	--	--	
19	Consolidation Apparatus		1	MES/PHT/12-13/CNSA/01	Available	Working	--	--	
20	Tri-axial apparatus		1	MES/PHT/2013/TSAA/01a-f	Available	Working	--	--	
21	Direct Shear apparatus		1	MES/PHT/2013/DSA/01a-c	Available	Working	--	--	
22	Proving ring -2KN		1	MES/PHT/2016/TSAA/02b	Available	Working	Calibration Done	--	
23	Proving ring -0.5KN		1	MES/PHT/2016/DSA/02b	Available	Working	Calibration Done	--	
24	Balance Electronics	(500mg x10mg)	1	MES/PHT/2016/DSAA/02b	Available	Working	--	--	
25	Hand Gloves		10Nos	MES/PHT/2016/HG/02	Available	Working	--	--	
26	Core Cutter		2	MES/PHT/2016/PR/02	Available	Working	--	--	
	Core Cutter	100mm dia		MES/PHT/2016/CC/02	Available	Working	--	--	
27	Proving ring -1kN		1	MES/PHT/2016/DEG/02a-c	Available	Working	--	--	
28	Dial Guage		1	MES/PHT/2016/DG/02a-c	Available	Working	--	--	
29	Dessicator		1	MES/PHT/2016/DES/02	Available	Working	--	--	
30	Rubber Membrane		1	MES/PHT/2016/TSAG	Available	Working	--	--	
31	Sample Cutter		2	MES/PHT/2016/TSAh	Available	Working	--	--	
	Sample Cutter			MES/PHT/2016/TSAh	Available	Working	--	--	
32	Soil Hydrometer		1	MES/PHT/2016/HYM/02	Available	Working	--	--	
33	Stop watch		1	MES/PHT/2016/SW/01	Available	Not working	Batteries are not working	--	
34	Glass rod: 20cm long		2	MES/PHT/2016/GR1	Not Available	Not working	Glass Rod Broken	--	
	Glass rod: 20cm long			MES/PHT/2016/GR1	Not Available	Not working	Glass Rod Broken	--	
	Glass rod: 12" long		2	MES/PHT/2016/GR2	Available	Working	--	--	
	Glass rod: 12" long			MES/PHT/2016/GR2	Available	Working	--	--	

35	Spanner set		1	MES/PHT/2016/SPS/01	Available	Working		
36	Vernier Caliper		1	MES/PHT/2016/VC/01	Available	Working		
37	Hydrogen Peroxide		1	MES/PHT/2016+/Chemicals/01	Not Available	--		
	Sodium Hexamete Phosphate		1	MES/PHT/2016+/Chemicals/02	Not Available	--		
38	Mercury		1	MES/PHT/2016+/Chemicals/03	Not Available	--		
	Mercury		4	MES/PHT/2016/M/01	Not Available	--		
	Mercury		4	MES/PHT/2016/M/01	Not Available	--		
	Mercury		4	MES/PHT/2016/M/01	Not Available	--		
39	Moisture core		30Nos	MES/PHT/2016/M/01	Working			
40	Thermometer glass		1	MES/PHT/2016/MC/01	Available	Working		
41	Cylinder measuring borosilicate g 100ml		1	MES/PHT/2016/TG/01	Available	Working		
	Cylinder measuring borosilicate g 100ml		4	MES/PHT/2016/CM/01	Available	Working		
	Cylinder measuring borosilicate g 100ml		4	MES/PHT/2016/CM/01	Available	Working		
	Cylinder measuring borosilicate g 100ml		4	MES/PHT/2016/CM/01	Available	Working		
42	Filter Paper		1	MES/PHT/2016/CM/02	Not Available	Not working	Broken	
43	Porous stone -DST		1	MES/PHT/2016/FP/01	Available	Working		
	Porous stone -DST		2	MES/PHT/2016/PS/01	Not Available	Working		
44	Sampling Oufit		1	MES/PHT/2016/PS/01	Not Available	Working		
45	Extractor Frame		1	MES/PHT/2016/SO/01	Not Available	Working		
46	Screw driver test		1	MES/PHT/2016/EF/O/01	Not Available	Working		
47	Shrinkage set		1	MES/PHT/2016/SD/01	Not Available	Working		
	Shrinkage set		3	MES/PHT/2017/SL/01	Available	Working		
	Shrinkage set		3	MES/PHT/2017/SL/02	Available	Working		
48	Dolly for core cutter		2	MES/PHT/2017/SL/03	Available	Working		
	Dolly for core cutter		2	MES/PHT/2017/DC/01	Available	Working		
49	Brass rod		1	MES/PHT/2017/DC/02	Available	Working		
50	Rubber Membrane		1	MES/PHT/2017/BR/01	Not Available	Working		
51	Fine Sieve	75micron	1	MES/PHT/2017/RM/01	Available	Working		
52	Fine Sieve	425micron	1	MES/PHT/2017/FS/01	Available	Working		
53	Evaporating Basin		1	MES/PHT/2017/EB/02	Available	Working		
	Evaporating Basin		2	MES/PHT/2017/EB/01	Available	Working		
	Evaporating Basin		2	MES/PHT/2017/EB/02	Available	Working		

Note: Calibration is due for dial gauges and proving ring

Lab Coordinator




HOD





Sr. No.	Name of Equipment	Specifications	Quantity	Sr. No. as per dead stock register	Available / Not available	Working / Not working	If not working mention status	Need to be written off Y/N	Auditor Remark
1	Hot air oven		1	MES/PHT/HAO/12-13/01	Available	Working	-	-	
	Misc. Item				Available	Working	-	-	
	i. MPN Kit		1		Available	Working	-	-	
	ii. Bacteriological Incubator		1		Available	Working	-	-	
	iii. Pipette		1		Available	Working	-	-	
2	iv. Pipette filler		1	MES/PHT/BL/12-13/01	Not Available	-	-	-	
	v. Durham tube		1		Not Available	-	-	-	
	vi. Bunsen Burner		1		Available	Not Working	-	-	
	Flocculator		1	MES/PHT/JTA/12-13/01	Available	Working	-	-	
	Water test kit-Hardness		1	MES/PHT/WTKH/12-13/01	Available	Not Working	-	-	
5	Water test kit-Alkalinity		1	MES/PHT/WTKH/12-13/01	Available	Not Working	-	-	
6	Turbidity meter		1	MES/PHT/TM/12-13/01	Available	Not Working	-	-	
7	Chloroscope		1	MES/PHT/CH/12-13/01	Available	Working	-	-	
8	Ph meter digital		1	MES/PHT/PM/12-13/01	Available	Working	-	-	
9	Ph meter Microprocessor base		1	MES/PHT/PHMB/12-13/01	Not Available	-	-	-	
10	Digital Oxygen meter		1	MES/PHT/DOM/13-14/01	Available	Working	Sensor working	-	
11	Imhoff settling cone		1	MES/PHT/ISC/13-14/01	Available	Working	-	-	
12	Muffle furnace		1	MES/PHT/MF/13-14/01	Available	Working	-	-	
13	Ph meter digital		1	MES/PHT/PHM/13-14/01	Available	Working	-	-	
14	Sound level meter		1	MES/PHT/SLM/13-14/01	Available	Working	-	-	
15	TDS meter		1	MES/PHT/TDSM/13-14/01	Available	Working	Sensor working	-	

16	Water test kit-Chloride		1	MES/PHT/WTK/13-14/01	Available	Not Working	-	-	
	Total solids instruments				Available	Working	-	-	
	i. Silica crucibles		1		Available	Working	-	-	
	ii. Lab. Oven		1		Available	Working	-	-	
	iii. Dessicator		1		Available	Working	-	-	
17	iv. Electronic Balance		1	MES/PHT/TS/13-14/01	Not Available	-	Calibration Done	-	
	v. Crucible Tang		1		Available	Working	-	-	
	vi. Wash bottle 500ml		1		Available	Not Working	-	-	
	vii. Pipette 50ml		1		Available	Working	-	-	
18	COD Digester		1	MES/PHT/COD/13-14/01	Available	Working	Calibration Done	-	
19	High volume sampler		1	MES/PHT/HVS/16-17/01	Available	Working	-	-	
20	Jar test apparatus		1	MES/PHT/JTA/16-17/01	Available	Working	-	-	
21	Turbidity meter		1	MES/PHT/TM/16-17/01	Available	Working	-	-	
22	BOD incubator		1	MES/PHT/BI/16-17/01	Available	Working	-	-	
23	BOD Bottles		12	MES/PHT/BB/16-17/01-12	Available	Working	-	-	
24	Silica crucibles		12	MES/PHT/SB/16-17/01-12	Available	Working	-	-	
25	Chloroscope		1	MES/PHT/CH/16-17/01	Available	Working	-	-	
26	Beaker 1000ml		2	MES/PHT/BE/16-17/1-2	Available	Working	-	-	
27	Beaker 500ml		4	MES/PHT/BE/16-17/1-4	3 Available, 1 not Available	Working	-	-	
28	Beaker 250ml		6	MES/PHT/BE/16-17/1-6	Available	Working	-	-	
29	Conical flask		1	MES/PHT/CF/16-17/1	Available	Working	-	-	
30	Dessicants		1	MES/PHT/DE/16-17/01	Available	Working	-	-	
31	Weighing scale		1	MES/PHT/WS/16-17/01	Available	Working	-	-	
32	Retort stand		12	MES/PHT/RS/16-17/1-12	Available	Working	-	-	
33	Funnel		6	MES/PHT/FU/16-17/1-6	3 Available, 3 not Available	Working	-	-	
34	Oven gloves		1	MES/PHT/OG/16-17/01	Available	Working	-	-	
35	chemical gloves		12	MES/PHT/CG/16-17/1-12	3 Available, 9 not Available	Working	-	-	
36	Tongue		1	MES/PHT/TO/16-17/01	Available	Working	-	-	

37	Misc. Item				MES/PHT/CO/17-18/1-5	Available	Working	-	-
	i. Beaker 50ml		5			Available	Working	-	-
	ii. Beaker 1000ml		5			Available	Working	-	-
	iii. Beaker 500ml		5			Available	Working	-	-
	iv. Conical flask		10			Available	Working	-	-
	v. Volumetric flask					4 Available, 1 not	Working	-	-
	vi. Glass rod		5			Available	Working	-	-
	vii. BOD bottle		5			Available	Working	-	-
	viii. Silica Crucible 50ml		7			Available	Working	-	-
38	ix. Silica Crucible 100ml		5		Available	Working	-	-	
	pH Electrode		2		Available	Not Working	Broken	-	
39	Misc. Item				MES/PHT/CO/18-19/1-3	Available	Working	-	-
	i. bod bottle		15			Available	Working	-	-
	ii. Standard turbidity solution		1			Available	Working	-	-
40	iii. Glass rods		5		MES/PHT/PH/18-19/1-2	Available	Working	-	-
	Electrode pH		2			Available	Working	-	-
41	COD Digester		1		MES/PHT/COD/18-19/01	Available	Working	-	-

Remarks: Some glassware not entered in DSR. Weighing balance available in lab but not added in DSR. Calibration is due for most of equipments.

Lab Coordinator

*[Signature]*  
HOD



Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**  
**Department of Computer Engineering**

Sat 11 Jan, 2020

**NOTICE**

All the lab In-charges are hereby informed that Lab audit is scheduled on Sat 18 Jan, 2020. The following faculty member is nominated as auditor.

1. Mr. Nikhil Raje

All the lab In-charges complete the Lab file before the audit.



**HoD**

Dr. Ashok Kanthe

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani  
Department of Computer Engineering

Academic Audit Report

Academic Year: 2019 - 20

**Strengths:**

All s/w are updated

**Weakness/Areas of improvement:**

lab equipment register must be updated by the lab-assistance on time.



**Name and Signature of the Auditor**

**Name and Signature of HoD**

Mahatma Education Society's  
Pillai HOC College of Engineering & Technology, Rasayani  
Department of Electrical Engineering

AY 2019-20

Sr. No.	Name of the Lab	Lab Incharge	Dead Stock	Purchase record	Lab time table	Chrts display in the lab	Lab utilization	Mapping of CO-PO and PSO	cleanliness	safety measures	upgradation of lab	Remark by a Auditor
1	Instrumentation and Control Lab	Ms. Supriya Shigwan	✓	✓	✓	✓	✓	✓	✓	✓	✓	checked
2	Control and Power Electronics lab	Mr. Amir Shaikh	✓	✓	✓	✓	✓	✓	✓	✓	✓	Maintenance required
3	Communication Engineering lab	Ms. Ronita Pawn	✓	✓	✓	✓	NA	✓	✓	✓	✓	Not in syllabus
4	Analog Electronics Lab	Ms. Sangeeta R.	✓	✓	✓	✓	✓	✓	✓	✓	✓	change the Dead stock
5	Electrical Machines lab	Mr. R.D. More	✓	✓	✓	✓	✓	✓	✓	✓	✓	checked
6	Embedded lab	Ms. Sanobar Shaikh	✓	✓	✓	✓	NA	✓	✓	✓	✓	checked
7	Basic Electrical and Electronics lab	Mr. Asokan S.	✓	✓	✓	✓	✓	✓	✓	✓	✓	Dead stock some equipment are missing
8	Protection and Switchgear lab	Ms. Pranita Chavan	✓	✓	✓	✓	✓	✓	✓	✓	✓	checked
9	Drives and Control	Lakshmi C.R.	✓	✓	✓	✓	✓	✓	✓	✓	✓	checked
10	Electrical Workshop	Mr. Asokan S.	✓	✓	✓	✓	✓	✓	✓	✓	✓	checked

Audit done by:

- 1 All Dead stock and instruments physically
- 2 checked and remark are mentioned in
- 3 Lab stock verification sheet.

*(Pranita Chavan)*  
Pranita Chavan  
HOD

1. Rekha D. Rekha  
2. A. sayap



Principal


**MAHATMA EDUCATION SOCIETY'S**  
Pillai Hoc College of Engineering & Technology, Rasayani  
Department of Electrical Engineering

Date: 21/06/2019

**NOTICE**

All Lab- In charges are here by informed that Lab audit is scheduled on 21/06/2019  
All are informed to keep dead stock, stock verification record and maintenance  
requirement if any ready.

  
Mr. R.D. More  
Coordinator

  
Ms. Pranita Chavan  
HOD



MAHATMA EDUCATION SOCIETY'S  
Pillai Hoc College Of Engineering & Technology, Rasayani  
Department of Electrical Engineering

AY 2019-20

Date: 2/07/2019

Lab Audit Report

Strength

All Labs are maintained well and clean.  
Proper Maintenance of machines regularly done.

Area of Improvement

Display of safety charts in machine Lab  
calibration of Instruments in BEE Lab.

Auditor

Phevan  
HOD  
(P. R. Chavan)  
2/07/2019



**MAHATMA EDUCATION SOCIETY'S**  
**Pillai Hoc College of Engineering & Technology, Rasayani**  
**Department of Electrical Engineering**

**Action Taken Report**  
**Academic Year**

Area of Improvement	Action Taken
safety Measures in Electrical Machine Lab.	All students are informed to wear shoes while practical, safety shoes are made
	available in lab

  
HOD  
(C.P. R. Chavan)

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani  
Department of Electronics & Telecommunication Engineering**

**Notice**

Date: 8<sup>th</sup> July 2019

Laboratory Audit of OSAY 2019-2020 is planned on 17<sup>th</sup> July 2019. Following faculties are requested to complete the procedure of verification and submit the report in the given format.

**Auditors Name:**

- 1) Ms. Neha Shivhare
- 2) Ms. Priya Tambe
- 3) Mr. Upendra D. Patil



Mr. Mithun G Nair  
Purchase In-charge



Ms. Divya Chirayil  
Head of Department

Mahatma Education Society's  
Pillai HOC College of Engineering & Technology, Rasayani  
Department of Electronics & Telecommunication Engineering  
AY- OSAY 2019-20

Sr. No.	Name of the Lab	Lab Incharge	Dead Stock	Purchase record	Lab time table	Charts display in the lab	Lab utilization	Mapping of CO-PO and PSO	Cleanliness	Safety Measures	Upgradation of lab
1	Advance Communication Lab	Mr. Mithun Nair	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	Antenna & Microwave Lab	Mr. Pratik Mhatre	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	Communication Lab	Ms. Priya Tambe	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	Controls & Instrumentation Lab	Ms. Rekha Dhawan	Yes	Yes	NA	Yes	NA	NA	Yes	Yes	Yes
5	Microcontroller & Microprocessor Lab	Mr. Upendra Patil	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
6	Signal Processing Lab	Ms. Rekha Dhawan	Yes	Yes	NA	Yes	NA	NA	Yes	Yes	Yes
7	Simulation Lab	Mr. Shashikant Renushe	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
8	Project Lab	Mr. Jayesh Rane	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9	Digital Electronics Lab	Ms. Pooja Shukre	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
10	Industrial Electronics Lab	Ms. Neha Shivhare	Yes	Yes	NA	Yes	NA	NA	Yes	Yes	Yes
11	Analog Electronics Lab	Mr. Mithun Nair	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Auditors remark:


CI, SP, IE not utilized in odd semesters

Audit done by: 1. Ms. Neha Shivhare

2. Ms. Priya Tambe

3. Mr. Upendra D Patil

  
Mr. Mithun G Nair  
Purchase Coordinator

  
Ms. Divya Chirayil  
Head of Department

  
Dr. Madhumita Chatterjee  
Principal

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani  
Department of Electronics & Telecommunication Engineering**

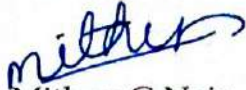
**Notice**

Date: 8<sup>th</sup> January 2020

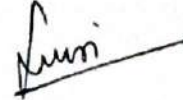
Laboratory Audit of ESAY 2019-2020 is planned on 18<sup>th</sup> January 2020. Following faculties are requested to complete the procedure of verification and submit the report in the given format.

**Auditors Name:**

- 1) Ms. Neha Shivhare
- 2) Ms. Priya Tambe
- 3) Mr. Upendra D. Patil



Mr. Mithun G Nair  
Purchase In-charge



Dr. Mansi Subhedar  
Head of Department

Mahatma Education Society's  
Pillai HOC College of Engineering & Technology, Rasayani  
Department of Electronics & Telecommunication Engineering  
AY- ESAY 2019-20

Sr. No.	Name of the Lab	Lab Incharge	Dead Stock	Purchase record	Lab time table	Charts display in the lab	Lab utilization	Mapping of CO-PO and PSO	Cleanliness	Safety Measures	Upgradation of Lab
1	Advance Communication Lab	Mr. Mithun Nair	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
2	Antenna & Microwave Lab	Mr. Pratik Mhatre	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
3	Communication Lab	Ms. Priya Tambe	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
4	Controls & Instrumentation Lab	Ms. Rekha Dhawan	Yes	Yes	NA	Yes	NA	NA	Yes	Yes	NR
5	Microcontroller & Microprocessor Lab	Mr. Upendra Patil	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
6	Signal Processing Lab	Ms. Rekha Dhawan	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
7	Simulation Lab	Mr. Shashikant Renushe	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
8	Project Lab	Mr. Jayesh Rane	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
9	Digital Electronics Lab	Ms. Pooja Shukre	Yes	Yes	NA	Yes	NA	NA	Yes	Yes	NR
10	Industrial Electronics Lab	Ms. Neha Shivhare	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NR
11	Analog Electronics Lab	Mr. Mithun Nair	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	NA

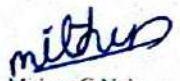
Auditors remark:

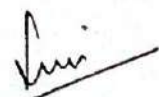
CI Lab & DE lab not utilized in even semester.


Audit done by: 1. Ms. Neha Shivhare

2. Ms. Priya Tambe

3. Mr. Upendra D Patil

  
Mr. Mithun G Nair  
Purchase Coordinator

  
Dr. Mansi Subhedar  
Head of Department

  
Dr. Madhumita Chatterjee  
Principal

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani  
Department of Electronics & Telecommunication Engineering**

**Notice**

Date: 8<sup>th</sup> July 2019

Laboratory Audit of OSAY 2019-2020 is planned on 17<sup>th</sup> July 2019. Following faculties are requested to complete the procedure of verification and submit the report in the given format.

**Auditors Name:**

- 1) Ms. Neha Shivhare
- 2) Ms. Priya Tambe
- 3) Mr. Upendra D. Patil



Mr. Mithun G Nair  
Purchase In-charge



Ms. Divya Chirayil  
Head of Department

Mahatma Education Society's  
Pillai HOC College of Engineering & Technology, Rasayani  
Department of Electronics & Telecommunication Engineering  
AY- OSAY 2019-20

Sr. No.	Name of the Lab	Lab Incharge	Dead Stock	Purchase record	Lab time table	Charts display in the lab	Lab utilization	Mapping of CO-PO and PSO	Cleanliness	Safety Measures	Upgradation of Lab
1	Advance Communication Lab	Mr. Mithun Nair	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
2	Antenna & Microwave Lab	Mr. Pratik Mhatre	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
3	Communication Lab	Ms. Priya Tambe	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
4	Controls & Instrumentation Lab	Ms. Rekha Dhawan	Available	Available	NA	Yes	NA	NA	Yes	Yes	NR
5	Microcontroller & Microprocessor Lab	Mr. Upendra Patil	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
6	Signal Processing Lab	Ms. Rekha Dhawan	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
7	Simulation Lab	Mr. Shashikant Renushe	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
8	Project Lab	Mr. Jayesh Rane	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
9	Digital Electronics Lab	Ms. Pooja Shukre	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR
10	Industrial Electronics Lab	Ms. Neha Shivhare	Available	Available	NA	Yes	NA	NA	Yes	Yes	NR
11	Analog Electronics Lab	Mr. Mithun Nair	Available	Available	Available	Yes	Yes	Yes	Yes	Yes	NR


Auditors remark:


IE Lab & CI Lab not utilized in odd semester.


Audit done by: 1. Ms. Neha Shivhare

2. Ms. Priya Tambe

3. Mr. Upendra D Patil

  
Mr. Mithun G Nair  
Purchase Coordinator

  
Dr. Mansi Subhedar  
Head of Department

  
Dr. Madhumita Chatterjee  
Principal

Mahatma Education Society's  
**PILLAI HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI**

Aug 01, 2019

**NOTICE**

All the members of the Anti Ragging Committee are hereby informed to attend a meeting which will be held on Aug 09, 2019 at 2.00 p.m. in the Principal's Conference Room on the following agenda.

1. To confirm the previous minutes.
2. To take necessary action to prevent ragging.
3. To inform first year students during orientation program
4. To Review the behavior of the senior students with the new comers.
5. Discussion on any complaint received from any student or Parent.

All the members are requested to attend the meeting positively.



(Mr. Suhas Uthale)  
Member Secretary



Aug 09, 2019

MINUTES

A meeting of the Anti Ragging Committee was conducted in Principal's Conference Room on Aug 09, 2019 at 2.00 p.m. The following members were present for the meeting.

1. Dr. Madhumita Chatterjee	Chairperson	
2. Dr. M.D. Nadar	Member	<i>[Signature]</i>
3. Dr. S.S. Pawar	Member	<i>[Signature]</i>
4. Mr. R.D More	Member	<i>[Signature]</i>
5. Mr. Raju Narwade	Member	<i>[Signature]</i>
6. Ms. Neha Shivhare	Member	<i>[Signature]</i>
7. Ms. Ekta Ukey	Member	<i>[Signature]</i>
8. Dr. Avinash Gatade	Member	<i>[Signature]</i>
9. Dr. Jagannat Nalavade	Member	<i>[Signature]</i>
10. Ms. Bhagyesh Wavekar	Member, Male Students Representative	<i>[Signature]</i>
11. Ms. Madhura Khade	Member, Female Students Representative	<i>[Signature]</i>
12. Mr. Anjali Sharma	Member, Female Students Representative	<i>[Signature]</i>
13. Mr. Raj Bhanushali	Member, Male Students Representative	<i>[Signature]</i>
14. Mr. Suhas Uthale	Member Secretary	<i>[Signature]</i>

Dr. Madhumita Chatterjee was in the Chair. She welcomed all the members present. All the members of the committee discussed the matter at length regarding the directions given by the various statutory authorities like AICTE, UGC, University of Mumbai, Govt of Maharashtra, Director of Technical Education, Mumbai for taking the preventive measures for curbing the menace of ragging.

Dr. Avinash Garade, FE Coordinator has informed the committee that the parents and the new comer students are informed at the time of orientation program that ragging and abetting ragging in the institution, hostel and its premises is not allowed under any circumstances and it is a serious offense. The Anti Ragging committee and Anti

Ragging squad for the academic year 2019-20 has been constituted to prevent ragging. If any student is found indulge in ragging or abetting ragging will be viewed seriously and dealt with the provisions of the criminal law. All the new comer students are therefore advised that if they are the sufferer or victim of ragging should immediately approach any member of Anti Ragging committee or Anti Ragging squad so as to enable them to take immediate necessary action.

The representatives of new comers in the committee Mr. Bhagyesh Wavekar and Ms. Madhura Khade has informed that they did not experience or nobody has said about any kind of harassment, ragging or any kind of untoward incident.

The committee observed that all the members of the Anti Ragging squad is keenly watching the interactions between junior and senior students and appreciated their efforts.

Ms. Neha Shivhare informed the committee that students are filling the online Anti Ragging affidavit as per the directives of the UGC and University and submitting it to the administrative office.

Mr. Suhas Uthale, Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year.



(Dr. Madhumita Chatterjee)

Chairperson



( Mr. Suhas Uthale )

Member Secretary

Nov 13, 2019

**NOTICE**

All the members of the Anti Ragging Committee are hereby informed to attend a meeting which will be held on Nov 15, 2019 at 2.00 p.m. in the Principal's Conference Room on the following agenda.

1. To confirm the previous minutes.
2. To review the Anti Ragging measures taken and requirement of any new Measures.
3. To review the performance of the Anti Ragging Squad.
4. To Review the behavior of the senior students with the new comers.
5. Discussion on any complaint received from any student or Parent.

All the members are requested to attend the meeting positively.




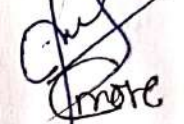
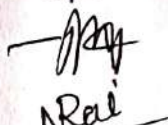
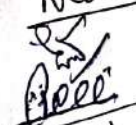

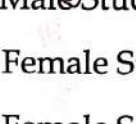
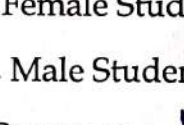
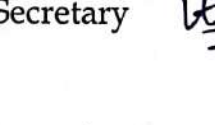
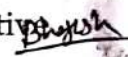
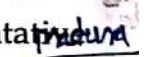

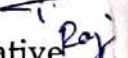
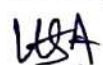
(Mr. Suhas Uthale)

Member Secretary

Nov 15, 2019

### MINUTES

A meeting of the Anti Ragging Committee was conducted in Principal's Conference Room on Nov 15, 2019 at 2.00 p.m. The following members were present for the meeting.

1. Dr. Madhumita Chatterjee	Chairperson	
2. Dr. M.D. Nadar	Member	
3. Dr. S.S. Pawar	Member	
4. Mr. R.D More	Member	
5. Mr. Raju Narwade	Member	
6. Ms. Neha Shivhare	Member	
7. Ms. Ekta Ukey	Member	
8. Dr. Avinash Gatade	Member	
9. Dr. Jagannat Nalavade	Member	
10. Ms. Bhagyesh Wavekar	Member, Male Students Representative	
11. Ms. Madhura Khade	Member, Female Students Representative	
12. Mr. Anjali Sharma	Member, Female Students Representative	
13. Mr. Raj Bhanushali	Member, Male Students Representative	
14. Mr. Suhas Uthale	Member Secretary	

Dr. Madhumita Chatterjee was in the Chair. She welcomed all the members present. Mr Suhas Uthale, Member Secretary read the minutes of previous meeting held on Aug 09, 2018 and it has been approved by the committee and signed by the Chairman. All the members of the committee discussed the matter at length regarding the directions given by the various statutory authorities like AICTE, UGC, University of Mumbai, Govt of Maharashtra, Director of Technical Education, Mumbai for taking the preventive measures for curbing the menace of ragging.

Dr. Avinash Garade, FE Coordinator has informed the committee that the parents and the new comer students are informed at the time of orientation program that ragging

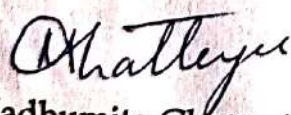
and abetting ragging in the institution, hostel and its premises is not allowed under any circumstances and it is a serious offense. If any student is found indulge in ragging or abetting ragging will be viewed seriously and dealt with the provisions of the criminal law. All the new comer students are therefore advised that if they are the sufferer or victim of ragging should immediately approach any member of Anti Ragging committee or Anti Ragging squad so as to enable them to take immediate necessary action.

The representatives of new comers in the committee Mr. Bhagyesh Wavekar and Ms. Madhura Khade has informed that they did not experience or nobody has said about any kind of harassment, ragging or any kind of untoward incident.

The committee observed that all the members of the Anti Ragging squad is keenly watching the interactions between junior and senior students and appreciated their efforts.

Ms. Neha Shivhare informed the committee that students are filling the online Anti Ragging affidavit as per the directives of the UGC and University and submitting it to the administrative office.

Mr. Suhas Uthale, Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year.



(Dr. Madhumita Chatterjee)

Chairperson




( Mr. Suhas Uthale )


Member Secretary

## ACTION TAKEN

As per discussion in meeting dated Aug 09, 2019, institute has taken following initiatives:

1. Anti-ragging display boards and banners containing evils of ragging are displayed around the campus along with contact numbers of anti-ragging committee members.
2. Anti-ragging squad is formed in the college. The squad may be called upon to make surprise raids on hostels. The squad will work under the overall guidance of anti-ragging committee.
3. New comer students are informed at the time of orientation program that ragging and abetting ragging in the institution, hostel and its premises is not allowed under any circumstances and it is a serious offense.
4. College campus is under surveillance of CCTV cameras.
5. Conducted programs based on awareness about anti-ragging in the college.
6. Anti-ragging undertaking (Affidavits) form get filled from students.
7. Counseling of students regarding anti-ragging during mentor mentee session.

  
(Dr. Madhumita Chatterjee)  
Chairperson

  
( Mr. Suhas Uthale )  
Member Secretary

Mahatma Education Society's  
PILLAI HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI


Jan 24, 2020

NOTICE

All the members of the Anti Ragging Committee are hereby informed to attend a meeting which will be held on Feb 01, 2020 at 2.00 p.m. in the Principal's Conference Room on the following agenda.


1. To confirm the previous minutes.
2. Any suggestions regarding improvement in anti ragging measures..
3. To Review the behavior of the senior students with the new comers.
4. Discussion on any complaint received from any student or Parent.

All the members are requested to attend the meeting positively.

  
(Mr. Suhas Uthale)  
Member Secretary

**MINUTES**

A meeting of the Anti Ragging Committee was conducted in Principal's Conference Room on Feb 01, 2020 at 2.00 p.m. The following members were present for the meeting.

1. Dr. Madhumita Chatterjee	Chairperson
2. Dr. M.D. Nadar	Member
3. Dr. S.S. Pawar	Member
4. Mr. R.D More	Member
5. Mr. Raju Narwade	Member
6. Ms. Neha Shivhare	Member
7. Ms. Ekta Ukey	Member
8. Dr. Avinash Gatade	Member
9. Dr. Jagannat Nalavade	Member
10. Ms. Bhagyesh Wavekar	Member, Male Students Representative
11. Ms. Madhura Khade	Member, Female Students Representative
12. Mr. Anjali Sharma	Member, Female Students Representative
13. Mr. Raj Bhanushali	Member, Male Students Representative
14. Mr. Suhas Uthale	Member Secretary 

Dr. Madhumita Chatterjee was in the Chair. She welcomed all the members present. All the members of the committee discussed the matter at length regarding the directions given by the various statutory authorities like AICTE, UGC, University of Mumbai, Govt of Maharashtra, Director of Technical Education, Mumbai for taking the preventive measures for curbing the menace of ragging.

Dr. Avinash Garade, FE Coordinator has informed the committee that the parents and the new comer students are informed at the time of orientation program that ragging and abetting ragging in the institution, hostel and its premises is not allowed under any circumstances and it is a serious offense. The Anti Ragging committee and Anti Ragging squad for the academic year 2019-20 has been constituted to prevent ragging.



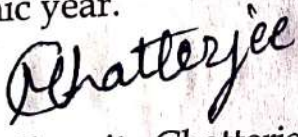
If any student is found indulge in ragging or abetting ragging will be viewed seriously and dealt with the provisions of the criminal law. All the new comer students are therefore advised that if they are the sufferer or victim of ragging should immediately approach any member of Anti Ragging committee or Anti Ragging squad so as to enable them to take immediate necessary action.


The representatives of new comers in the committee Mr. Bhagyesh Wavekar and Ms. Madhura Khade has informed that they did not experience or nobody has said about any kind of harassment, ragging or any kind of untoward incident.

The committee observed that all the members of the Anti Ragging squad is keenly watching the interactions between junior and senior students and appreciated their efforts.

Ms. Neha Shivhare informed the committee that students are filling the online Anti Ragging affidavit as per the directives of the UGC and University and submitting it to the administrative office.

Mr. Suhas Uthale, Member Secretary of the committee has informed that the committee has not received any complaints from any student or parent during this academic year.

  
(Dr. Madhumita Chatterjee)  
Chairperson

  
( Mr. Suhas Uthale )  
Member Secretary

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

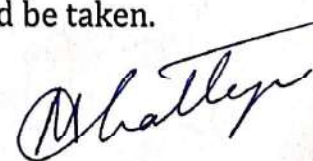
Date: May 24, 2019

**Constitution of Internal Complaints Committee**

All are hereby informed that in All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated June 10, 2016. To provide protection against discrimination and sexual harassment of women at workplace the Internal Complaints Committee (ICC) has been constituted in Pillai HOC College of Engineering and Technology. The ICC has constituted for the period of June 1, 2019 to May 31 2022 and following are the members of the Internal Complaint committee:

<b>Sr. No.</b>	<b>Name</b>	<b>Designation</b>
1	Dr. Shilpa Kewate	Chairperson
2	Ms. Jarvis Varghese	Member
3	Mr. Asokan Selvaraj	Member
4	Ms. Manisha Jamgade	Ph.D. Scholar
5	Ms. Sheetal Butle	Non-Teaching Staff Member
6	Ms. Akanksha Patil	P.G Student Member
7	Ms. Tejashwini Pawar	U.G Student Member
8	Ms. Shubhangi Kundekar	Class IV Women Employee Representative
9	Ms. Celina Joy	NGO Member
10	Ms. Rohini Bhosale	Member Secretary

The Complaints Committee will be responsible for the redressal of complaints made by employees and students to ensure time-bound treatment of the complaints as provided in the Act. If any complaint of sexual harassment comes to the notice of the committee, immediate disciplinary action accordance with the Law should be taken.



**Principal**



**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

**Notice**

Date: June 3, 2019

All are hereby informed that the meeting of the Internal Complaints Committee (ICC) is scheduled on June 10, 2019 at 2.00 pm in the Principal's Conference room to discuss the following agenda.

**Agenda:**

1. To confirm the minutes of the previous meeting held on January 14, 2019
2. To familiarise the members with the responsibilities of 'Internal Complaints Committee'.
3. To discuss about action plan for AY 2019-20
4. Any other matter with the permission of the Chair

All members are requested to attend the meeting.



Ms. Rohini Bhosale  
Member Secretary

**CC.**

1. Dr. Shilpa Kewate (Chairperson)
2. Ms. Jarvis Varghese (Member)
3. Mr. Asokan Selvaraj (Member)
4. Ms. Manisha Jamgade (Ph.D. Scholar)
5. Ms. Sheetal Butle (Non-Teaching Staff Member)
6. Ms. Akanksha Patil (P.G Student Member)
7. Ms. Ms. Tejashwini Pawar (U.G Student Member)
8. Ms. Shubhangi Kundekar (Class IV Women Employee Representative)
9. Ms. Celina Joy(NGO Member)

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology**  
**Rasayani**

June 10, 2019

**MINUTES**

The meeting of the Internal Complaints Committee of PHCET was held on June 10, 2019 at 2.00 pm in the Principal's Conference room to discuss the following agenda and the following members were present:

1. Dr. Shilpa Kewate (Chairperson) *Shilpa*
2. Ms. Jarvis Varghese (Member) *Jarvis*
3. Mr. Asokan Selvaraj (Member) *Asokan*
4. Ms. Manisha Jamgade (Ph.D. Scholar) *Manisha*
5. Ms. Sheetal Butle (Non-Teaching Staff Member) *Sheetal*
6. Ms. Akanksha Patil (P.G Student Member) *Akanksha*
7. Ms. Ms. Tejashwini Pawar (U.G Student Member) *Tejashwini*
8. Ms. Shubhangi Kundekar (Class IV Women Employee Representative) *Shubhangi*
9. Ms. Rohini Bhosale (Member Secretary) *Rohini*

Following member could not attend the meeting and informed to chairperson:

1. Ms. Celina Joy (NGO Member)

The following Agenda Items were discussed in the meeting:

**Agenda item No.: 1**

To confirm the minutes of the previous meeting held on January 14, 2019

**Resolution:**

The minutes of the previous meeting was read and passed it with no objection and signed by chair.

**Agenda item No.: 2**

To publicize the Committee details and make awareness programs.

**Discussion:**



seriousness of work that needs to be carried out. A Notice circulated to the students and faculty and updated the details in the website also. It was suggested by the student to place a complaint Drop box in the ICC premises.

**Resolution:**

The committee would exercise extreme caution in dealing with any issues brought to its attention and would deal with cases as stipulated.

**Agenda item No.: 3**

Any other matter with the permission of the Chair

**Discussion:**

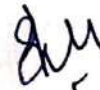
There was no other matter brought on the table and the Secretary informed that there were no cases of harassment reported.

The Committee expressed its satisfaction and appreciation for the efforts of PHCET to bring gender equality in work place and the academia.

The meeting ended with a vote of thanks by the Chairperson.



Ms. Rohini Bhosale  
Member Secretary



Dr. Shilpa Kewate  
Chairperson

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**

**Notice**

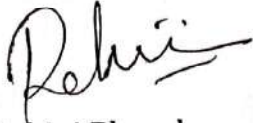
Date: January 2, 2020

All are hereby informed that the meeting of the Internal Complaints Committee (ICC) is scheduled on January 6, 2020 at 2.00 pm in the Principal's Conference room to discuss the following agenda.

**Agenda:**

1. To confirm the minutes of the previous meeting held on June 10, 2019
2. To plan for aware program on Women's Day celebration
3. Any other matter with the permission of the Chair

All members are requested to attend the meeting.



Ms. Rohini Bhosale  
Member Secretary

**CC.**

1. Dr. Shilpa Kewate (Chairperson)
2. Ms. Jarvis Varghese (Member)
3. Mr. Asokan Selvaraj (Member)
4. Ms. Manisha Jamgade (Ph.D. Scholar)
5. Ms. Sheetal Butle (Non-Teaching Staff Member)
6. Ms. Akanksha Patil (P.G Student Member)
7. Ms. Ms. Tejashwini Pawar (U.G Student Member)
8. Ms. Shubhangi Kundekar (Class IV Women Employee Representative)
9. Ms. Celina Joy(NGO Member)

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology**  
**Rasayani**

Date: January 6, 2020

**MINUTES**

The meeting of the Internal Complaints Committee of PHCET was held on January 6, 2020 at 2.00 pm in the Principal's Conference room to discuss the following agenda and the following members were present:

1. Dr. Shilpa Kewate (Chairperson) *Shilpa*
2. Ms. Jarvis Varghese (Member) *J Jarvis*
3. Mr. Asokan Selvaraj (Member) *Asokan*
4. Ms. Manisha Jamgade (Ph.D. Scholar) *Manisha*
5. Ms. Sheetal Butle (Non-Teaching Staff Member) *Sheetal*
6. Ms. Akanksha Patil (P.G Student Member) *Akanksha*
7. Ms. Ms. Tejashwini Pawar (U.G Student Member) *Tejashwini*
8. Ms. Shubhangi Kundekar (Class IV Women Employee Representative) *Shubhangi*
9. Ms. Rohini Bhosale (Member Secretary) *Rohini*
10. Ms. Celina Joy(NGO Member) *Celina Joy*

The following Agenda Items were discussed in the meeting:

**Agenda item No.: 1**

To confirm the minutes of the previous meeting held on June 10, 2019

**Resolution:**

The minutes of the previous meeting was read and passed it with no objection and signed by chair.

**Agenda item No.: 2**

To plan for aware program on Women's Day celebration

**Discussion:**



arrange guest lecture by the lawyer.

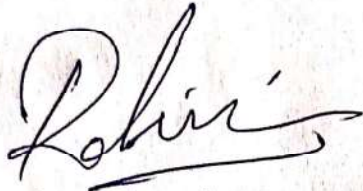
**Agenda item No.: 3**

Any other matter with the permission of the Chair

**Discussion:**

There was no other matter brought on the table and the Secretary informed that there were no cases of harassment reported.

The meeting ended with a vote of thanks by the Chairperson.



Ms. Rohini Bhosale  
Member Secretary



Dr. Shilpa Kewate  
Chairperson



**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

**Nov 5, 2019**

**NOTICE**

All the members of the Grievance Redressal Committee (SGRC/CGRC) are hereby informed that a meeting of the committee will be held on November 22, 2019 at 3.00 pm in Conference Hall to discuss the following agenda.

**Agenda:**

1. To read and confirm minutes of meeting held on June 28, 2019
2. Introducing new food item in College Canteen
3. Students Medical Issue
4. Request to Place Mirror in girl's washroom
5. Any other matter with the permission of the chairperson

All the members are requested to attend the same.



**Dr. Ashok Kanthe  
(Secretary)**


**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

November 22, 2019

Minutes of the College Grievances Redressal Cell (CGRC) held on November 22, 2019 at 3 PM in the Principal's Cabin, PHCET, and Rasayani.

The following members were present in the Meeting:

1. Dr. Madhumita Chatterjee
2. Dr. Manvendra Vashistha
3. Dr. Mansi Subhedar
4. Ms. Vishakha Gajghate
5. Dr. Ashok Kanthe

Chairperson (Principal) 

Member

Member 

Member

Member Secretary 

Principal, Dr. Madhumita Chatterjee welcomed all the members.

**Agenda No. 1**

Approval of minutes of meeting held on June 28, 2019

**Discussion:**

Secretary Dr. Ashok Kanthe read the minutes of previous meeting held on June 28, 2019 and it has been approved by committee and signed by chairperson.

**Agenda N0.2**

Introducing new food item in College Canteen.

**Discussion:**

Mr. Rahul Kapse talked about the grievances raised by the student to add new food item in the college canteen menu board. It was suggested that seasonal menu like fresh fruit in summer and variety of healthy food item should be made available in the college canteen by ensuring cleanliness and hygiene.

**Agenda N0.3**

Students Medical Issue

**Discussion:**

It was observed by the committee that the students suffer from various medical disorders during academic that leads omission of lectures. It was suggested to consider the health condition of the students and allow them to attend special lectures scheduled on Saturday along with regular lectures to cover the syllabus.

**Agenda NO.4**

**Request to Place Mirror in girl's washroom**

**Discussion:**

It was observed by the committee that many girls have expressed the need of mirror in college washrooms. The committee quickly decided to register the concern and the request has been forwarded to the management.

**Agenda NO.5**

**Any other matter with the permission of the chairperson**

**Discussion:**

There are no other matters for discussion.

The meeting ended with vote of thanks to the chair.




**Madhumita Chatterjee  
(Principal)**

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

November 28, 2019

**Action Taken Report**

Sr. No.	Points Discussed in the meeting held on November 22, 2019	Action taken
1	Introducing new food in canteen	Grievances raised by the student to add new food item in the college canteen menu board. Request has been forwarded to canteen. New menu card is displayed.
2.	Students Medical Issue	Arrangement of extra lectures is made by HOD for students who missed lectures due to medical issues.
3	Request to Place Mirror in girl's washroom	The committee quickly decided to register the concern and the request has been forwarded to the management and mirrors were placed within a week.

  
Dr. Madhumita Chatterjee  
(Principal)

**Mahatma Education Society's**  
**Pillai HOC College of Engineering and Technology, Rasayani**

December 4, 2019

**RECONSTITUTION OF GRIEVANCE REDRESSAL COMMITTEE**

In pursuance of AICTE regulations dated November 19, 2019 for 'Establishment of Mechanism for Grievance Redressal Regulation 2012 dated May 25, 2012' the following Grievance Redressal Committee (College Grievance Redressal Cell (CGRC) as per UoM directives and Student Grievance Redressal Committee (SGRC) as per AICTE directives) has been reconstituted in PHCET to address the Grievance of various stakeholders of PHCET from time to time.

The Members of the Committee are the following:

- |                             |                        |                   |
|-----------------------------|------------------------|-------------------|
| 1. Dr. Madhumita Chatterjee | Chairperson            | <i>MM</i>         |
| 2. Dr. Manvendra Vashistha  | Member                 | <i>Manvendra</i>  |
| 3. Dr. Mansi Subhedar       | Member                 | <i>Mansi</i>      |
| 4. Ms. Snehal Shinde        | SC Representative      | <i>Sks.</i>       |
| 5. Dr. Ashhok Kanthe        | Secretary              | <i>A</i>          |
| 6. Rohan Lokhande           | Student Representative | <i>Rolokhande</i> |

Responsibilities:

1. A meeting of the committee shall be scheduled immediately after receiving a grievance in writing from students, if there is no any complaint then meeting is scheduled once in every academic year.
2. The committee shall maintain a register and record of all the grievances received from any aggrieved students.
3. The member secretary shall communicate the minutes and action taken report of each meeting for the information to the director, students Development.
4. The committee shall issue its decision and action taken in accordance with the rules and regulations framed by the statutory bodies from time to time i.e. UGC, AICTE, Higher and Technical Education department, Govt of Maharashtra, University of Mumbai, etc.
5. If any change is required to be carried out in the role and responsibilities of the committee will be carried out by the Principal with the concurrence of members of the present committee.

*Dr. Madhumita Chatterjee*  
Dr. Madhumita Chatterjee  
(Principal)

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

**December 23, 2019**

**NOTICE**

All the members of the Grievance Redressal Committee (SGRC/CGRC) are hereby informed that a meeting of the committee will be held on Jan 4, 2020 at 3.00 pm in Conference Hall to discuss the following agenda.

**Agenda:**

1. To read and confirm the minutes of meeting held on November 22, 2019
2. Roles and objectives of the Grievance Redressal Committee
3. To discuss the complaints if any
4. Any other matter with the permission of the chairperson

All the members are requested to attend the same.



**Dr. Ashok Kanthe  
(Secretary)**

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

Jan 4, 2020

Minutes of the Grievances Redressal Cell (CGRC/SGRC) held on Jan 4, 2020 at 3 PM in the Principal's Cabin, PHCET, and Rasayani.

The following members were present in the Meeting:

- |                             |                         |
|-----------------------------|-------------------------|
| 1. Dr. Madhumita Chatterjee | Chairperson (Principal) |
| 2. Dr. Manvendra Vashistha  | Member                  |
| 3. Dr. Mansi Subhedar       | Member                  |
| 4. Ms. Snehal Shinde        | SC Representative       |
| 5. Dr. Ashok Kanthe         | Member Secretary        |
| 6. Rohan Lokhande           | Student Representative  |

Principal, Dr. Madhumita Chatterjee welcomed all the members.

**Agenda No. 1**

Approval of minutes of meeting held on November 22, 2019

**Discussion:**

Secretary Dr. Ashok Kanthe read the minutes of previous meeting held on November 22, 2019 and it has been approved by committee and signed by chairperson.

**Agenda N0.2**

Roles and objectives of the Grievance Redressal Committee

**Discussion:**

Principal, Dr. Madhumita Chatterjee emphasized about the purpose and work of Grievance Redressal Committee as per the new directives from university as university added one student in a committee.

**Agenda N0.3**

Discussion of the complaints

**Discussion:**

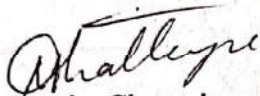
As the committee did not received any complaints, so there were no points for discussion.

Any other matter with the permission of the chairperson

**Discussion:**

There are no other matters for discussion.  
The meeting ended with vote of thanks to the chairperson.

Adjournment: The meeting was adjourned at Time 4.30 pm



Dr. Madhumita Chatterjee  
(Principal)



**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

January 13, 2020

**Action Taken Report**

Sr. No.	Points Discussed in the meeting held on Jan 4, 2020	Action taken
1	Student expressed their grievance about change of electives	The proper action according to student request is taken by the class coordinator and HOD
2	Request to Place curtains in the classroom	The committee quickly decided to register the concern and the request has been forwarded to the management and curtains are placed in a classroom wherever it is required.



Dr. Madhumita Chatterjee  
(Principal)

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

**Feb 9, 2021**

**NOTICE**

All the members of the Grievance Redressal Committee (SGRC/CGRC) are hereby informed that a meeting of the committee scheduled on Feb 13, 2021 at 2.00 pm in Principal's Conference Hall to discuss the following agenda.

Agenda:

1. Assisting financial weak students
2. Discuss about student Grievance if any
3. Any other matter with the permission of the chairperson

All the members are requested to attend the same.



Dr. Ashok Kanthe  
(Secretary)

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

February 13, 2021

**MINUTES OF MEETING OF COLLEGE GRIEVANCE REDRESSAL CELL (CGRC)**

A meeting of the CGRC was conducted online, February 13, 2021 at 3 pm in Principal cabin. Following Members of the Committee attended the meeting

- |                            |             |
|----------------------------|-------------|
| 1. Dr. T. J. Mathew        | Chairperson |
| 2. Dr. Manvendra Vashistha | Member      |
| 3. Dr. Mansi Subhedar      | Member      |
| 4. Ms. Vishakha Gajghate   | Member      |
| 5. Dr. Ashhok Kanthe       | Secretary   |

**Agenda No. 1**

Assisting financial weak students

**Discussion:**

As per the committee overview of financial weak student's problem due to lockdown, we have already communicated private trust to solve the financial issue through providing private scholarship. Our more than 200 students got private scholarship.

**Agenda No. 2**

Some students are facing hardware equipment problems for PBL/Final year project.

**Discussion:**

We have discussed about the student's problem of hardware equipment for PBL/Final year project. We have purchased equipment for same.

**Agenda No.3**

Offline conduction practical during pandemic situation.

**Discussion:**

We have discussed about the offline conduction of practical. Many students who are staying in rural area do not have PC/Laptop. So we called students in college for practical with safety measure and follow the guidelines of state Government.

There is no other matter for discussion.

The meeting ended with vote of thanks to the chairperson.



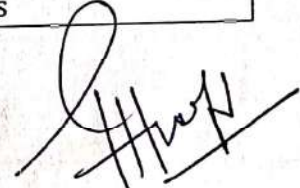
**Dr. T. J Mathew**  
**Principal**

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani**

February 18, 2021

**Action Taken Report**

<b>Sr. No</b>	<b>Points Discussed in the meeting held on Feb 13, 2021</b>	<b>Action Taken</b>
1	Assisting financial weak students	We have communicated private trust to help the students for scholarship
2	Some students are facing hardware equipment problems for PBL/Final year project.	We have purchased equipment's for the project
3	Offline conduction practical during pandemic situation.	We have conducted offline practical with safety measures

  
Dr. T. J Mathew  
**Principal**



**RB ENERGY  
CONSULTANCY**

Kavi Bhagwan Newas, Samta Nagar, Opp Foot Over Bridge, Near Rly  
Station, Paghar (E). 401404. Tal-Dist. Palghar, Maharashtra  
E-Mail : [info@electricalenergyaudit.com](mailto:info@electricalenergyaudit.com) / [newrb.energy@gmail.com](mailto:newrb.energy@gmail.com)  
Contact : 09370777100 / 08080911944

Date: 03/05/2019

To,  
PILLAI HOC COLLEGE OF ENGINEERING AND TECHNOLOGY  
RASAYANI,  
MAHARASHTRA.

Sub: Electricity ELECTRICAL ENERGY AUDIT of PILLAI HOC COLLEGE OF ENGINEERING AND  
TECHNOLOGY, RASAYANI, MAHARASHTRA.

Dear Sir,

Refer to our Electricity ENERGY Audit conducted in your College at above mentioned address on 03 MAY  
2019.

We certify that you're PILLAI HOC COLLEGE OF ENGINEERING AND TECHNOLOGY, is Electrical ENERGY  
compliance conservation, & audit as per Electricity Act & Rules, Certify along with this letter and quarterly  
maintenance of electrical panel switchgears and Electrical System for conservation.

Thank and Regards,

For RB Energy

(Authorized Signatory)

Mr. Sunil A. Apte. & Mr. Umesh R. Waghela

RB ENERGY CONSULTANCY

Certified Energy Auditor (BEE), EA- 7559 Certificate, 4541

Mobile: 09370777100/8080911944

[www.electricalenergyaudit.in](http://www.electricalenergyaudit.in) / [info@electricalenergyaudit.in](mailto:info@electricalenergyaudit.in)



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Contact : 09370777100 / 08080911944

Date: 07/05/2019

To,  
PILLAI HOC COLLEGE OF ENGINEERING AND TECHNOLOGY,  
RASAYANI,  
MAHARASHTRA.

Sub: Electricity ELECTRICAL SAFETY AUDIT of PILLAI HOC COLLEGE OF ENGINEERING AND  
TECHNOLOGY, RASAYANI, MAHARASHTRA.

Dear Sir,

Refer to our Electricity Audit conducted in your College at above mentioned address on 07 MAY 2019.

We certify that you're PILLAI HOC INSTITUTE OF MANAGEMENT STUDIES AND RESEARCH , is Electrical ENERGY compliance conservation, & audit as per Electricity Act & Rules, Certify along with this letter and quarterly maintenance of electrical panel switchgears and Electrical System for conservation.

Thank and Regards,

For RB Energy

(Authorized Signatory)

**Mr. Sunil A. Apte. & Mr. Umesh R. Waghela**

**RB ENERGY CONSULTANCY**

**Certified Energy Auditor (BEE), EA- 7559 Certificate, 4541**

**Mobile: 09370777100/8080911944**

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