

Mahatma Education Society's

**Pillai HOC College of Engineering and Technology, Rasayani**

December 30, 2022

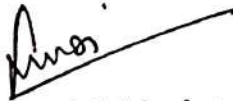
**CIRCULAR**

Internal Quality Assurance Cell (IQAC) members are hereby informed that the committee meeting will be held on **7 January 2023** at 3:30 pm. in Principal Board room.

**Agenda**

1. To read and confirm the minutes of previous meeting
2. To discuss preparedness of NBA Reaccreditation for UG Computer Engineering and UG Mechanical Engineering
3. Update on NBA application of UG Information Technology and UG Civil Engineering
4. Update on submission of AQAR 21-22
5. Discussion on National level Hackthon
6. To plan alumni meet
7. To plan ISO surveillance audit
8. Update on Capacity Building Program by Department of Civil Engineering
9. Update on International Students Olympiad in Hot Bulk Forging and Extrusion Technologies 2023
10. Any other point with permission of Chair

Kindly make it convenient to attend the meeting



Dr. Mansi Subhedar

IQAC Coordinator



Dr. J. W. Bakal

Principal

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**

7 January, 2023

**Minutes of the Meeting of the IQAC**

The meeting of the IQAC was held on 7 January 2023 at 3.30 PM in Principal Board room. Dr. J. W. Bakal, the Principal welcomed all members and discussed an overview of purpose of the meeting as per the circulated agenda.

**Agenda No. 1:** To read and confirm the minutes of the previous meeting

Dr. Mansi Subhedar IQAC coordinator read the minutes of previous meeting. All members were satisfied with the minutes and minutes were confirmed.

**Agenda 2:** To discuss preparedness of NBA Reaccreditation for UG Computer engineering and UG Mechanical Engineering

**Discussion:** Dr. G. V. Patil, HOD Mechanical Engineering and Ms. Rohini Bhosale, HOD Computer Engineering briefed about the progress of work for NBA application. Various important parameters in continuous assessment and attainment were discussed by all members.

**Resolution:** Principal Sir asked both heads to prepare NBA Prequalifier and get it approved at the earliest.

**Agenda 3:** Update on NBA application of UG Information Technology and UG Civil Engineering

**Discussion:** Dr. J. W. Bakal informed all members that NBA Prequalifier for UG Program in IT and UG program in Civil Engineering has been successfully accepted and congratulated both departments for the same. He asked both heads to plan for the preparation of Self-Assessment Report and asked them to schedule the review for the same in Feb 23.

**Resolution:** IT and Civil heads were asked to complete the preparation of SAR and schedule review for the same.

**Agenda 4:** Update on submission of AQAR 21-22

**Discussion:** Dr. Mansi Subhedar informed the committee about several reviews conducted for verification of QnM and QIM by principal sir, heads and criterion coordinators for AQAR 21-22 and progress till date.

**Resolution:** Principal instructed IQAC team to submit AQAR at the earliest.

**Agenda 5:** Discussion on National level Hackathon

**Discussion:** Ms. Rohini Bhosale, HOD Computer Engineering informed all members about the plan to organise National level Hackathon by Computer Engineering department. She explained the preparations done and asked all members to give wide publicity to this event. All members appreciated the efforts taken by computer department.

**Agenda 6:** To plan alumni meet

**Discussion:** It was discussed to plan the alumni meet for all pass out batches. Principal and all members agreed to conduct alumni meet in college premises. Principal informed all heads to plan for alumni meet with Alumni Committee on 25 March 2023.

**Resolution:** It was decided that Mr. Rahul Kapse and alumni coordinator of each department will coordinate and plan for alumni meet.

**Agenda 7:** To plan ISO surveillance audit

**Discussion:** Principal asked IQAC Coordinator and Ms. Pranita Chavan to check necessary arrangements for ISO surveillance audit and plan for the same.

**Resolution:** IQAC Coordinator was asked to confirm the suitable date for ISO audit in discussion with Auditor.

**Agenda 8:** Update on Capacity Building Program by Department of Civil engineering

**Discussion:** Mr. Raju Narwade informed all members about the funding received by Civil Engineering department to organise ISRO Disaster Management Support Programme (DMSP). He informed all members that ISRO DMSP (offline Disaster Management) is scheduled from 20th - 25th March, 2023 and the target participants

are mostly from government organizations and Institutions across Maharashtra. All members congratulated Dr. Karthik Nagarajan and Mr. Raju Narwade for the funding received.

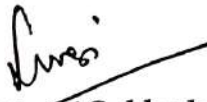
**Resolution:** Principal Sir asked all members to give wide publicity for this event.


**Agenda 9:** Update on International Students Olympiad in Hot Bulk Forging and Extrusion Technologies 2023

**Discussion:** Dr. G. V Patil informed all members that department of mechanical engineering had planned International Students Olympiad in Hot Bulk Forging and Extrusion Technologies 2023 under the guidance of Dr. R. C. Prasad Sir. Dr. patil also mentioned that a workshop on "Forging Process Simulation along with Some Industrial Case Studies" is also planned in the month of February 2023.

There was no other matter brought on the table

Meeting ended with vote of thanks to the Chair and all the members.

  
Dr. Mansi Subhedar  
IQAC Coordinator

  
Dr. J.W. Bakal  
Principal



**Mahatma Education Society's**

**Pillai HOC College of Engineering and Technology, Rasayani**

Action taken report for IQAC meeting conducted on 07 January 2023:

Sr No.	Agenda item	Action Taken Remarks
1	To discuss preparedness of NBA accreditation for UG Computer engineering and UG Mechanical Engineering	NBA Pre-qualifier for UG Programs in Computer and Mechanical Engineering was submitted on 25 March 2023
2	Update on NBA application of UG Information Technology and UG Civil Engineering	Self-Assessment Report for UG Programs in Information Technology and UG in Civil Engineering was successfully submitted on 16 Feb 2023
3	Update on submission of AQAR 21-22	AQAR for AY 2020-21 was reviewed and submitted on 23-02-2023
4	Discussion on National level Hackathon	Department of Computer Engineering Conducted a 3-day National Level Hackathon aimed at providing a platform for students to showcase their coding skills and teamwork during 16 to 18 March 2023, a total number of 150+ teams from 14 states participated.
5	To plan alumni meet	Alumni Meet was conducted on 25 March 2023
6	To plan ISO surveillance audit	ISO surveillance audit was planned for the month

		of August 2023
7	Update on Capacity Building Program by Department of Civil engineering	Capacity Building Program by Department of Civil engineering was successfully conducted during 20th - 25th March, 2023
8	Update on International Students Olympiad in Hot Bulk Forging and Extrusion Technologies 2023	International Students Olympiad in Hot Bulk Forging and Extrusion Technologies was successfully conducted on May 24, 2023



Dr. Mansi Subhedar  
IQAC Coordinator




Dr. Jagdish W. Bakal

Chairman, IQAC  
PRINCIPAL  
Mahatma Education Society's  
Pillai HOC College of Engineering  
& Technology, Pillai HOCL Educational  
Campus, Rasayani, Taluka Khalapur,  
Dist. Raigad, Pin. - 410 207.

Ms. Rohini Bhosale	<u>Rohini</u>
Dr. Mansi Subhedar	<u>Mansi</u>
Dr. Divya Y. Chirayil	<u>Divya</u>
Mr. Amar Jadhav	<u>Amar</u>
Mr. R. P. Norawale	<u>R. P. Norawale</u>
Dr. G. V. Patil	<u>G. V. Patil</u>
Mr. A. G. Mane	<u>A. G. Mane</u>
Ms. Divya Nair	<u>Divya Nair</u>
Mr. Pranita Chavon	<u>Pranita Chavon</u>
Dr. Manvendur V	<u>Manvendur V</u>
Dr. A. T. Gattale	<u>A. T. Gattale</u>
Dr. B. K. Sarkar	<u>B. K. Sarkar</u>
Mr. S. D. Maryekar	<u>S. D. Maryekar</u>
Ms. Sheena Nair	<u>Sheena</u>
Mr. Pragnesh Shah	<u>Pragnesh</u>

Mahatma Education Society's  
Pillai HOC College of Engineering and Technology, Rasayani

June 3, 2023

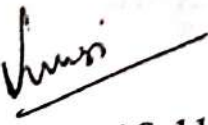
**CIRCULAR**

All Internal Quality Assurance Cell (IQAC) members are hereby informed that the committee meeting will be held on 24 June 2023 at 11:00 am in Principal Board room.

**Agenda**

1. To read and confirm the minutes of previous meeting
2. To discuss NBA committee remarks for Information Technology and Civil Engineering
3. To revise Institute mission and vision statements
4. To plan for ISO audits
5. To discuss preparedness for AQAR 2022-23
6. Any other point with permission of Chair

Kindly make it convenient to attend the meeting

  
Dr. Mansi Subhedar  
IQAC Coordinator



Dr. J. W. Bakal

Principal



**Mahatma Education Society's**  
**Pillai HOC College of Engineering and Technology, Rasayani**

24 June, 2023

**Minutes of the Meeting of the IQAC**

The meeting of the IQAC was held on 24 June 2023 at 11 am in Principal Board room. Dr. J. W. Bakal, the Chairman welcomed all members and discussed an overview of purpose of the meeting as per the circulated agenda.

**Agenda No. 1:** To read and confirm the minutes of the previous meeting

Dr. Mansi Subhedar IQAC coordinator read the minutes of previous meeting. All members were satisfied with the minutes and minutes were confirmed.

**Agenda 2:** To discuss NBA committee remarks for Information Technology and Civil Engineering

**Discussion:** Chairman discussed observations made by NBA Peer team visit and asked all IQAC members to work on suggestions. Dr. G. V. Patil, HOD Mechanical Engineering and Ms. Rohini Bhosale, HOD Computer Engineering briefed about the progress of work for NBA application. Various important parameters in continuous assessment and attainment were discussed by all members.

**Resolution:** All department heads were asked to work on suggestions discussed in meeting.

**Agenda 3:** To revise Institute mission and vision statements

**Discussion:** Chairman informed that as per observations from peer team visit, Institute Mission and Vision Statements need to be revised as per the guidelines of NBA. IQAC members had discussions to draft Mission and Vision statements.

**Resolution:** A draft prepared was submitted to CDC through chairman, IQAC.

**Agenda 4:** To plan ISO 21001:2018 and ISO 9001:2015 audits

**Discussion:** Chairman, IQAC informed all members that Institute is in process of applying for ISO 21001:2018 and ISO 9001:2015. Also, Green Audit, Energy Audit and Electrical Safety Audit need to be conducted. All IQAC members were asked to keep information required for these audits ready.

**Resolution:** IQAC Coordinator was asked to take follow-up for the same.

**Agenda 5:** To discuss preparedness for AQAR 2022-23

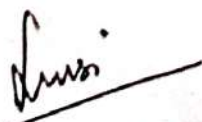
**Discussion:** IQAC Coordinator informed all members that a meeting of Criterion In charges was scheduled on 31<sup>st</sup> May to verify the status of QnM. Chairman, IQAC instructed all members to discuss SOP issued by NAAC and take follow-up for the same.

**Agenda 6:** Any other point with permission of Chair

Dr. G.V. Patil informed all members about IIC activities and requirements for the upcoming Quarter of IIC. Principal encouraged all members to conduct quality activities for upcoming semester.


There was no other matter brought on the table

Meeting ended with vote of thanks to the Chair and all the members.



Dr. Mansi Subhedar

IQAC Coordinator



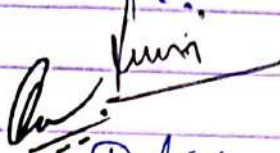
Dr. J.W. Bakal

Principal

Dr. J. W. Bakal

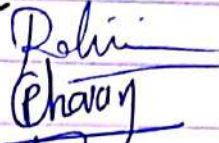


Dr. Mansi Subhedor

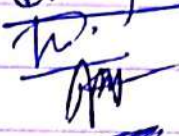


A. G. Mane

Rohini Bhosale  
Pranita Chavan



Dr. Divya Chitambar



R. P. Nawade

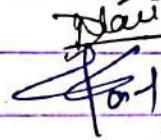
S. D. Mayekar



Dr. Pragnesh Shah

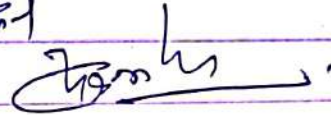


Divya Naik



Dr. G. V. Patil

Dr. Manvendra Vansete





**Mahatma Education Society's**  
**Pillai HOC College of Engineering and Technology, Rasayani**

Action taken report for IQAC meeting conducted on 24 June 2023:

Sr No.	Agenda item	Action Taken Remarks
1	To discuss NBA committee remarks for Information Technology and Civil Engineering	HOD Mechanical and Computer Engineering identified the points that can be implemented as per suggestions received from peer team visit for Civil engineering and IT in view of their peer team visit for NBA accreditation
2	To revise Institute mission and vision statements	Revised statements of Mission and Vision of the institute were submitted to CDC for further approval
3	To plan ISO 21001:2018 and ISO 9001:2015 audits	IQAC Coordinator was prepared and submitted required information for ISO audits on 29 <sup>th</sup> June to Principal
4	To discuss preparedness for AQAR 2022-23	IQAC Coordinator conducted a review meeting on 15 <sup>th</sup> July 2023

Dr. Mansi Subhedar

IQAC Coordinator



Dr. J.W. Bakal

Chairman, IQAC  
**PRINCIPAL**  
Mahatma Education Society's  
Pillai HOC College of Engineering  
& Technology, Pillai HOC Educational  
Campus, Rasayani, Taluka Khalapur,  
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