

**Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani**

Date: July 12, 2021

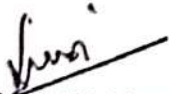
NOTICE

All Internal Quality Assurance Cell (IQAC) members are hereby informed that the committee meeting will be held on 16 July 2021 at 2:30 pm. In Principal Board room.

Agenda:


1. To confirm minutes of previous IQAC meeting
2. To discuss and finalize composition of IQAC 21-22
3. To discuss the design of faculty handbook
4. To plan Academic Administrative Audit
5. To discuss about the financial help for patent filing
6. IIC update by IIC Convener
7. ARIIA Update by ARIIA Coordinator
8. To discuss update on Library resources
9. To discussion Training and placement activities.
10. Any other point with permission of Chair

Kindly make it convenient to attend the meeting.



Dr. Mansi Subhedar

IQAC Coordinator



Dr. Mathew T. J.

Principal

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

Minutes of meeting on July 16, 2021

The meeting started by IQAC Coordinator, Dr. Mansi Subhedar with welcome of Head of Institution and Chairman IQAC, and IQAC members. Following points were discussed in the meeting.

Agenda 1: To confirm minutes of previous IQAC meeting

Discussion: Minutes of previous meeting were read and confirmed by all members.

Agenda 2: To discuss and finalize composition of IQAC 21-22

Discussion: After discussion the new composition was formed and all members agreed for the same.

Agenda 3: To discuss the design of faculty handbook

Discussion: The Principal suggested that a faculty handbook is required to get a clear, accurate and comprehensive overview of the planning of course content, its mapping with CO-PO, understanding of the students towards the subject, to find out slow learners and fast learners etc.

Resolution: Dr Divya Chirayil and Ms. Rohini Bhosale were asked to design a faculty handbook by considering above discussion.

Agenda 4: To plan Academic Administrative Audit

Discussion: An interdepartmental academic administrative audit needs to be conducted by the end of this month to review course files, department activities, working of lab equipment etc.

Resolution: Principal asked Dr. Mansi Subhedar, Dr. G. V. Patil and Ms. Rohini Bhosale to prepare the schedule for the same.

Agenda 5: To discuss about the financial help for patent filing

Discussion: All IQAC members requested Principal to provide financial help for patent filing or other research work so that more number of faculty can come forward with their innovative ideas.

Resolution: It was decided to provide financial assistant for few selected projects from each department. Dr. B. K. Sarkar was requested to have an individual meeting with each department and guide them regarding paper publication, book publication, IPR and patent filing etc.

Agenda 6: IIC update by IIC Convener

Discussion: IIC Convener Dr. G.V. Patil discussed activities conducted under IIC in the previous quarter.

Resolution: All heads were asked to plan at least one or two activities for upcoming quarter and update the schedule of the activity in the spared-sheet shared.

Agenda 7: ARIIA Update by ARIIA Coordinator

Discussion: ARIIA coordinator Dr. G. R. Patil verified the information given by the department till date for ARIIA 2022. He requested all heads to motivate faculty members and students to have more focus on their interested research area to improve ARIIA ranking of the institute.

Resolution: Dr. Patil was asked to take follow-up for the ARIIA application.

Agenda 8: To discuss update on Library resources

Discussion: The librarian discussed at length about the change in Digital Library Software. It was discussed to switch to Moodle Software as a result of technical issues with the current DSpace Digital Library Software. Mr, Mane informed that the same is suggested by the IT Team. Moodle is an Online Learning Management Software. And the Moodle Expert IT Team is there in the Institute to Support us. . .

Resolution: Mr. Mane, Librarian was informed to migrate data to the Moodle Software with the help of Heads and IT team.

Agenda 9: To discussion Training and placement activities.

Discussion: Ms. Divya Nair, Training and placement coordinator discussed all the activities conducted by Training and placement department in the previous academic year. She also informed about different placement drives organized by the institute and summary of student placement from each department.

She discussed about the criteria of companies visited and skills required by the students while appearing for placement.

Resolution:

It was decided to plan a soft skills training program for students from time to time. Principal asked Ms. Divya Nair to update and maintain student and placement data for future reference

Agenda 8: Any other with permission of Chair

Discussion:

- The Principal informed all about the continuation of Coursera and edX subscription and motivated to register and complete maximum courses.
- Principal informed all that Green audit, Energy audit and Electrical Safety audit is scheduled in the month of September 2021. Dr. G.V. Patil was asked to check the requirement of the audit and give instructions accordingly.

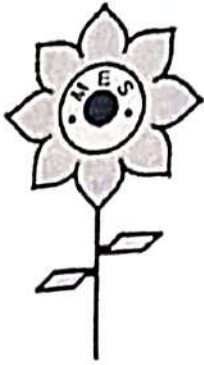
Meeting ended with vote of thanks to the chair and all attendees.



Dr. Mansi Subhedar
IQAC Coordinator




Dr. Mathew T. J.
Principal



Mahatma Education Society's
Pillai HOC College of Engineering and Technology,
Rasayani

Action taken report for IQAC meeting conducted on 16 July 2021:

Sr No.	Agenda item	Action Taken Remarks
1	To discuss and finalize composition of IQAC 21-22	After discussion the new composition was formed and all members agreed for the same.
2	To discuss the design of faculty handbook	Dr Divya Chirayil and Ms. Rohini Bhosale were asked to design a faculty handbook by considering the above discussion.
3	To plan Academic Administrative Audit	Principal asked Dr. Mansi Subhedar, Dr. G. V. Patil and Ms. Rohini Bhosale to prepare the schedule for the same for the month of August 2021
4	To discuss about the financial help for patent filing	Applications for patent filing need to be submitted to Dr. B.K. Sarkar
5	To discuss update on Library resources	Mr. Mane, Librarian was informed to transfer data to the Moodle Software with the help of Heads and IT team.


Dr. Mansi Subhedar
IQAC Coordinator




Dr. Mathew T.J.

Chairman, IOAC

PRINCIPAL
Mahatma Education Society's
Pillai HOC College of Engineering
& Technology, Pillai HOC Educational
Campus, Rasayani, Taluka Khetlapur,
Dist. Raigad, Pin. - 410 207.

Dr. Manvendra Varkhista. Manv

Maj Vaishali Singh. Dyl

Shirish Marjekar [Signature]

Dr. G. V. Pant - [Signature]
9/10/21.

Sanita Chavon Phency

Dr. Mansi S. Mansi

Jehe Rane [Signature]

Amar Jadhav [Signature]

Ragnesh Shuk [Signature]

A. G. Mane [Signature]

Dr. J. E. Nalawade J.E

N. R. Narwade Rp [Signature]

Dr. A. T. Gokule [Signature]

Rohini Bhosale Rohini

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani
IQAC Meeting

NOTICE

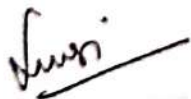
Oct 1, 2021

All IQAC members are hereby informed that an IQAC meeting will be held on 9 October 2021 at 11.00 am in the IQAC room.

Agenda:

1. To have a formal introduction of all IQAC members with the principal
2. To discuss IQAC activities to date
3. To discuss IIC and NISP activities
4. To plan academic administrative audit
5. Any other point with the permission of the chair

Kindly make it convenient to attend the meeting.



Dr. Mansi Subhedar

IQAC Coordinator



Dr. J. W. Bakal

Principal

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani
Minutes of meeting

Dr. Mansi Subhedar welcomed all members and started the meeting. The following points were discussed.

Agenda 1: To have a formal introduction of all IQAC members with the principal
Discussion:

Dr. Mansi Subhedar, IQAC coordinator requested all members to introduce themselves and brief them about their responsibilities. All members highlighted their roles in the effective functioning of IQAC.

Agenda 2: To discuss IQAC activities to date

Discussion:

IQAC members briefed Dr. J. W. Bakal about initiatives taken by IQAC and PHCET. Dr. G.V. Patil and Dr. Vashishta explained ARIIA and NIRF status. Dr. Mansi Subhedar briefed about the status and key points in AQAR 2020-21.

Agenda 3: To discuss IIC and NISP activities

Discussion:

Dr. G. V. Patil, IIC Convenor Patil briefed about all the activities of IIC and Dr. J. E. Nalavade, NISP Coordinator briefed about NISP activities done at PHCET.

Agenda 4: To plan academic administrative audit

Discussion:

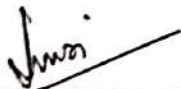
Dr. J. W. Bakal informed IQAC members to plan an academic administrative audit in the month of November 2021. It was decided to choose a convenient date for the audit in November.

Agenda 5: Any other point with the permission of the chair

Discussion:

- Mr. Raju Naravade briefed about AICTE 360-degree feedback and gave the planning for updating 360-degree feedback portal.
- Ms. Rohini Bhosale, a website coordinator explained about overall website maintenance and other institute activities.

Meeting ended with a vote of thanks to the chair and all members.



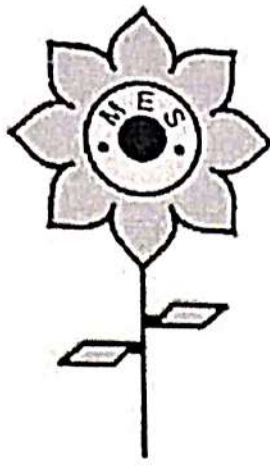
Dr. Mansi Subhedar

IQAC Coordinator



Dr. J. W. Bakal

Principal




Mahatma Education Society's

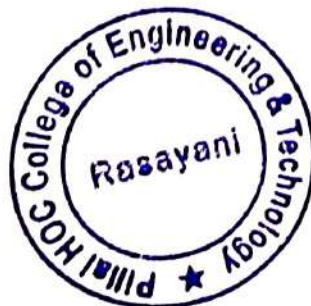
Pillai HOC College of Engineering and Technology, Rasayani

Action taken report for IQAC meeting conducted on 9 Oct 2021

Agenda Item: To plan academic administrative audit

- It was decided to choose a convenient date for the audit in the month of November.
- Dr. G.V. Patil asked all heads of department to submit plans for quarter wise IIC activities by 20th Oct 2021.
- Dr. J. E. Nalavade, NISP Coordinator requested all heads to discuss NISP policy with all faculty and students.
- Dr. Patil also asked all IQAC members to complete innovation ambassador training at the earliest.

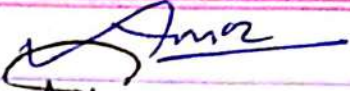

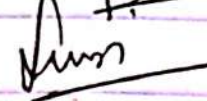




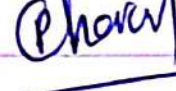
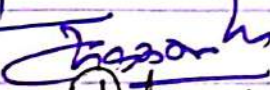
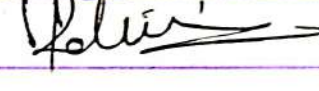




Dr. Mansi Subhedar
IOAC Coordinator





Dr. J.W. Bakal

Chairman, IOAC
PRINCIPAL
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& Technology, Pillai HOC Rasayani
Campus, Rasayani, Taluka Khalapur,
Dist. Raigad, Pin. - 410 267.

Mr. Amar Tadhoj 
Dr. Divya Chirayil 
Dr. Mansi Subhedar 
Dr. G.V. Patil 
Mr. Nandade 
Mr. A.G. Mane 
Ms. Divya Nair 
Ms. Pranita Chavan 
Dr. Manvendra V 
Ms. Rohini Bhosale 
Dr. A.T. Gadade 
Dr. Bik. Sarkar 
Mr. Pragnesh Shah 

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

14 January 2022

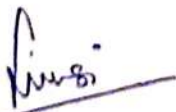
NOTICE

All Internal Quality Assurance Cell (IQAC) members are hereby informed that the committee meeting will be held on 16 January 2022 at 12:30 pm. in Principal Board room.

Agenda:

- 1) To confirm minutes of previous IQAC meeting
- 2) To discuss about plan of activities of Institute Innovation Council (IIC)
- 3) Update and discussion on NIRF ranking
- 4) Update discussion on ARIIA ranking
- 5) Discussion on MOUs if any
- 6) Update on AQAR preparation for AY 21-22
- 7) Update on Library resources
- 8) Any other point with permission of the Chair

Kindly make it convenient to attend the meeting.



Dr. Mansi Subhedar
IQAC Coordinator



Dr. J.W. Bakal
Principal

The meeting started by IQAC Coordinator, Dr. Mansi Subhedar with welcome of Head of Institution and Chairman IQAC, Dr. J.W. Bakal and IQAC members. Following points were discussed in the meeting.

Agenda 1: To confirm minutes of previous IQAC meeting

Discussion: Minutes of previous meeting were read and confirmed by all members.

Agenda 2: To discuss about plan of activities of Institute Innovation Council (IIC)

Discussion: Dr. G. V. Patil IIC, Convener discussed about IIC Activities for Quarter 1 (Dec 21 to Jan 22). Dr. R.C. Prasad, President proposed to schedule various activities for students and Faculty to enhance their academic and entrepreneur skills.

Resolution: All Heads were asked to update IIC format spread sheet shared by IIC convener with planned activities for upcoming quarters.

Agenda 3: Update and discussion on NIRF ranking

Discussion: NIRF coordinator Dr. Divya Chirayil briefed about various points related to NIRF. All IQAC members decided to update NIRF portal on or before 16 Feb 2022.

Resolution: It is decided to submit NIRF application by 16 Feb 2022

Agenda 4: Update discussion on ARIIA ranking

Discussion: ARIIA coordinator Dr. G.R.Patil briefed about various parameters related to ARIIA ranking and all IQAC members agreed to update all details and list of patents filled by faculty and students on Yukti portal

Resolution: It is decided to submit all patent topics on Yukti portal on or before 16 March 2022

Agenda 5: Discussion on MoUs

Discussion: Various Heads of the department and IQAC members proposed to sign MoUs with industry. HOD Mech, Dr. G.V. Patil informed the dates for renewal for MOUs signed with mechanical department.

Resolution: Principal approved following MoUs.

Name of Industry	Address	Date of MOU signed
GREYCAST Founders	GREYCAST Founders, Ambernath	14/02/2022
P. G. Lab	Perpetual Gravity Lab, Airoli	27/05/2022

OHT Fastcomp Pvt. Ltd.	OHT Fastcomp Pvt. Ltd. Rabale, Navi Mumbai.	01-03-2022
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Agenda 6: Update on AQAR preparation for AY 21-22

Discussion: IQAC Convenor, Dr. Mansi Subhedar informed the status of AQAR for AY 21-22. Principal Dr. J.W. Bakal sir directed to schedule criteria wise review. All IQAC members agreed to update criteria wise data and conduct review for the same at the earliest.

Resolution: Principal and IQAC Coordinator to schedule review meeting.

Agenda 7: Update on Library resources

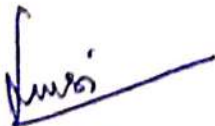
Discussion: The Librarian informed that requisitions for the learning resources like Books, Journals, Magazines and E-resources for the Current Semester and for the Upcoming Academic Year are required to be submitted.

Resolution: Principal informed all Heads to submit requisitions at the earliest.

Agenda 8: Any other points with permission of chair

Discussion: TPO in charge Ms. Divya Nair discussed about planning of upcoming placements for the academic year 2021-2022.

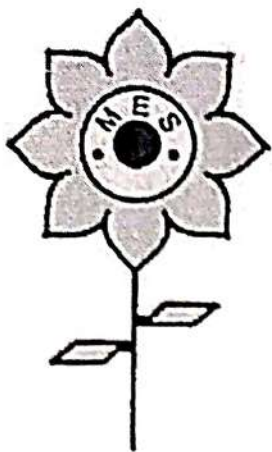
Meeting ended with vote of thanks to the chair and all attendees.



Dr. Mansi Subhedar
IQAC Coordinator



Dr. J. W. Bakal
Principal



Mahatma Education Society's
Pillai HOC College of Engineering and Technology,
Rasayani

Action taken report for IQAC meeting conducted on 16 January 2022:

Sr No.	Agenda item	Action Taken Remarks								
1	Planning of IIC Activities for Quarter1	All Heads of Departments completed a plan of activities for Quarter 1 and submitted to IIC Convener Dr. G. V. Patil								
2	Discussion about FDP: Materials Camp of ASM	Materials Camp of ASM was successfully conducted during 6-19 Dec 21.								
3	Update and discussion on NIRF ranking	NIRF application for PHCET was submitted on 18 Feb 2022								
4	Update on AQAR preparation for AY 21-22	It was decided to submit AQAR for 21-22 by the 3rd week of Feb 2022.								
5	Update discussion on ARIIA ranking	The patent topics were submitted on Yukti portal 16 March 2022								
6	Discussion on MoUs	Following MOUs were planned to renew, <table border="1"><thead><tr><th>Name of Industry</th><th>Date of MOU signed</th></tr></thead><tbody><tr><td>GREYCAST Founders</td><td>14/02/2022</td></tr><tr><td>P. G. Lab</td><td>27/05/2022</td></tr><tr><td>OHT Fastcomp Pvt. Ltd.</td><td>01-03-2022</td></tr></tbody></table>	Name of Industry	Date of MOU signed	GREYCAST Founders	14/02/2022	P. G. Lab	27/05/2022	OHT Fastcomp Pvt. Ltd.	01-03-2022
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P. G. Lab	27/05/2022									
OHT Fastcomp Pvt. Ltd.	01-03-2022									

Dr. Mansi Subhedar
IQAC Coordinator



Dr. J.W. Bakal

Chairman, IQAC
PRINCIPAL
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Pillai HOC College of Engineering
& Technology, Pillai HOCL Educational
Campus, Rasayani, Taluka Khalapur,
Dist. Raigad, Pin. - 410 207.

Mr. A. T. Gokhale 

Dr. Manvendra V. 

Dr. G. V. Patil 


Dr. Mansi Subhedar 

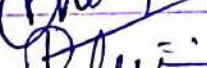
Mr. Nandkumar R. P. 


Dr. Divya Chirogi 

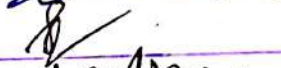
Mr. Amar Jedhan 

Mr. A. G. Mane 

Ms. Divya Nair 

Ms. Pranita Chavan 

Ms. Rohini Bhosale 

Mr. Shishir Mayekar 

Mr. Pragnesh Shah 

Dr. B. K. Sarkar 

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

March 27, 2022

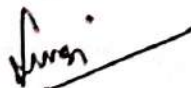
CIRCULAR

All Internal Quality Assurance Cell (IQAC) members are hereby informed that the committee meeting will be held on 2 April 2022 at 2:30 pm. in Principal Board room.

Agenda

1. To read and confirm the minutes of previous meeting
2. IIC update by IIC Convenor
3. Update on ARIIA application
4. Preparedness of NBA Reaccreditation for Computer Engineering and Mechanical Engineering
5. New MOUs proposals
6. Development of Industry orientated Labs
7. Formation of Student association and student professional chapters for IT and Civil department
8. Discuss about Website updates and website contents formats
9. Any other point with permission of the Chair

Kindly make it convenient to attend the meeting



Dr. Mansi Subhedar

IQAC Coordinator



Dr. J. W. Bakal

Principal

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

April 02, 2022

Minutes of the Meeting of the IQAC

The meeting of the IQAC was held on 2 April 2022 at 3.00 PM in Principal Board room. Dr. J. W. Bakal, the Principal welcomed all members and discussed an overview of purpose of the meeting as per the circulated agenda.

Agenda No. 1: To read and confirm the minutes of the previous meeting

Dr. Mansi Subhedar IQAC coordinator read the minutes of previous meeting. All members were satisfied with the minutes and minutes were confirmed.

Agenda 2: IIC update by IIC Convenor

Discussion:

Dr. G. V. Patil provided the updates on the IIC activities conducted during quarter 2. Discussions were held on improving the star rating of IIC at PHCET in Q3. All members offered the suggestion. Dr. Prasad proposed to conduct a webinar on "Design Thinking, Innovation and Start Up" for all students and faculty members to motivate them towards participation in various activities like entrepreneurship and innovation.

Resolution:

It was resolved that motivate students for design thinking, research and innovation, department wise seminars can be conducted. Dr. Patil was asked to inform Dr. Kartik Nagrajan to conduct these sessions being one of the Innovation Ambassadors.

Agenda 3: Update on ARIIA application

Discussion: Dr. G. R. Patil ARIIA coordinator shared details about ARIIA requirements for improvement in the ARIIA ranking. He suggested improving research activities and

participation of the students in the various competitions. Members suggested conducting department wise expert talks on Innovative Ideas and Patents etc.

Resolution:

Dr. B.K. Sarkar agreed to conduct sessions on Innovative Ideas and Patent, Copyright Filing for all departments.

Agenda 4: Preparedness of NBA Reaccreditation for Computer Engineering and Mechanical Engineering

Discussion: Dr. G. V. Patil, HoD Mechanical Engineering and Ms. Rohini Bhosale, HOD Computer Engineering briefed about the progress of work for NBA application. Principal Sir discussed improvements suggested by the NBA expert committee in previous meeting and asked both heads to work in line with it.

Resolution: It was resolved that both departments will prepare analysis report as per the evaluation report given by the NBA expert in the last visit and work for improvisation wherever applicable.

Agenda 5: New MOUs proposals

Discussion: Dr. G. V. Patil and Dr. Divya Chirayil informed committee about new MoU proposals and discussed the benefits for the same.

Resolution: Dr. J. W. Bakal encouraged other department heads to work towards strengthening industry institute interaction.

Agenda 6: Development of Industry orientated Labs

Discussion: Ms. Rohini Bhosale informed to committee member that she has received proposal for Centre of Excellence from AIIPL and Ethnotech. She explained the proposal and the terms and conditions of the AIIPL and Ethnotech.

Resolution: It was resolved that Ms. Rohini Bhosale will take follow up with the AIIPL and Ethnotech for establishment Centre of Excellence. She was asked to organise orientation session for the same for awareness amongst students and faculty.

Agenda 7: Formation of Student association and student professional chapters for IT and Civil department

Discussion:

Dr. Divya informed to committee about the progress in the formation of student chapter of ISTE for IT department. Mr. Raju Narwade also informed that civil department will be introducing Structural Rehabilitation students' chapter in month of April.

Agenda 8: Discus about Website updates and website contents formats

Discussion:

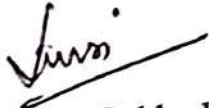
Ms. Rohini Bhosale informed to all the heads to share all dept updates for the website on regular basis. She also requested to heads to instruct website coordinator to follow formats properly. All the heads agreed on it.

Agenda 8: Any other with permission of Chair

Discussion:

There was no other matter brought on the table

Meeting ended with vote of thanks to the Chair and all the members.



Dr. Mansi Subhedar
IQAC Coordinator



Dr. J.W. Bakal
Principal

Dr. Arinob T. Gokule

Ms. Kavita Chavun

Mr. G. V. Patil

Mr. Nandale KP

Dr. Mansi Subhedar

Dr. Divya Chitambar

Mr. Amar Jadhav

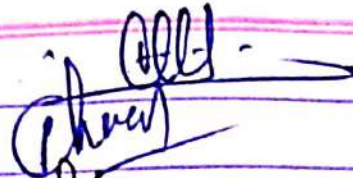
Mr. A. G. Mane

Ms. Divya Nair

Dr. Manvody V

Mr. Pragnesh Shah

Dr. B. K. Sankar







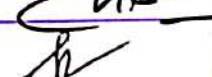


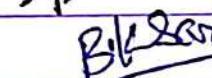


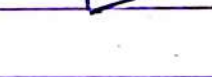


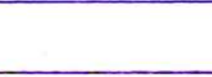


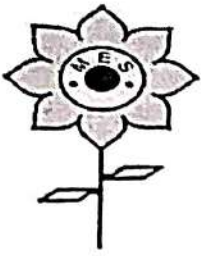












Mahatma Education Society's

Pillai HOC College of Engineering and Technology, Rasayani

Action taken report for IQAC meeting conducted on ~~April 02~~ 2022.

Sr No.	Agenda item	Action Taken Remarks
1	IIC update by IIC Convenor	Dr. Karthik N. one of the innovation ambassadors at PHCET confirmed to conduct a session on design thinking for all department students. HODs prepared a schedule for the same.
2	Update on ARIIA application	Dr. G. V Patil planned various sessions under IIC with the help of all Heads on start-ups and innovation for Quarter 3
3	Development of Industry oriented Labs	A meeting of Principal and Heads with team of from AIIPL and Ethnotech was conducted to discuss proposal for formation of Centre of Excellence on 1st June 2020
4	Formation of Student association and student professional chapters for IT and Civil department	Association of Structural rehabilitation was formed on 15 April 2022
5	Discus about Website updates and website contents formats	News and Notifications to date for all departments were submitted to Ms. Rohini Bhosale for website update

Dr. Mansi Subhedar

IQAC Coordinator



Dr. Jagdish W. Bakal

Chairman, IQAC
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