

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

Nov 03, 2020


CIRCULAR

The meeting of Internal Quality Assurance Cell (IQAC) members will be held online using Google meet on Nov 7, 2020 at 4 pm to inform about the new constitution of IQAC and to discuss the following agenda. Google meet link will be shared one day prior to the meeting.

Agenda

1. To read and confirm the minutes of the ninth meeting.
2. To participate in USVA 2020
3. To plan for online Academic Administration Audit (AAA)
4. To discuss about preparation of AQAR for Academic Year 2018-19 and 2019-20
5. To review the work done by PhD candidates
6. Any other topic with the permission of the chair

Kindly make it convenient to attend the meeting.


IQAC Co-ordinator

Nov 7, 2020

Minutes of the Meeting of the IQAC

The meeting of the IQAC was held online using Google meet on Nov 7, 2020 at 4 pm. The IQAC Co-coordinator informed all members about the sad demise of Dr. Madhumita Chatterjee. Dr. Mathew has been appointed as the Principal hence is the new chairman of the IQAC.

Agenda No. 1:

To read and confirm the minutes of the ninth meeting

All members were satisfied with the minutes and minutes were confirmed.

Agenda item 2:

To participate in USVA 2020

Discussion:

Dr. Mansi Subhedar informed all members about the successful submission of application under Utkrisht Sansthan Vishwakarma Award 2020 in the month of June. Dr. G. V. Patil also briefed about the details submitted in this application.

Agenda Item 3:

To plan for online Academic Administration Audit (AAA)

Discussion:

Principal discussed with all HODs and other members that as a regular process AAA must be conducted and asked for suggestions for the tentative schedule and template for auditors. After discussions, points in the template to be filled by Auditor were finalized.

Resolution:

It was decided to conduct online AAA in the month of December 2020.

Agenda Item: 4

To discuss about the preparation of AQAR for Academic Year 2018-19 and 2019-20

Discussion:

Dr. Mansi Subhedar, IQAC Coordinator briefed about the level of preparation for AQAR 2018-19 and 2019-20. The discussion was held on pending items in AQAR.

Resolution:

IQAC team and Heads of the departments were asked to take follow up and submit AQAR for 2018-19 at the earliest.

Agenda Item 5:

To review the work done by PhD candidates

Discussion:

Principal informed all members that its essential to conduct a review of work done by in house PhD candidates and for faculty who are pursuing PhD in other organizations. After discussions, it was finalized that Dr. M. D. Nadar, PhD coordinator will be responsible to plan and execute this activity. .

Resolution:

Dr. M. D. Nadar will prepare the schedule for presentations by all PhD candidates in the month of December. All Heads must inform their faculty about the same and take follow up for their preparedness.

The meeting ended with a vote of thanks to the Chair.


IQAC Coordinator


Mahatma Education Society's
Pillai HOC College of Engineering & Technology

Nov 07, 2020

OFFICE ORDER

In supersession of all previous orders, IQAC is reconstituted as mentioned below with immediate effect.

Chairperson	Dr. T. J. Mathew
Management Representative	Dr. Lata Menon Mr. Pragnesh Shah
Administrative Officer	Mr. Shirish Mayekar, Registrar, PHCET Ms. Sheena Nair, Accountant, PHCET
IQAC Coordinator	Dr. Mansi Subhedar, Head, Department of EXTC Engineering
Members	Dr. Gajendra Patil, HOD, Mechanical Engineering Dr. Ashok Kanthe, HOD, Computer Engineering Dr. Manvendra Vashistha, HOD, Department of ASH Mr. Raju Narwade, HOD, Civil Engineering Ms. Pranita Chavan, HOD, Electrical Engineering Dr. J. E. Nalavade, Senior Faculty Mr. Amar Jadhav, Senior Faculty Ms. Neha Nair, Exam I/C Mr. Amar Mane, Library I/C Mr. Swapnil Waghmare, TPO I/C
Local Society Representative	Dr. Avinash Gatade, Member, Gram Panchayat, Sawale Village
Alumni Representative	Ms. Osheen Shrivastava
Parent Representative	Mr. Santosh Manohar
Student Representative	Mr. Raut Musadik Aziz
Industry Representative	Mr. Ripal Shah



Dr. T.J. Mathew
Principal



Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

Action taken report for IQAC meeting conducted on 07 Nov 2020:

Sr No.	Agenda item	Action Taken Remarks
1	To participate in USVA 2020	The application under Utkrisht Sansthan Vishwakarma Award 2020 was successfully submitted in the month of June 2020
2	To plan for online Academic Administration Audit (AAA)	It was decided to conduct online AAA in the month of December 2020
3	To review the work done by PhD candidates	Dr. M. D. Nadar was appointed as the PhD coordinator


Dr. Mansi Subhedar
IQAC Coordinator




Dr. Mathew T.J.

Chairman, IQAC
PRINCIPAL
Mahatma Education Society's
Pillai HOC College of Engineering
& Technology, Pillai HOCL Educational
Campus, Rasayani, Taluka Khalapur,
Dist. Raigad, Pin. - 410 207.

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

March 18, 2021

CIRCULAR

meeting of Internal Quality Assurance Cell (IQAC) members will be held online
g Google meet on March 23, 2021 at 5 pm. Google meet link will be shared with
members one day prior to the meeting.

ada

To read and confirm the minutes of the tenth meeting

To inform about submission of AQAR 2018-19

To inform about submission of NIRF and ARIIA 2020

To form NISP and IIC Committee

To plan for the preparation of ISO surveillance audit

To plan for one day FDP on "Leadership, Team building and 360-degree
feedback"

Any other topic with the permission of the chair

By make it convenient to attend the meeting.



Principal

March 23, 2021

Minutes of the Meeting of the IQAC

The meeting of the IQAC was held online using google meet on March 23, 2021 at 5 pm
Dr. Mathew T. J. the Principal welcomed all members.

Agenda No. 1:

To read and confirm the minutes of the tenth meeting.

All members were satisfied with the minutes and minutes were confirmed.

Agenda No. 2:

To inform about submission of AQAR 2018-19

Discussion:

Dr. Mansi Subhedar informed all members that AQAR 2018-19 was successfully submitted on Dec 5th 2020. Principal asked IQAC Team to focus on AQAR 2019-20 and complete it by May 2021.

Agenda item 3:

To inform about submission of NIRF and ARIIA 2020

Discussion:

Dr. Mansi Subhedar informed all members about the successful submission NIRF application on Feb 6, 2021 and ARIIA is planned to submit on or before March 27, 2021. Principal congratulated all Heads for an excellent team work and successful completion of these quality initiatives.

Agenda Item 4:

To form NISP and IIC Committee

Discussion:

Principal discussed with all HODs and other members about the importance of NISP and IIC. The roles and responsibilities of these committees were discussed in details. Principal asked all heads to give suggestions for team members for NISP and IIC. After discussions, Dr. J. E. Nalavade was appointed as convener of NISP and Dr. G. V. Patil was appointed as Convener for IIC.

Resolution:

Dr. J. E. Nalavade and Dr. G. V. Patil were asked to form NISP and IIC committees in consultation with the Principal and complete the formalities by March 31st 2021.

Agenda Item: 5:

To plan for the preparation of ISO surveillance audit

Discussion:

Dr. Mansi Subhedar informed that the surveillance audit of ISO is due and needs to be completed before March 31, 2021. After discussions, March 27, 2020 was finalized as the date of ISO audit.

Resolution:

Dr. Mansi Subhedar was asked to complete the documentation required to be made available during ISO audit.

Agenda Item 6:

To plan for one day FDP on "Leadership, Team building and 360-degree feedback"

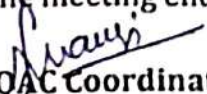
Discussion:

Principal informed all members that a one-day FDP on "Leadership, Team building and 360-degree feedback" is planned and all faculty must attend the same.

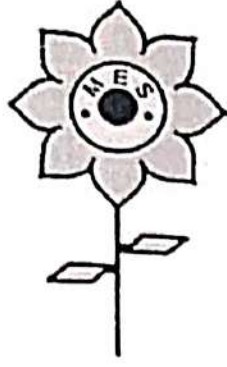
Resolution:

It was planned to conduct this IQAC activity on March 20, 2021. Dr. Mansi Subhedar was asked to take care of successful execution of this event.

The meeting ended with a vote of thanks to the Chair.


IQAC Coordinator

Dr. Mansi Subhedae Vusi
Mr. R. P. Norwade MA
Dr. Manvendra Vashiste Chamh
Dr. A. T. Gadade ALL
Pranita chavan Pheddy
Dr. G. V. Pahl 19/21
Dr. Divya Churayl R
Shishir Mayekar ALL
Dr. Ashok Kasth ALL
Neha Rone Uho
Dr. J. E. Nalade Nalade
Pragnesh Shah ALL
A. G. Mane ALL



Mahatma Education Society's
Pillai HOC College of Engineering and Technology,
Rasayani

Action taken report for IQAC meeting conducted on 23 March 2021:

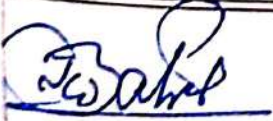
Sr No.	Agenda item	Action Taken Remarks
1	To inform about submission of AQAR 2018-19	Principal asked the IQAC Team to focus on AQAR 2019-20 and complete it by May 2021.
2	To inform about submission of NIRF and ARIIA 2020	ARIIA is planned to submit on or before March 27, 2021.
3	To form NISP and IIC Committee	Dr. J. E. Nalavade was appointed as convener of NISP and Dr. G. V. Patil was appointed as Convener for IIC. Dr. J. E. Nalavade and Dr. G. V. Patil were asked to form NISP and IIC committees in consultation with the Principal and complete the formalities by March 31st 2021.
4	To plan for the preparation of ISO surveillance audit	March 27, 2020 was finalized as the date of ISO audit.
5	To plan for one day FDP on "Leadership, Team building and 360-degree feedback"	One day FDP on "Leadership, Team building and 360-degree feedback" was planned on March 20, 2021

Dr. Mansi Subhedar

IQAC Coordinator

Mahatma Education Society's
Pillai HOC College of Engineering & Technology
IQAC Composition 2021-22

Chairperson	Dr. J.W. Bakal
Management Representative	Dr. Lata Menon Mr. Pragnesh Shah
Administrative Officer	Mr. Shirish Mayekar, Registrar, PHCET Ms. Sheena Nair, Accountant, PHCET
IQAC Coordinator	Dr. Mansi Subhedar, Head, Department of EXTC Engineering
Members	Dr. Gajendra Patil, HOD, Mechanical Engineering Dr. Manvendra Vashistha, HOD, Department of ASH Mr. Raju Narwade, HOD, Civil Engineering Ms. Pranita Chavan, HOD, Electrical Engineering Dr. J. E. Nalavade, Senior Faculty Ms. Rohini Bhosale, HOD, Computer Engineering Mr. Amar Jadhav, Senior Faculty Ms. Neha Nair, Exam I/C Mr. Amar Mane, Library I/C Ms. Vaishali Singh, TPO I/C
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Parent Representative	Mr. Santosh Manohar
Student Representative	Raut Muzadik Aziz, B.E. Mechanical
Industry Representative	Mr. Ripal Shah



J.W. Bakal
Principal