

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

Nov 2, 2019

CIRCULAR

The second meeting of Internal Quality Assurance Cell (IQAC) will be held on November 11, 2019 at 2.30 pm in the Principal's conference room to discuss the following agenda.

Agenda:

1. To read and confirm the minutes and action taken report of the meeting held on June 01, 2019
 2. To review preparations for RBNQA Peer Team visit
 3. To prepare compliance report for NBA
 4. To plan activities under Corporate Social Responsibility
- Any other matter that may arise with the permission of the Chair

Kindly make it convenient to attend the meeting.



Principal

Mahatma Education Society's
Pillai HOC College of Engineering & Technology, Rasayani

Nov 11, 2019

Minutes of the Meeting of the IQAC

The second meeting of the IQAC for the academic year 2019-20 was held in the Conference room of the Principal on Nov 11, 2019 at 2.30 pm.

The following members were present.

1. Dr. Madhumita Chatterjee
2. Dr. G. V. Patil
3. Dr. J. E. Nalavade
4. Dr. S. S. Pawar
5. Dr. Manvendra Vashishith
6. Dr. Ashok Kanthe
7. Ms Pranita Chavan
8. Mr. Raju Narwade
9. Ms. Neha Nair
10. Dr. Avinash Gatade
11. Mr. Amar Mane
12. Mr. Swapnil Waghmare
13. Dr. Mansi Subhedar
14. Dr. T. J. Mathew (Invitee)

Dr. Madhumita Chatterjee, the Principal welcomed all members.

Agenda Item No. 1:

To read and confirm the minutes of the meeting and the action taken report of the IQAC meeting held on June 1, 2019.

All members were satisfied with the minutes of the meeting and action taken report and was unanimously approved.

Agenda Item No. 2:

To review preparations for RBNQA Peer Team visit

Discussion:

The IQAC coordinator informed that RBNQA team visit was scheduled on Nov 29-30, 2019. She also informed about the consent given by PHCET regarding the selection of for peer team members. Dr. Mathew T. J. briefed about the preparations and other arrangements. Dr. G. V. Patil and IQAC coordinator discussed the key points in presentation prepared for RBNQA team visit to PHCET.

Resolution:

Resolved that the necessary preparation for the RBNQA peer team visit be made diligently

Action Taken:

A Peer team of four experts visited PHCET on November 29-30, 2019 and did an on the spot verification of the claims in the Self Evaluation Report and also had interaction with various stake holders including the Hon'ble Chairman. The Principal made a very long and detailed presentation on the first day - November 29, 20219. The final result is awaited on Jan 31, 2020.

Agenda item No 3:

To prepare compliance report for NBA of Computer and Mechanical Engineering departments

Discussion:

Principal informed the members about the deadlines for submission of compliance report for NBA reaccreditation of UG programs in Computer and Mechanical Engineering. Compliance format and key points for filling report was discussed.

Resolution:

Resolved that the Heads of the Computer and Mechanical Engineering departments would take the lead for the preparation of the compliance reports for NBA Reaccreditation of their departments

Action Taken:

The NBA compliance reports of Computer and Mechanical Engineering departments were submitted on Dec 12, 2019 to NBA.

Agenda Item No. 4:

To consider activities to be initiated under Corporate Social Responsibility of the Institution

Discussion:

IQAC suggested to take initiatives to organize innovative technical activities as part of the Corporate Social Responsibility of PHCET. After the discussions it was finalized to conduct a Project Hackathon - "MAVERICK". It was decided to invite students from 8th, 9th and 10th class in school category competition and 11th and 12th class in junior college category competition. All members agreed upon the theme for the event as 'Save Environment' for school students and 'Energy Conservation' for college students. Mr. Raju Narwade suggested that the event can be conducted in collaboration with Indian Society of Remote Sensing (Mumbai Chapter). Principal asked Dr. J. E. Nalavade and Dr. Manvendra Vashisht to form the teams and start for preparations.

Resolution:

Resolved that Project Hackathon - "MAVERICK" be held on 7th December, 2019

Action Taken:




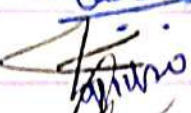



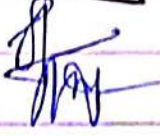
Project Hackathon - "MAVERICK" was held on 7th December, 2019 in association with Indian Society of Remote Sensing (Mumbai Chapter). 500 students from 28 schools and 6 junior colleges participated. Cash prizes worth Rs One lakh were given to winners and certificates were given to winners and participants. Schools and Junior colleges that participated were given mementos. The event was a huge success as the students enjoyed it thoroughly.

As there was no other agenda the meeting ended with a vote of thanks to the Chair.



IQAC Coordinator


Chairman

Dr. M. Vaswani
Dr. Arunach T. Gadgil ~~all~~ 
Sugni Waghmare 
Neha Rane 
Dr. G. V. Patel 
A. G. Meene 
Dr. A. M. Kante. 
Pragnesh Shah 
Rajiv Narwade 

April 10, 2020

CIRCULAR

The meeting of Internal Quality Assurance Cell (IQAC) members is scheduled online using Google meet on April 15, 2020 at 4 pm. Google meet link will be shared one day prior to the meeting.

Agenda

1. To read and confirm the minutes of the ninth meeting
2. To celebrate RBNQA Performance excellence trophy
3. To discuss about NBA reaccreditation for UG mechanical and computer courses
4. To review the teaching learning process and exams in online mode
5. To plan for the preparation of AQAR for the Academic Year 2018-19
6. To inform about the tie up with Coursera - an international platform for online certifications.
7. Any other topic with the permission of the chair

Kindly make it convenient to attend the meeting.



Principal

Mahatma Education Society's
Pillai HOC College of Engineering & Technology, Rasayani

April 15, 2020

Minutes of the Meeting of the IQAC

The meeting of the IQAC was held online using Google meet on April 15, 2020 at 4 pm

Dr. Madhumita Chatterjee, the Principal welcomed all members.

Agenda No. 1:

To read and confirm the minutes of the ninth meeting

All members were satisfied with the minutes and minutes were confirmed.

Agenda No. 2:

To celebrate RBNQA Performance excellence trophy

Discussion:

Principal informed all members that PHCET has won the Performance Excellence Trophy in Education Vertical of Indian Merchants' Chembar Ramkrishna Bajaj National Quality Award (IMC RBNQA) and congratulated all members. She also thanked all heads of the departments for their efforts and excellent teamwork.

Agenda item 3:

To discuss about NBA reaccreditation for UG mechanical and computer courses

Discussion:

Principal also informed that two UG programs i.e., UG in Mechanical Engineering and UG in Computer Engineering got reaccredited by NBA up to June 2023.

Agenda Item 4:

To review the teaching learning process and exams in online mode

Discussion:

Principal informed all the members that due to the pandemic due to COVID 19, online teaching learning process needs to be continued. All heads were asked to review course study material and recorded lectures etc. to be made available through google classrooms created for every subject. She also requested all heads to plan for online workshops, seminars and FDPs to keep learning process continued for students and faculty.

Resolution:

Heads of the Departments to review google classroom contents for all faculty. Heads of the department must submit the tentative plan to Principal to conduct online webinars and other activities within a week time.

Agenda Item: 5:

To plan for the preparation of AQAR for the Academic Year 2018-19

Discussion:

Dr. Mansi Subhedar, IQAC Coordinator briefed about the level of preparation for AQAR 2018-19. She also informed that NAAC has extended the deadline for the submission of AQAR due to the pandemic. The discussion was held on pending items in AQAR.

Resolution:

IQAC team and Heads of the departments were asked to take follow up and complete the AQAR documentation.

Agenda Item 6:

To inform about the tie up with Coursera - an international platform for online certifications.

Discussion:

Principal informed all members that MES has tied up with Coursera to complete unlimited free certifications of Coursera courses up to September 2020. After discussion, Dr Mansi Subhedar, IQAC coordinator was given the responsibility of completing the coursera registrations for all students and faculty of PHCET. Heads were informed to explain the

significance of international certifications, MOOCs, etc., to all the students through Class coordinators and mentors.

Resolution:

Dr. Mansi Subhedar was asked to circulate the Google form for Coursera registrations to faculty and students and ensure that all licenses are distributed properly.

Any other item:

Principal also informed all members that some of our faculty and staff have used our in-house 3D printers and laser cutting facilities for the preparation and distribution of personal face masks for police and people involved in public activities and appreciated their dedication to help needy people in this pandemic. She also informed and extended thanks to faculty and staff involved in distribution of food and edible oil to daily wage earners and adivasis in Wakdi village.

The meeting ended with a vote of thanks to the Chair.



IQAC Coordinator

Dr. A-T. Garude

all-

Dr. Mansi Subhedar

Sini

Dr. Manvendra Vashiste Chavhan

Dr. G.V. Pant

21/5/20

Neha Rane

all

Anac Jadhav

Ame

Pragnesh Shal

all

Pranita Chavan

A.G. Mane

all

Dr. J. E. Nalavade

J.E.

Mr. Raju Nalavade

all