

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Women's Development Cell (WDC)**

Date: Friday, 25 February, 2022

**International Women's Day Celebration Minutes:**

The meeting of International Women's Day celebration was held on, Wednesday, 23 February, 2022 at 3.00 pm in the women development Cell (Room no.). The meeting was conducted by Women's Development Cell (WDC) in the view of the following agenda:

**Agenda of the meeting:**

- I) Budget planning for International Women's Day Celebration
- II) Planning various fun activities for the event
- III) Designing Invitation for the event

**The following members were present:**

1. Ms. Pranita Chavan
2. Ms. Poonam Patil
3. Dr. Shilpa Kewate
4. Ms. Sanobar S.
5. Ms. Priya Tambe
6. Ms. Poonam Pathak
7. Ms. Ashwini Kadam
8. Ms. Rajashree Gadhave

Chairperson

Member

Member

Member

Member

Member

Member

Member Secretary

Ms. Parnita chavan addressed the members and set the meeting in motion.

**Minutes of the meeting:**

The following points were discussed in the meeting

**1) Budget planning for International Women's Day Celebration:**

Budget for International Women's Day Celebration was discussed in-depth by undertaking various inputs from the committee members. It was decided that Ms. Pranita Chavan will prepare the final budget for the event and forward it to the Principal for final approval within two days.

**2) Planning various fun activities for the event:**

The members suggested organizing range of merriment activities for the event. Ms. Sanobar recommended arranging Zumba dance along with some other activities like Musical chair, singing, poetry recitation and fashion show for all the female faculty and students. The activities were unanimously approved by all the committee members.

**3) Designing Invitation for the event**

Ms. Pranita Chavan appointed a student co-ordinator to plan and design Invitation cards to all the dignitaries, female faculty and staff. The design of the banner was approved by the committee members after few suggestion and brief discussion.

The meeting was adjourned at 4.00pm.



Ms. Pranita Chavan  
Chairperson



Ms. Rajashree Gadhave  
Member Secretary

**Action taken :**

**1) Budget planning for International Women's Day Celebration:**

Ms. Pranita Chvan presented the budget to the principal and received the approval.

**2) Planning various fun activities for the event:**

Ms. Sarika, student co-ordinator conducted Zumba dance for all the participants. The student co-ordinator executed other fun activities successfully.

**3) Designing Invitation for the event :**

The virtual invitation card was designed and sent to all the female faculty, staff and students.

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Women's Development Cell (WDC)**

Date: Thursday, 03 March, 2022

**International Women's Day Celebration Minutes:**

The meeting of the International Women's Day celebration was held on Wednesday, 02 March, 2022 at 11.00 am in the Women Development Cell. The meeting was conducted by the Women's Development Cell (WDC) in the view of the following agenda:

**Agenda of the meeting:**

- I) Confirming venue for International Women's Day Celebration
- II) Allocating roles and responsibilities to the committee members
- III) Assigning duties to the student's co-ordinators

The following members were present:

1. Ms. Pranita Chavan
2. Ms. Poonam Patil
3. Dr. Shilpa Kewate
4. Ms. Sanobar S.
5. Ms. Priya Tambe
6. Ms. Poonam Pathak
7. Ms. Ashwini Kadam
8. Ms. Rajashree Gadhave

Chairperson

Member

Member

Member

Member

Member

Member

Member Secretary

Ms. Parnita Chavan addressed the committee members and set the meeting in motion.

**Minutes of the meeting:**

The following points were discussed in the meeting

**1) Confirming venue for International Women's Day Celebration:**

It was discussed that the Third-floor Architecture hall will be a suitable and convenient venue to conduct the event. The members were advised to keep welcome gifts and a photo booth at the entrance of the venue. The suggestion was appreciated and accepted by all the committee members.

**2) Allocating roles and responsibilities to the committee members:**

Ms. Pranita Chavan allotted various duties to the committee members. The duties allotted to the committee members are as follows

- i) Ms. Rajashree - Stage and Decoration
- ii) Ms. Sanobar Sheikh - Refreshment
- iii) Ms. Poonam Patil : Anchoring , Invitation and Reports
- iv) Ms. Priya Tambe : Publicity

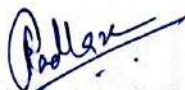
**3) Assigning duties to the student's co-ordinators**

All the students' coordinators were given duties to maintain decorum, handle various stage aspects, and activities, arrange gifts etc.

The meeting was adjourned at 12.00pm.



Ms. Pranita Chavan  
Chairperson



Ms. Rajashree Gadhave  
Member Secretary

**Action taken:**

**1) Confirming venue for International Women's Day Celebration:**

Third Floor, Architecture hall for conduction of the program was approved by the Principal.

**2) Allocating roles and responsibilities to the committee members:**

The committee members executed all the assigned work respectively.

**3) Assigning duties to the students co-ordinators:**

The student co-ordinators implemented all the instruction and duties assigned by the chair under the guidance of the faculty members.

Mahatma Education Society's  
**PILLAI'S HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI**

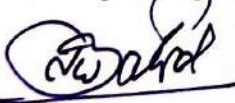
Date: July 20, 2022

**Constitution of Women Development Cell**

Women Development Cell of PHCET is being constituted by following members for year 2022-23 to ensure that the students understand the social construction of gender thus strengthening the status of Women.

1. Ms. Pranita Chavan	Chairperson
2. Ms. Poonam Patil	Member
3. Dr. Shilpa Kewate	Member
4. Ms. Supriya Shigwan	Member
5. Ms. Priya Tambe	Member
6. Ms. Poonam Pathak	Member
7. Ms. Ashwini Kadam	Member
8. Ms. Rajashree Gadhave	Member Secretary

The main objective of this committee is to safe guard women's safety, hygiene problems and protecting women's rights. Women Development Cell of PHCET plays an important role in voicing opinions on women empowerment. WDC provides a platform where students can comfortably participate and share their views. They actively promote gender equality and mould girls to be independent. If any amendment is to be carried out in the roles and responsibilities of this committee, then it will be carried out by the Principal along with the present committee.



Dr. J. W. Bakal  
(Principal, PHCET)

Mahatma Education Society's  
**PILLAI'S HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI**

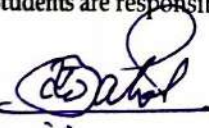
Date: August 6, 2022

**Constitution of Student's Representatives of Women Development Cell**

The following are the Student's Representatives of Women Development Cell for the year 2022-23.

- |                        |   |
|------------------------|---|
| 1. Ms. Bhakti Bhoir    | Computer Engineering                          |
| 2. Ms. Sara Patil      | Civil Engineering                             |
| 3. Ms. Sunayna Nikumbh | Electrical Engineering                        |
| 4. Ms. Disha Joshi     | Electronics and Telecommunication Engineering |
| 5. Ms. Saeer Patil     | Information Technology                        |
| 6. Ms. Harshda Patil   | Mechanical Engineering                        |
| 7. Ms. Janhavi Shirke  | Electronics and Computer Science              |
| 8. Ms. Sampreeti Dogra | Applied Sciences and Humanities               |

Student's coordinators are responsible to create awareness amongst students about Women Development Cell. If any event is to be carried out for women upliftment then students are responsible for smooth conduction of the program.

  
Dr. J. W. Bakal

(Principal, PHCET)

Mahatma Education Society's  
**PILLAI'S HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI**


Date: Sept 12, 2022

**NOTICE**

All the members of the Women Development Cell are hereby informed to attend a meeting which will be held on September 27, 2022 at 12 p.m. at WDC room on the following agenda:

1. To welcome new committee members.
2. To discuss the women cell activities for the academic year 2020-21.
3. Any other matter.

All the members are requested to attend the meeting on time to discuss above agenda.



Ms. Rajashree Gadhave

(Member Secretary)



Ms. Pranita Chavan

(Chairperson)

**Mahatma Education Society's  
Pillai HOC College of Engineering and Technology  
Women's Development Cell (WDC)**

Date: **September 28, 2022**

**Navratri and Daserra Celebration:**

The meeting of the Navratri celebration was held on, **September 27, 2022** at 4 pm in the Women Development Cell. The meeting was conducted by the Women's Development Cell (WDC) in the view of the following agenda:

**Agenda of the meeting:**

- I) Confirming venue for Navratri Celebration event "Chaitanya"
- II) Allocating roles and responsibilities to the committee members
- III) Assigning duties to the student's co-ordinators

The following members were present:

1. Ms. Pranita Chavan

2. Ms. Poonam Patil

3. Dr. Shilpa Kewate

4. Ms. Supriya Shigwan

5. Ms. Priya Tambe

6. Ms. Poonam Pathak

7. Ms. Rajashree Gadhave

Chairperson

Member

Member

Member

Member

Member

Member Secretary

Ms. Parnita Chavan addressed the committee members and set the meeting in motion.

**Minutes of the meeting:**

The following points were discussed in the meeting

**1) Confirming venue for Navratri Celebration:**

It was discussed that the Third-floor Architecture hall will be a suitable and convenient venue to conduct the event. The members were advised to keep welcome gifts the entrance of the venue. The suggestion was appreciated and

**2) Allocating roles and responsibilities to the committee members:**

Ms. Pranita Chavan allotted various duties to the committee members. The duties allotted to the committee members are as follows

- i) Ms. Rajashree- Stage and Decoration
- ii) Ms. Ronita Pawn : Anchoring , Invitation and Reports
- iii) Ms. Priya Tambe : Publicity

**3) Planning various fun activities for the event:**

Members proposed a variety of merriment activities such as musical chair and singing, dumb Sheraz, Antakshri, and Garbha

**4) Designing Invitation for the event**

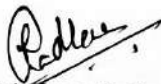
Ms. Pranita Chavan tasked a student co-ordinator with planning and designing invitation cards for all dignitaries, female faculty and staff. After a few suggestions and a brief discussion, the committee members approved the banner design. The event's name has been finalised as "Chaitnya."

The meeting was adjourned at 4.50.pm.



Ms. Pranita Chavan

Chairperson



Ms. Rajashree Gadhave

Member Secretary

**Action taken:**

**1) Confirming venue for for Navratri Celebration:**

Third Floor, Architecture hall for conduction of the program was approved by the Principal.

**2) Allocating roles and responsibilities to the committee members:**

The committee members executed all the assigned work respectively.

**3) Assigning duties to the students co-ordinators:**

The student co-ordinators implemented all the instruction and duties assigned by the chair under the guidance of the faculty members.