

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

Nov 03, 2020

CIRCULAR

The meeting of Internal Quality Assurance Cell (IQAC) members will be held online using Google meet on Nov 7, 2020 at 4 pm to inform about the new constitution of IQAC and to discuss the following agenda. Google meet link will be shared one day prior to the meeting.

Agenda

1. To read and confirm the minutes of the ninth meeting.
2. To participate in USVA 2020
3. To plan for online Academic Administration Audit (AAA)
4. To discuss about the preparation of AQAR for Academic Year 2018-19 and 2019-20
5. To review the work done by PhD candidates
6. Any other topic with the permission of the chair

Kindly make it convenient to attend the meeting.



IQAC Co-ordinator

Mahatma Education Society's
Pillai HOC College of Engineering & Technology, Rasayani

Nov 7, 2020

Minutes of the Meeting of the IQAC

The meeting of the IQAC was held online using Google meet on Nov 7, 2020 at 4 pm. The IQAC Co-coordinator informed all members about the sad demise of Dr. Madhumita Chatterjee. Dr. Mathew has been appointed as the Principal hence is the new chairman of the IQAC.

Agenda No. 1:

To read and confirm the minutes of the ninth meeting

All members were satisfied with the minutes and minutes were confirmed.

Agenda item 2:

To participate in USVA 2020

Discussion:

Dr. Mansi Subhedar informed all members about the successful submission of application under Utkrisht Sansthan Vishwakarma Award 2020 in the month of June. Dr. G. V. Patil also briefed about the details submitted in this application.

Agenda Item 3:

To plan for online Academic Administration Audit (AAA)

Discussion:

Principal discussed with all HODs and other members that as a regular process AAA must be conducted and asked for suggestions for the tentative schedule and template for auditors. After discussions, points in the template to be filled by Auditor were finalized.

Resolution:

It was decided to conduct online AAA in the month of December 2020.

Agenda Item: 4

To discuss about the preparation of AQAR for Academic Year 2018-19 and 2019-20

Discussion:

Dr. Mansi Subhedar, IQAC Coordinator briefed about the level of preparation for AQAR 2018-19 and 2019-20. The discussion was held on pending items in AQAR.

Resolution:

IQAC team and Heads of the departments were asked to take follow up and submit AQAR for 2018-19 at the earliest.

Agenda Item 5:

To review the work done by PhD candidates

Discussion:

Principal informed all members that its essential to conduct a review of work done by in house PhD candidates and for faculty who are pursuing PhD in other organizations. After discussions, it was finalized that Dr. M. D. Nadar, PhD coordinator will be responsible to plan and execute this activity.

Resolution:

Dr. M. D. Nadar will prepare the schedule for presentations by all PhD candidates in the month of December. All Heads must inform their faculty about the same and take follow up for their preparedness.

The meeting ended with a vote of thanks to the Chair.



IQAC Coordinator

Dr. Mansi Subhedar

Mahatma Education Society's

Pillai HOC College of Engineering & Technology

OFFICE ORDER

In supersession of all previous orders, IQAC is reconstituted as mentioned below with immediate effect.

Chairperson	Dr. T. J. Mathew
Management Representative	Dr. Lata Menon Mr. Pragnesh Shah
Administrative Officer	Mr. Shirish Mayekar, Registrar, PHCET Ms. Sheena Nair, Accountant, PHCET
IQAC Coordinator	Dr. Mansi Subhedar, Head, Department of EXTC Engineering
Members	Dr. Gajendra Patil, HOD, Mechanical Engineering Dr. Ashok Kanthe, HOD, Computer Engineering Dr. Manvendra Vashistha, HOD, Department of ASH Mr. Raju Narwade, HOD, Civil Engineering Ms. Pranita Chavan, HOD, Electrical Engineering Dr. J. E. Nalavade, Senior Faculty Mr. Amar Jadhav, Senior Faculty Ms. Neha Nair, Exam I/C Mr. Amar Mane, Library I/C Mr. Swapnil Waghmare, TPO I/C
Local Society Representative	Dr. Avinash Gatade, Member, Gram Panchayat, Sawale Village
Alumni Representative	Ms. Osheen Shrivastava
Parent Representative	Mr. Santosh Manohar
Student Representative	Mr. Raut Musadik Aziz
Industry Representative	Mr. Ripal Shah


Principal
PRINCIPAL
Pillai HOC College of
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Pillai HOC Educational Campus,
Rasayani, Tal. Khelapur,
Dist. Raigad - 410 207.

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani

March 18, 2021


CIRCULAR

The meeting of Internal Quality Assurance Cell (IQAC) members will be held online using Google meet on March 23, 2021 at 5 pm. Google meet link will be shared with all members one day prior to the meeting.

Agenda

1. To read and confirm the minutes of the tenth meeting
2. To inform about submission of AQAR 2018-19
3. To inform about submission of NIRF and ARIIA 2020
4. To form NISP and IIC Committee
5. To plan for the preparation of ISO surveillance audit
6. To plan for one day FDP on "Leadership, Team building and 360-degree feedback"
7. Any other topic with the permission of the chair

Kindly make it convenient to attend the meeting.



Principal
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Rasayani, Tal. Khelepur,
Dist. Raigad - 410 207.

Dr. T.J. Mathew

Mahatma Education Society's
Pillai HOC College of Engineering & Technology, Rasayani

March 23, 2021

Minutes of the Meeting of the IQAC

The meeting of the IQAC was held online using google meet on March 23, 2021 at 5 pm. Dr. Mathew T. J. the Principal welcomed all members.

Agenda No. 1:

To read and confirm the minutes of the tenth meeting.

All members were satisfied with the minutes and minutes were confirmed.

Agenda No. 2:

To inform about submission of AQAR 2018-19

Discussion:

Dr. Mansi Subhedar informed all members that AQAR 2018-19 was successfully submitted on Dec 5th 2020. Principal asked IQAC Team to focus on AQAR 2019-20 and complete it by May 2021.

Agenda item 3:

To inform about submission of NIRF and ARIIA 2020

Discussion:

Dr. Mansi Subhedar informed all members about the successful submission NIRF application on Feb 6, 2021 and ARIIA is planned to submit on or before March 27, 2021. Principal congratulated all Heads for an excellent team work and successful completion of these quality initiatives.

Agenda Item 4:

To form NISP and IIC Committee

Discussion:

Principal discussed with all HODs and other members about the importance of NISP and IIC. The roles and responsibilities of these committees were discussed in details. Principal asked all heads to give suggestions for team members for NISP and IIC. After discussions, Dr. J. E. Nalavade was appointed as convener of NISP and Dr. G. V. Patil was appointed as Convener for IIC.

Resolution:

Dr. J. E. Nalavade and Dr. G. V. Patil were asked to form NISP and IIC committees in consultation with the Principal and complete the formalities by March 31st 2021.

Agenda Item: 5:

To plan for the preparation of ISO surveillance audit

Discussion:

Dr. Mansi Subhedar informed that the surveillance audit of ISO is due and needs to be completed before March 31, 2021. After discussions, March 27, 2020 was finalized as the date of ISO audit.

Resolution:

Dr. Mansi Subhedar was asked to complete the documentation required to be made available during ISO audit.

Agenda Item 6:

To plan for one day FDP on “Leadership, Team building and 360-degree feedback”

Discussion:

Principal informed all members that a one-day FDP on “Leadership, Team building and 360-degree feedback” is planned and all faculty must attend the same.

Resolution:

It was planned to conduct this IQAC activity on March 20, 2021. Dr. Mansi Subhedar was asked to take care of successful execution of this event.

The meeting ended with a vote of thanks to the Chair.

A handwritten signature in blue ink, appearing to read 'Mansi', with a horizontal line underneath.

IQAC Coordinator

Dr. Mansi Subhedar

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani
Department of Electronics and Telecommunication Engineering

NOTICE


June 15, 2021

All IQAC members are hereby informed that an IQAC meeting will be held on Saturday, June 19, 2021, at 11.00 am using google meet. The link will be sent to all prior to the meeting.

Agenda:

1. To read and confirm the minutes of the eleventh meeting
2. To take the review of AQAR 2019-20
3. To take the review of IIC and NISP activities
4. To inform about submission of ARIIA 2020-21
5. To know about enrolment in MOOC courses
6. Any other point with the permission of chair

Kindly make it convenient to attend the meeting.



Principal
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Pillai HOC, Educational Campus,
Rasayani, Tal, Khetapur,
Dist. Raigad - 410 207.

Dr. T.J. Mathew

Mahatma Education Society's
Pillai HOC College of Engineering and Technology, Rasayani
Minutes of IQAC Meeting held on June 19, 2021

The meeting of the IQAC was held online on June 21, 2021 at 11: 00 am. Dr. T. J. Mathew, the Principal welcomed all members and following points were discussed in the meeting.

Agenda No. 1:

To read and confirm the minutes of the eleventh meeting.

Discussion:

All members were satisfied with the minutes and minutes were confirmed.

Agenda No. 2:

To take the review of AQAR 2019-20

Discussion:

The Principal asked the IQAC team about the status of AQAR 2019-20. A review of all criterion-related data and supporting documents was conducted. He suggested some modifications and asked the team to get it done at the earliest.

Resolution:

Dr. Mansi Subhedar, IQAC Coordinator and IQAC team was asked to make modifications as per the suggestions given by the Principal.

Agenda No. 3

To review of IIC and NISP activities

Discussion:

- Dr. J.E. Nalawade presented the Innovation and Startup Policy (for Students and Faculty) in front of all the members and asked for inputs from all members.
- Dr. G.V. Patil shared the resolution of IIC with all IQAC members. He also informed about the Innovation Ambassador Training (Foundation Level) planned by MoE's Innovation Cell & AICTE for the period June 30 to July 30, 2021, in online mode. The names of the faculty members who will undergo this training were announced.

Resolution:

The Principal asked Dr. G.V. Patil, Dr. Mansi Subhedar, and Mr. Karthik Nagarajan who are going to take part in the training to attend it sincerely and serve as a mentor for students and faculty. He also asked other members to undergo training in the next batch.

Agenda 4:

To inform about submission of ARIIA 2020-21

Discussion:

Dr. Mansi Subhedar informed all members about the successful submission ARIIA 2020-21 application on March 27, 2021. The principal congratulated all Heads and other faculty involved in ARIIA submission for their efforts.

Agenda 5:

To know about enrolment in MOOC (Coursera and EDX) courses

Discussion:

The Principal asked all Heads about the enrollment of students and faculty for MOOC courses. Heads of each department briefed the Principal about the details. He informed all heads to spread awareness about these courses among students motivate students and faculty to complete more certifications of interest for placement and skill upgradation.

Resolution:

Heads to encourage students to complete Coursera and Edx certifications as per their interests.

Agenda 6:

Any other point with the permission of the chair

Discussion:

- Principal asked Dr. Mansi Subhedar to contact the concerned person for scheduling green and energy audit and take the follow up of the same.
- Ms. Neha Nair, Exam cell in charge informed that the examination of the first half of 2021 is running smoothly. All faculty members are doing their allotted duties and responsibilities sincerely.
- All heads requested to the Principal to increase the available internet Bandwidth so that faculty can take online lectures from the institute when it started on a regular basis. They also requested to make necessary arrangements like webcam, headset, etc in the institute for conducting online lectures.

The meeting ended with a vote of thanks to all members.



IQAC Coordinator

Dr. Mansi Subhedar