


Mahatma Education Society's  
**PILLAI'S HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI**

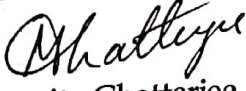
Date: August 9, 2019

**Constitution of Women Development Cell**

Women Development Cell of PHCET is being constituted by following members to ensure that the students understand the social construction of gender thus strengthening the status of Women.

1. Ms. Rajashree Gadhave	Chairperson
2. Ms. Poonam Patil	Member 
3. Ms. Siddhi Hatle	Member
4. Ms. Sonali Baviskar	Member
5. Ms. Sanobar	Member
6. Ms. Priya Tambe	Member
7. Ms. Poonam Pathak	Member
8. Ms. Ashwini Kadam	Member
9. Ms. Neha Rathi	Member Secretary

The main objective of this committee is to safe guard women's safety, hygiene problems and protecting women's rights. Women Development Cell of PHCET plays an important role in voicing opinions on women empowerment. WDC provides a platform where students can comfortably participate and share their views. They actively promote gender equality and mould girls to be independent. If any amendment is to be carried out in the roles and responsibilities of this committee, then it will be carried out by the Principal along with the present committee.

  
Dr. Madhumita Chatterjee  
Principal

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**

**Date: 9<sup>th</sup> August, 2019**


**NOTICE**

All the members of the Women Development Cell are hereby informed that a meeting is scheduled on 10<sup>th</sup> August, 2019 at 10 am in the Women Development Cell.

Agenda of meeting:

1. To confirm the previous minutes.
2. Introduction of the members to the committee.
3. To organize one event under WDC.
4. Any suggestions for current semester.

All the members are requested to attend the meeting.



(Ms. Neha Rath)

Member Secretary

## Minutes of the Meeting of Women Development Cell

A meeting of Women Development Cell of PHCET was held on August 10, 2019 at 10 a.m. in Women Development Cell.

The following members were present:

1. Ms. Rajashree Gadhave
2. Ms. Poonam Patil
3. Ms. Siddhi Hatle
4. Ms. Sonali Baviskar
5. Ms. Sanobar
6. Ms. Priya Tambe
7. Ms. Poonam Pathak
8. Ms. Ashwini Kadam
9. Ms. Neha Rathi

Chairperson

Member

Member

Member

Member

Member

Member

Member

Member Secretary

### Agenda Item no.: 1

Introduction of the members to the committee.

#### Discussion:

New members were welcomed and introduced to the committee by the Chairperson. Roles and responsibilities of each member were discussed. Also it was decided to allocate one girl student coordinator from each department and ask them to aware girls about availability of sanitary napkin vending machine.

### Agenda Item no.: 2

To organize one event under WDC

#### Discussion:


It was decided to conduct one stress management session in each department by our institute counsellor Ms. Jarvis madam.

Following points were discussed by the committee members:

- Planning of the event
- Arrangement for the event
- Responsibility of each member

**Resolution:**

It was decided that each department level coordinator will discuss with HoD and other faculty members of their department and plan for the session accordingly.



(Ms. Rajashree Gadhave )

Chairperson

### Action taken Report

1. All members introduced themselves and created one group on WhatsApp Web app where group members shared their contact numbers.
2. Women development cell display board is displayed outside of the WDC room.
3. New comer students are informed at the time of orientation program that women development cell is on 3rd floor.
4. It was decided to conduct one program under WDC and accordingly one stress management session in each department was conducted by Ms. Jarvis madam (our institute counsellor).



Dr. Madhumita Chatterjee  
**Principal**



Ms. Neha Rathi  
**Member Secretary**

Mahatma Education Society's  
**PILLAI'S HOC COLLEGE OF ENGINEERING & TECHNOLOGY, RASAYANI**

Date: August 10, 2019

**Student Representative of Women Development Cell**

The following are the Student Representative of Women Development Cell the year 2019-20.

- |                         |  |
|-------------------------|--|
| 1. Ms. Srushti Pandit   | Applied Sciences and Humanities        |
| 2. Ms. Anushka Bhatt    | Civil Engineering                      |
| 3. Ms. Subhratara Sahoo | Computer Engineering                   |
| 4. Ms. Brahmi Dalvi     | Electronics and Telecommunication Engg |
| 5. Ms. Sarika Jadwal    | Information Technology                 |
| 6. Ms. Komal Patil      | Mechanical Engineering                 |
| • 7. Ms. Shewta Hajare  | Electrical Engineering                 |

Student's coordinators are responsible to create awareness amongst students about Women Development Cell. If any event is to be carried out for women upliftment then students are responsible for smooth conduction of the program.



Dr. Madhumita Chatterjee

• Principal

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**

**Date: 14<sup>th</sup> November, 2019**

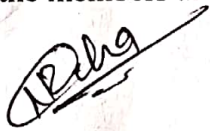
**NOTICE**

All the members of the Women Development Cell are hereby informed that a meeting is scheduled on 15<sup>th</sup> November, 2019 at 11 am in the Women Development Cell.

Agenda of meeting:

1. Reiew of previous events.
2. To organize one more event under WDC
3. Any suggestions for upcoming semester.

All the members are requested to attend the meeting.



(Ms. Neha Rathi)

Member Secretary

## Minutes of the Meeting of Women Development Cell

A meeting of Women Development Cell of PHCET was held on August 10, 2019 at 10 a.m. in Women Development Cell.

The following members were present:

1. Ms. Rajashree Gadhave
2. Ms. Poonam Patil
3. Ms. Siddhi Hatle
4. Ms. Sonali Baviskar
5. Ms. Sanobar
6. Ms. Priya Tambe
7. Ms. Poonam Pathak
8. Ms. Ashwini Kadam
9. Ms. Neha Rathi

Chairperson

Member

Member

Member

Member

Member

Member

Member

Member Secretary

### Agenda Item no.: 1

To confirm the previous minutes.

Discussion:

The previous minutes of meeting was read by Ms. Neha Rathi and it was approved and confirmed by the chairperson.

### Agenda Item no.: 2

Introduction of the members to the committee.

Discussion:

New members were welcomed and introduced to the committee by the Chairperson. Roles and responsibilities of each member were discussed. Also it was decided to allocate one girl student coordinator from each department and ask them to aware girls about availability of sanitary napkin vending machine.

### Agenda Item no.: 3

To organize one event under WDC

**Discussion:**

It was decided to conduct one stress management session in each department by our institute counsellor Ms. Jarvis madam.

Following points were discussed by the committee members:

- Planning of the event
- Arrangement for the event
- Responsibility of each member

**Resolution:**

It was decided that each department level coordinator will discuss with HoD and other faculty members of their department and plan for the session accordingly.



Ms. Rajashree Gadhave )  
Chairperson



**Action taken Report on meeting held on 10<sup>th</sup> August 2019**

14<sup>th</sup> November, 2019

Decisions taken in the meeting held on 10 <sup>th</sup> August 2019		Action Taken
1	To introduce WDC and create awareness about availability of Sanitary napkin vending machine	During student orientation program we have introduced WDC, Student council cell, location of Sanitary napkin vending machine, Alumina cell, etc to students.
2	Allocate one girl student coordinator from each department	One girl Student Representative allocated from each department. 1. Ms. Srushti Pandit 2. Ms. Anushka Bhatt 3. Ms. Subhratara Sahoo 4. Ms. Brahmi Dalvi 5. Ms. Sarika Jadwal 6. Ms. Komal Patil 7. Ms. Shewta Hajare
3	Conduct Event of Stress Management	Stress management session in each department was conducted by Ms. Jarvis madam (our institute counsellor).



Dr. Madhumita Chatterjee  
Principal



Ms. Neha Rathi  
Member Secretary

Mahatma Education Society's  
**Pillai HOC College of Engineering and Technology, Rasayani**


Date: 2<sup>nd</sup> March, 2020

**NOTICE**

All the members of the Women Development Cell are hereby informed to attend a meeting which will be held on 5<sup>nd</sup> March, 2020 at 2.30 pm in the Board Room of Principal's office on the following agenda:

1. To confirm the previous minutes.
2. To celebrate Women's Day.
3. To nominate volunteers for the Women's Day celebration.

All the members are requested to attend the meeting.



(Ms. Neha Rathi)

Member Secretary

## Minutes of the Meeting of Women Development Cell

A meeting of Women Development Cell of PHCET was held on 5<sup>th</sup> March, 2020 at 02.30 p.m. in the Board Room of Principal's office.

The following members were present:

1	Ms. Rajashree Gadhave (Computer Engg.)	Chairperson
2	Ms. Sonali Baviskar (Civil Engg.)	Member
3	Ms. Madhavi Chikhale (Automobile Engg.)	Member
4	Ms. Kajal Patel ( IT )	Member
5	Ms. Sanobar (Electrical)	Member
6	Ms. Poonam Patil (Applied Sciences and Humanities)	Member
7	Ms. Priya Tambe (EXTC Engg.)	Member
8	Ms. Neha Rathi (Computer Engg.)	Member Secretary

The following agenda items were discussed and accordingly the decisions were taken in the meeting:

### Agenda Item no.: 1

To confirm the previous minutes.

Discussion:

The previous minutes of meeting was read by Ms. Neha Rathi and it was approved and confirmed by the chairperson.

### Agenda Item no.: 2

To celebrate Women's Day.

Discussion:

The committee members discussed and planned women's day celebration. It was recommended by Ms. Rajashree Gadhave that the committee must be formed for Decoration, discipline, hospitality, stage and sound system. Also, faculty and student coordinator must be appointed for the same.

Resolution:

It was decided that faculty and student coordinators will be appointed for each committee and "Women's Day-2020" will be celebrated on 7<sup>th</sup> March, 2020 on 9<sup>th</sup> Floor Auditorium, Architecture building from 1:30pm to 4:25 pm. To celebrate the event following activities are

planned:

- Expert talk on "How to be Presentable" by Ms. Nasreen
- Zumba Session

**Agenda Item no.: 3**

To nominate volunteers for the Women's Day celebration.

Discussion:

All committee members decided to assign responsibility to some student coordinators for women's day celebration.

Resolution:

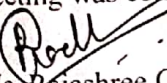
It was decided by the committee members that the following are volunteers for the event.

- |    |                                 |                      |
|----|---------------------------------|----------------------|
| 1. | Civil Engineering               | Ms. Priyanka Mahadik |
| 2. | Computer Engineering            | Ms. Samiksha Shetty  |
| 3. | EXTC Engineering                | Ms. Prachi Patil     |
| 4. | Information Technology          | Ms. Suhani Ture      |
| 5. | Mechanical Engineering          | Ms. Meera Mashilkar  |
| 6. | Applied Sciences and Humanities | Ms. Sarika Jadwal    |

Responsibility was distributed among above volunteers as:

1. Ms. Suhani Ture : Hospitality
2. Ms. Prachi Patil : Decoration
3. Ms. Samiksha Shetty : Dias management
4. Ms. Priyanka Mahadik : Sound system management

Meeting was concluded with the above points.

  
(Ms. Rajashree Gadhave)  
Chairperson

**Action taken Report on meeting on 5<sup>th</sup> March, 2020**

10<sup>th</sup> March, 2020

All the activities discussed in the meeting dated on 5<sup>th</sup> March, 2020 was conducted on 7<sup>th</sup> March, 2020 under Women's Day celebration. We also conducted "Zumba" session for physical fitness of women.

Dr. Madhumita Chatterjee

Principal



Ms. Neha Rathi

Member Secretary